

**Okanagan College Education Council  
Minutes of Thursday, November 2, 2023 4:00 pm  
S 103B – Student Services Boardroom – Kelowna Campus & Zoom**

**Present:** E Balili, C Battersby, R Dupuis, J Garrett, B Hall, A Krebs, Y Moritz, S Lembke, M Martin, D Marques, D Mehus, B Penfound, M Somerville, I Wheeler  
(Zoom): L Mallory, P Lefebvre, T Walters

**Regrets:** J Anderson, N Fassina, C Newitt, J Ragsdale

**Guests:** K Ashman, T Berg, N Fretz, C Hall, K Kazimer, M Kline, L Lerner, S Marken, M Saad, H Valladares

**Recorder:** A Chan

**1. Determination of quorum and call to order**

J Garrett called the meeting to order at 4:00 pm.

- J Garrett welcomed E Balili, C Battersby and P Lefebvre to the meeting.

**2. Adoption of the agenda**

**Motion:** B Penfound/D Mehus

That Education Council approves the agenda as presented.

**Carried**

**3. Approval of the minutes**

**Motion:** S Lembke/M Martin

That Education Council approves the minutes of the October 5, 2023 Education Council meeting as presented.

**Carried**

**4. Business arising**

**5. New business**

- D Mehus sought clarification on the rearrangement of the order of the curriculum proposals.
- J Garrett clarified that it might be arranged according to the number of the proposals each portfolio contain.
- J Garrett noted the following:
  - J Garrett clarified the definition of abstention.
  - Members were reminded that the reason for abstention would be asked.
  - Members and proposers were reminded that it would be better to be precise as there are 33 curriculum proposals on the agenda.

**5.1 Curriculum recommended by CPRC – AFP**

**a. Proposal for a program revision: Gender, Sexuality and Women's Studies Emphasis**

**Motion:** D Mehus/S Lembke

That Education Council approves the program revision: Gender, Sexuality and Women's Studies Emphasis as recommended by the CPRC – AFP:

- The proposal has been tabled until the next meeting, as the proposer was not present to present the proposal.

**Deferred**

**b. Proposal for a program revision: Accessible Education Certificate – Fundamentals**

**Motion:** B Hall/M Martin

That Education Council approves the program revision: Accessible Education Certificate – Fundamentals as recommended by the CPRC – AFP:

- K Ashman provided an overview of the revision and noted that the proposed change is the department's name.
- A Krebs stated that the calendar description needs to be consistent. **It is agreed that it should be changed to 'literacy and numeracy'.**
- D Mehus sought clarification on how to come up with a new name.
- K Ashman noted that the word 'accessible' is broader and more open. The change is to better align with what is happening provincially and within the community regarding language around diverse abilities.

**Carried**

**c. Proposal for a program revision: Accessible Education Certificate**

**Motion:** A Krebs/M Somerville

That Education Council approves the program revision: Accessible Education Certificate as recommended by the CPRC – AFP:

- As outlined.
- **The calendar description will be changed to 'literacy and numeracy'.**

**Carried**

**d. Proposal for a program revision: Accessible Education Certificate - Fundamentals 1**

**Motion:** M Somerville/D Mehus

That Education Council approves the program revision: Accessible Education Certificate - Fundamentals 1 as recommended by the CPRC – AFP:

- As outlined.

**Carried**

- J Garrett vacated the role of Chair during the presentation of the proposals (e) to (g) and A Krebs assumed the floor.

**e. Proposal for a new course: CMNS 124 Operations Analysis and Optimization for Infrastructure and Computing Technology**

**Motion:** B Hall/M Somerville

That Education Council approves the new course: CMNS 124 Operations Analysis and Optimization for Infrastructure and Computing Technology as recommended by the CPRC – AFP:

- M Saad provided an overview of the new course.
- D Mehus sought clarification on the education requirement to teach this course, asking what the related fields might be listed in Quali.
- M Saad noted that there are people from English or Library Science, stating that proper documentation of the related fields is necessary.
- J Garrett clarified that it is the standard wording for all communication courses.
- I Wheeler sought clarification on the effective date of this course.
- J Garrett stated that it will be changed to September 2024.

