

**Okanagan College Education Council  
Minutes of Thursday, March 2, 2023 4:00 pm  
S 103B – Student Services Boardroom – Kelowna Campus & Zoom**

**Present:** J Garrett, W Gillett, D Marques, A Krebs, B Hall, D Mehus, B Penfound, M Somerville, R Tyner, R Dupuis, L Mallory, (Zoom): S Chhabra, J Ragsdale, T Walters

**Regrets:** N Fassina, A Hay, S Lembke, M Martin

**Absent:** A Alexander, C Wallace

**Guests:** T Bridges, R Federley, S Speers (Zoom): J Anderson, E Henczel, S Johnston, D Martell, A Nieoczym,

**Recorder:** S Gayle

**1. Determination of quorum and call to order**

D Marques called the meeting to order at 4:03 pm.

**2. Adoption of the agenda**

**Motion:** D Mehus/M Somerville

That Education Council approves the agenda as presented.

**Carried**

**3. Approval of the minutes**

**a. Motion:** J Garrett/B Hall

That Education Council approves the minutes of the December 1, 2022 Education Council meeting as presented.

**Carried**

**b. Motion:** B Penfound/R Tyner

That Education Council approves the minutes of the February 2, 2023 Education Council meeting as presented.

- D Mehus and A Krebs sought clarification on the motions presented on page 3 and outlined the motion to defer should also be included.
- Following a discussion, the committee agreed to defer the approval of the February 2, 2023 minutes until the next sitting of EdCo.

**Deferred**

**4. Business arising**

**5. New business**

**5.1 Curriculum recommended by the CPRC – AFP**

**a. New course: CMNS 275 Introduction to Podcasting**

**Motion:** D Mehus/A Krebs

That Education Council approves the new course: CMNS 275 Introduction to Podcasting as recommended by the CPRC - AFP:

- E Henczel provided an overview of the new course and introduced A Nieoczym as a content expert available to answer questions.
- New course will examine podcasting history and styles of podcasting.
- Open textbook will be used for course.

- Once approved, the aim is to offer CMNS 275 as a communications course.
- E Henczel noted that there were additional amendments to the prerequisite for the course. Required prerequisite to be changed in Kuali to 3 credits CMNS or second-year standing.
- J Garrett provided an explanation for the removal of the 3 ENGL credits that was previously included in Kuali.
- R Dupuis asked whether cultural communications was a prerequisite for the course referring to the creation of a cultural communication course.
- J Garrett provided a response, noting that the creation of the course was in progress.
- D Mehus sought clarification on the removal of the ENGL credits from the prerequisites and whether there would be a waiver for similar courses.
- E Henczel provided an explanation and outlined the current prerequisites were in line with other offering from the department.
- J Garrett added that CMNS 275/podcasting is a different type of communications course and more applied in nature. Other courses are more theoretical and require different prerequisites.

**Carried**

**b. New course: ENGL 239            Studies in Comics**

**Motion:** R Tyner/J Garrett

That Education Council approves the new course: ENGL 239 Studies in Comics as recommended by the CPRC - AFP:

- S Johnston explained that the course has been offered as a Special Topics course. Current proposal to offer as own course to enhance transferability.

**Carried**

**5.2 Curriculum recommended by the CPRC – T/A**

**a. Course revision: AVST 300            Damage Assessment/Repair 2**

**Motion:** B Hall/J Garrett

That Education Council approves the course revision: AVST 300 Damage Assessment/Repair 2 as recommended by the CPRC – T/A:

- D Martell provided an overview of the change to AVST 300 noting that the total hours have been reduced from 150 to 132. This was achieved by removing 3 projects as the content is covered in another course.
- Reduction in hours for AVST 300 will also reduce the overall program hours to 1062.
- Changes approved by relevant stakeholders to include Transport Canada.
- J Garrett outlined the following areas that required edits in Kuali:
  - **Removal of word the before Aviation Structures in the calendar description.**
  - **Edits to Contact Hours Per Week section to reflect the Total weekly hours and not the overall hours.**
- J Garrett also outlined that the current credits section in Kuali stated zero (0).
- D Martell explained that the current program was not credit based.
- D Mehus sought clarification on whether there was the option to assign a nil value.
- D Marques clarified that this may not be consistent.

**Carried**

**b. Program revision: Aircraft Maintenance Engineer Category 'S' (Structures)**

**Motion:** D Mehus/A Krebs

That Education Council approves the program revision: Aircraft Maintenance Engineer Category 'S' (Structures) as recommended by the CPRC – T/A:

- As outlined in AVST 300 course.
- Program hours reduced to 1062.
- A Krebs sought clarification on the listed admission requirements for the program and suggested removing the following as the courses are outdated:

- Principles of Mathematics 11
  - Applications of