- B Penfound stated that 'Optimization' is used in the title of this course, noting that it is a Mathematical term usually used in the title of Maths courses. B Penfound noted that there is a lack of consultation of the Maths department.
- M Saad stated that consultation was done directly with the individuals within the program. It is in align with what the program is.
- J Garrett stated that it was discussed in AFP CPRC meetings and ICT was consulted, noting that members within the committee do not know that it is a Mathematics wording. J Garrett sought clarification on whether Maths consultation is needed, and it will need to be moved to the next EdCo meeting.

**Motion:** B Penfound/D Mehus

That Education Council tables the new course: CMNS 124 Operations Analysis and Optimization for Infrastructure and Computing Technology as recommended by the CPRC – AFP until the next meeting for consultation.

- B Penfound stated that it is nothing wrong with the course, noting that it is a concern only because 'Optimization' is only associated with all Mathematics or Science courses.
- J Garrett stated that in Computer Science and ICT, CMNS113 and 123 are the required courses. In ICT, ICT124 will replace ICT 123 because of the divergence in the learning outcomes.
- J Garrett stated that this course is for ICT, which is reflected in the title, noting that it is standard for communications
- M Martin sought clarification on the Computer Science's side.
- J Garrett stated that Computer Science can decide on what they want once it is separated.
- M Saad stated that the deviation was on the ICT side.
- T Walters sought clarification on the objection, noting that many courses offered in the College have the wordings in titles also have a different meaning in specified disciplines.
- B Penfound reiterated that there is nothing wrong with this course, stating that it simply requires a consultation of the Maths department.
- **The proposal has been tabled for consultation.**

**Deferred with majority votes, 2 opposed, 1 abstained.**

**f. Proposal for a new course: CMNS 222 Interpersonal Communication**

**Motion:** B Penfound/M Somerville

That Education Council approves the new course: CMNS 222 Interpersonal Communication as recommended by the CPRC – AFP:

- J Garrett provided an overview of the new course, noting that it is a standard course and second-year standing is the prerequisite.
- B Penfound sought clarification on whether learning outcomes need to be put into Quali.
- J Garrett stated that members can have a discussion in future, noting that EdCo does not approve learning outcomes currently.

**Carried with majority votes, 1 abstained.**

**g. Proposal for a new course: CMNS 262 Intercultural Communication**

**Motion:** D Mehus/B Hall

That Education Council approves the new course: CMNS 262 Intercultural Communication as recommended by the CPRC – AFP:

- As outlined.

**Carried with majority votes, 1 abstained.**

- J Garrett resumed the role of Chair.

## 5.2 Curriculum recommended by CPRC – HSD

### a. Proposal for a course revision: THER104 Client Care Principles & Practice: Introductory

**Motion:** B Penfound/A Krebs

That Education Council approves the course revision: THER 104

Client Care Principles & Practice: Introductory as recommended by the CPRC – HSD:

- S Marken provided an overview of the revision, noting that it is all prerequisites request proposals. It is the first time that allows TAD students to continue in a part-time basis- an option that is currently not available.
- **B Penfound noted that the prerequisite in the course outline is not the proposed one which needs to be edited.**

**Carried**

### b. Proposal for a course revision: THER125 Practicum Preparation

**Motion:** B Hall/M Martin

That Education Council approves the course revision: THER 125

Practicum Preparation as recommended by the CPRC – HSD:

- As outlined.

**Carried**

### c. Proposal for a course revision: THER141 Recreation Therapist Assistant II: Principles & Practice

**Motion:** A Krebs/B Hall

That Education Council approves the course revision: THER 141

Recreation Therapist Assistant II: Principles & Practice as recommended by the CPRC – HSD:

- As outlined.

**Carried**

### d. Proposal for a course revision: THER150 Practicum I: Recreation Therapist Assistant

**Motion:** D Mehus/A Krebs

That Education Council approves the course revision: THER 150

Practicum I: Recreation Therapist Assistant as recommended by the CPRC – HSD:

- As outlined.
- B Penfound noted that a pass or fail is proposed rather than percentage.
- S Marken responded in the affirmative, noting that students are marked using pass or fail for all practicums.

**Carried**

### e. Proposal for a program revision: Therapist Assistant Diploma

**Motion:** B Penfound/M Somerville

That Education Council approves the program revision: Therapist Assistant Diploma as recommended by the CPRC – HSD:

- As outlined.
- I Wheeler stated that there is no need to have the program revision to change the courses.
- The proposal will be withdrawn.

**Carried**

## 5.3 Curriculum recommended by CPRC - T/A

**a-g. Proposal for a new course: RIT100 Foundational Skills for Residential Insulators**

- K Kazimer provided an overview of the revision. The MCRIT proposals were passed at the last EdCo meeting, noting that hours have been reduced slightly to accommodate the BC Micro-Credential Framework guidelines (not over 280 hours).

**Motion:** A Krebs/D Marques

That Education Council approves the course revision: RIT 100 Foundational Skills for Residential Insulators and thereby approves the course revisions for:

RIT 101 Health and Safety in insulation Work

RIT 102 Building Science Fundamentals and the Building Envelope

RIT 103 Application of Insulation in Residential / Multi-Family Construction

RIT 104 Specialty Products in Residential and Multi-Family Construction

RIT 105 Spray Foam Application

RIT 106 Insulation Workshops:

- D Mehus asked whether the contact hours- 24 hours is per week or per semester.
- K Kazimer stated that it is per course.

**Carried**

**h. Proposal for a new program: Residential Insulation Technician**

**Motion:** D Mehus/D Marques

That Education Council approves the new program: Residential Insulation Technician Micro-credential as recommended by the CPRC –T/A:

- D Mehus asked about the start date of this program.
- K Kazimer stated that it depends on the schedule which is working with Trades currently.
- A Krebs sought clarification on the admission requirement-Math 10 or equivalent.
- K Kazimer stated that it is align with the equivalence of Math 10 as listed on the web in the College.
- A Krebs asked if both streams of Math 10 are accepted.
- K Kazimer responded in affirmative.

**Carried**

**5.4 Curriculum recommended by CPRC - ST**

**a. Proposal for a new course: CHEM131**

**Motion:** B Penfound/M Martin

That Education Council approves the new course: CHEM 131 Chemistry of Brewing as recommended by the CPRC – ST:

- L Lermer provided an overview of the course, noting the following:
  - It is a general applied science course which is designed for Arts students to take.
  - It consists of very little Mathematical knowledge.
  - It is a fun and engaging course.
- A Krebs stated the concern that it might be difficult for someone who just have the workplace 10 knowledge, suggesting whether it will change to 'Math 10 Foundation'.
- L Lermer stated that this course aims to introduce the basic concepts, noting that it is designed as approachable as possible.
- A Krebs stated that students have poor numeracy skills.
- L Lermer noted that no prerequisite is set as this course tries to keep it open for everybody.
- Y Moritz stated that students who have registered for the Associate of Arts will have to meet certain standard requirement when they enter the College.

- B Penfound agreed that no prerequisite is set for this course, stating that it is an excellent course for the general interest of individuals.
- D Mehus sought clarification on whether it is an open enrollment course.
- L Lermer responded in affirmative.
- Y Moritz stated that it requires lab science for the Arts degree, asking if this is a potential option for students. Y Moritz stated that it limits the science courses to two specific courses-one is not adopted anymore, while the other one is biology course. Y Moritz suggested the possibility if Biology and this course could take turn to serve as options for students to take, but Arts degree has to accept the change.
- M Morgan stated that the biology has been taken away recently.
- Y Moritz asked whether the science criteria are no longer exists.
- M Morgan stated in affirmative.
- J suggested that L Lermer can get in touch with AFP if this course would like to be one of the lab science options that Arts students can take.
- B Penfound stated that in the AS degree, students can do block transfer this course if they have to do the university transfer, asking if it is the same for AA.
- Y moritz stated that after the transfer is approved here, transfer credit will be processed.
- M Morgan explained the procedure of a Biology new course for Arts students three years ago, providing an example of Chem, noting that it requires an email to UBCO and obtain their consultation, then it can get the lab science credit. It will be proceeded and be added to Arts Associate courses. M Morgan stated that the procedure is quite easy, noting that it does not need the number, but just needs to be counted as lab science.

**Carried**

**b. Proposal for a new course: PCIT100**

**Motion:** B Penfound/D Mehus

That Education Council approves the new course: PCIT 100 Cybersecurity Fundamentals as recommended by the CPRC – ST:

- T Berg provided an overview of the course.
- D Mehus sought clarification on whether it is eligible for the future skills grant.
- K Kazimer stated that it has been put forward but unsure for now.

**Carried**

**c. Proposal for a new course: PCIT101**

**Motion:** A Krebs/D Marques

That Education Council approves the new course: PCIT 101 Security Audits and Assessments as recommended by the CPRC – ST:

- As outlined.

**Carried**

**d. Proposal for a new course: PCIT102**

**Motion:** B Hall/A Krebs

That Education Council approves the new course: PCIT 102 Client and Server Security as recommended by the CPRC – ST:

- As outlined.

**Carried**

**e. Proposal for a new course: PCIT103**

**Motion:** M Somerville/D Marques

That Education Council approves the new course: PCIT 103 Internetwork Security as recommended by the CPRC – ST:

- As outlined.

**Carried**

**f. Proposal for a new course: PCIT104**

**Motion:** B Penfound/M Somerville

That Education Council approves the new course: PCIT 104 Cybersecurity Capstone as recommended by the CPRC – ST:

- R Dupuis asked about how popular the program is.
- T Berg stated that around 7 out of 10 cybersecurity jobs have been unfilled in the past ten years, noting that it becomes a very important skill after the employment is sought.

**Carried**

**g. Proposal for a new program: Practical Cybersecurity for IT Professionals**

**Motion:** D Mehus/B Hall

That Education Council approves the new program: Practical Cybersecurity for IT Professionals Micro-credential as recommended by the CPRC – ST:

- D Mehus sought clarification on the educational requirement, asking if it is the case for all Continuing Studies course that possessing an education diploma for instructors is an asset, but not a requirement.
- K Kazimer stated that the focus is about the subject matter expertise, stating that support will be provided if the instructors have never taught before. K Kazimer also noted that they can find someone with teaching or training experiences most of the time.
- Y Moritz noted the comment in Kualii and asked about the lack of Maths for this program.
- T Berg noted that the program would not need Maths basically.
- E Balili asked whether graduates in this course will have a license in cybersecurity.
- T Berg stated that it aligns with the certain agents, noting that this is a practical course, but it is not a cert-based course.
- E Balili asked if the program is held to whoever, or if it is registered for whoever.
- T Berg explained and noted that this is designed for students who have taken the networking, stated that there are two different specialities.

**Carried**

**h. Proposal for a course revision: ICT212**

**Motion:** M Somerville/B Penfound

That Education Council approves the course revision: ICT 212 Cybersecurity Analysis as recommended by the CPRC – ST:

- N Fretz provided an overview of the course revision.
- D Mehus asked whether 5.5 hours per week for the contact hours is standardized for the standard courses in the College.
- N Fretz responded in affirmative, stating that all the programs in the department have similar contact hours, and lab components are included.
- M Somerville asked whether this is a new course.
- N Fretz clarified that ICT228 is a new course, and ICT217 is going away, while some courses are not.
- A Krebs sought clarification on whether ICT217 is going away, asking if the usual process will be doing the course deletion before doing a program revision.
- N Fretz stated that there is no course deletion form in Kualii.
- J Garrett stated that the course is gone forever if course deletion is taken place.

- A Krebs stated that it is not deleted forever, but just to take the course off from the program.
- I Wheeler stated that the Registrar's office will make the courses inactive, which means they are not offered in three years, stating that the Registrar's office will then ask the department to get rid of some ancient courses. Sometimes the department would like to keep the courses. I Wheeler noted that things change quickly in Technology or Computer Science field, noting that the courses that are no longer offered can go through the appropriate process and be added to the list.
- N Fretz noted that the department needs to keep the course in the book for a while as there are students who are taking the course but will be graduating.

**Carried**

**i. Proposal for a course revision: ICT218**

**Motion:** M Somerville/B Hall

That Education Council approves the course revision: ICT 218 Client and Server Security as recommended by the CPRC – ST:

- As outlined.

**Carried**

**j. Proposal for a course revision: ICT225**

**Motion:** A Krebs/M Somerville

That Education Council approves the course revision: ICT 225 Internetwork Security I as recommended by the CPRC – ST:

- As outlined.
- D Mehus sought clarification on whether the student who has completed ICT217 cannot take the new program. Somebody that is enrolled in the program, if they have completed 217, will they continue that stream, or they have to take the new courses all over again.
- N Fretz stated that students graduate if they meet the graduating requirement of the program, noting that it is great if students completed ICT217, however, the challenge is some students take extra time, but they did not take the course that is going away, and the department have to work with Registrar's office to allow students to take new course in lieu of the other one in order to meet the graduation requirement.
- A Krebs noted that there is an inconsistency for the prerequisites, noting that the sentence- 'earned a minimum grade of 50 in each of the following' is listed in some courses, while it does not appear in some other courses.
- **It will be edited to maintain consistency.**

**Carried**

**k. Proposal for a new course: ICT228**

**Motion:** A Krebs/D Mehus

That Education Council approves the new course: ICT 228 Scaling Infrastructure & Services as recommended by the CPRC – ST:

- As outlined.
- **The sentence- 'earned a minimum grade of 50 in each of the following' will be included in the prerequisite section to maintain consistency.**

**Carried**

**l. Proposal for a course revision: ICT299**

**Motion:** M Somerville/D Mehus

That Education Council approves the course revision: ICT 299 Network Projectas recommended by the CPRC – ST:

- As outlined.



- **The red line appeared in the sentence in the prerequisite section needs to be removed.**

**Carried**

**m. Proposal for a program revision: Infrastructure and Computing Technology Diploma**

**Motion:** S Lembke/D Marques

That Education Council approves the program revision: Infrastructure and Computing Technology Diploma as recommended by the CPRC – ST:

- J Garrett tabled this proposal to a future meeting.  
**Motion:** D Mehus/ D Marques
- That Education Council tables the program revision: Infrastructure and Computing Technology Diploma as recommended by the CPRC – AFP until the next meeting.
- N Fretz asked whether the proposal which is tabled to the next meeting will affect the September intake.
- Y Moritz suggested that a note on webpage can be issued, stating that it is under course revision, and students could still apply for it, noting that except CMNS124 and ICT that are tied together, others can move forward.
- Y Moritz asked whether it is considered as a major program change.
- N Fretz responded in the negative.
- Y Moritz stated that if it is a major change, it needs to undergo PSIPS.
- J Garrett sought clarification on whether the changes in the learning outcomes would require undergoing PSIPS.
- Y Moritz responded in the negative.

**Deferred**

- **Meeting break at 6:02 pm.**
- **Meeting resumed at 6:12 pm.**

## **5.5 Discussion**

### **5.5.1 Policy Approval Workflow**

- J Garrett is currently reviewing the policies on a 5-year schedule on the relation between EdCo and the Board which is listed in the College Institute Act.
- It is noted that only policies in which EdCo has the sole authority, as well as the joint authority of EdCo and the Board will be entered into Quali, while the policies that are for the Board decision which require the advice from EdCo are just for discussions.
- The policy workflow is as follows:  
-It will go through ARP, and it will come to EdCo meetings, and then it will go to the Board if necessary.

### **5.5.2 Program Advisory Committee Policy**

- Y Moritz provided an overview of the background and the purpose of PAC.
- A Krebs sought clarification on when will be classified as the major program revision, as noted in point 5.5 of the policy.
- There was a subsequent discussion on whether it is EdCo to decide if it is a major revision or not.
- A Krebs asked when the PAC usually happens.
- Y Moritz clarified that PAC will be consulted which is the routine of the program.
- J Garrett stated that there might be some errors, noting that it needs to be clarified which policy belongs to which body.

- D Mehus sought clarification on whether it is a Board policy.
- J Garrett responded in affirmative, noting that it is a Board policy which needs the advice from EdCo.
- S Lembke stated that any change will need to be supported by data, providing an example of Business. There is some data as a backup if there is a significant change in Business.
- B Penfound noted the advisory role of the education council as stated in the College and Institute Act of British Columbia 23 (1).
- Y Moritz stated that PAC should be consulted and EdCo have the decision authority as stated in PAC point 5.5.
- S Lembke sought clarification on whether we can send back the policy if there is no data as back up.
- There was a subsequent discussion on whether EdCo should send the policy back.
- J Garrett stated the responsibilities of EdCo is to make sure the programs that EdCo are approving will help students to become employable ultimately.
- D Mehus sought clarification on whether PAC is included for every program or portfolio.
- A Krebs and B Penfound responded in affirmative, noting that it is listed in the Terms of Reference.
- P Lefebvre made a comment about the admission of the college is to make sure students are employable, noting that it might not necessarily be the case coming from arts and academic programs, some students might look for credit transfer for further education in universities.
- J Garrett noted that there might be some confusion in PAC point 5.4 (c), noting that it grants EdCo Chair the power which seems to be abnormal.
- J Garrett noted that it needs to figure out the responsibilities of EdCo.
- A Krebs suggested that EdCo can make advice to point 5.5, then the workflow can be continued.
- Y Moritz responded in the affirmative.
- D Marques noted some confusion in point 5.2, providing Trades as an example, PAC do not review the learning outcomes.
- J Garrett suggested that the 'program learning outcomes' in point 5.2 can be changed to 'program outcomes'.
- There was a subsequent discussion on point 5.4 (c).
- Committee members agreed that 5.4 (c) could be deleted.
- There was a subsequent discussion on the definition of the program in the section 4.
- Committee members sought clarification on the meaning of Short Certificates.
- P Lefebvre stated that MC do not resolve in Credentials with diploma or degree program, noting that if MC is included as a program, the definition of program needs to be changed.
- M Somerville stated that student do not receive the certificate for MC.
- J Garrett noted that MC would not need to be discussed in EdCo meetings if MC is taken out of the programs.
- B Penfound asked whether MC require a PAC.
- P Lefebvre sought clarification on the definition of a credential, noting that MC do not resolve in credits, but other courses do, and credential of MC is not a credential, as per discussion with A Hay previously. Clarification needs to be handled carefully.
- Committee members agreed that there is a concern of the definition of a program.
- There was a subsequent discussion on what way to summarise the recommendations made by EdCo, and to allow the PAC to go to the Board in December.

**Motion:** J Garrett/A Krebs

That Education Council agrees to provide final consultation to the Board regarding PAC policy via email in advance of the Board submission date for the December meeting.

**Carried**

- J Garrett will summarise the conversation among the EdCo members and send it to EdCo members for review, and then it will be sent to Y Moritz.

### 5.5.3 Academic Semester Scheduling Policy

- Schedules have been passed in the last meeting. B Penfound requested to add an item for discussion regarding the Academic Semester Scheduling Policy.
- B Penfound provided some background information and stated the concern on this issue.
- I Wheeler stated that the system is designed to ensure students in any classes using that extra day will not have any exam on Monday or Tuesday, noting that only a few courses have taken that extra day, and no students should be disadvantaged.
- B Penfound stated the fact that it is a violation of the policy, noting that it usually needs a day between to have a department meeting to make sure it is ready to go, stating that the possibility of scheduling the extra day on Monday instead of Friday, which enables that there are 2 days.
- J Garrett stated that the Academic Semester Scheduling Policy is a Board policy with advice from EdCo.
- I Wheeler stated that the policy is approved by the Board.
- B Penfound stated that many Mondays have been missed, suggesting that it can be built into the schedules to ensure two days for a break (one school day and one Saturday).
- B Penfound would like members to be aware of and address that this policy should be followed, stating the wish to discuss it among the members.
- There was a subsequent discussion on the topic.
- I Wheeler stated that J Lister is doing the policy review, noting that there are other updates and changes coming up.

### 5.6 Standing Committee Reports

#### a. Operations committee

- J Garrett informed the members that Operations Committee met on 2023 10 16 to approve ARP, CCC and CPRC CS member, stating that there will be another meeting on 2023 11 09.

#### b. ARP committee

- Not met.

#### c. CCC committee

- J Garrett sought clarification on whether who will be the Manager of Student Information and Transitions in the committee.
- I Wheeler stated that L Lillies will take up the role.

#### d. Tributes committee

- J Garrett reviewed membership and noted that there are vacant seats regarding Faculty and support staff members, as well as some students' seats.

#### e. Ad Hoc Governance committee

- J Garrett informed the members that the committee is going to meet this month, noting that the Terms of Reference needs to be drafted.
- A Krebs asked whether the meeting is conducted in person.
- J Garrett stated that members can attend via Zoom.
- A Krebs volunteered to be one of the members.

## 6. Reports

### 6.1 Council chair's report - Jillian Garrett

- J Garrett noted some vacant EdCo seats, informing members that 2 new student representatives will be joining in December meeting after the announcement of election result on Nov 14.

- J Garrett identified several discrepancies and would like to discuss the role and responsibility of EdCo in a future meeting, expressing the hope that C Battersby can be present in the next meeting to discuss.

#### **6.2 VP Academic and Provost's report - Yvonne Moritz**

- No report.

#### **6.3 Registrar's report – I Wheeler**

- No report.

#### **6.4 Board of Governors report - Cindy Battersby**

- C Battersby expressed the excitement to be one of the committee members, noted the following:
  - In Sept 16, the tuition increase was approved. The Board is pleased to receive some curriculum proposals.
  - In Oct 18, a Convocation Ceremony and alumni gathering were held. A Recreation and Wellness Centre Thrive Here campaign was launched last week.
  - The next Board meeting will be held on Dec 12, 2023.

### **7. In Camera Items**

**Motion:** M Somerville/A Krebs

That Education Council moves in camera.

- J Garrett invited E Balili to do a self-introduction.
- E Balili sought clarification on the reason why student representatives from EdCo do not come from Student Union.
- I Wheeler and J Garrett stated that it is not listed in the Act, and that is dictated by the government, noting that it is hard to recruit student representatives, but SU can recommend students.

#### **7.1 Minutes of October 16, 2023 Operations Committee meeting**

**Motion:** M Somerville/A Krebs

That Education Council approves the minutes of October 16, 2023 Operations Committee meeting as presented.

**Carried**

**Motion:** B Hall/A Krebs

That Education Council moves out of camera.

### **8. Date, time of next meeting - Thursday, December 7, 2023, at 4:00 pm**

### **9. Deadline for agenda items - Wednesday, November 22, 2023 at 12:00 pm**

### **10. Adjournment at 7:32 pm**

**Motion to adjourn:** A Krebs/B Penfound

**Carried**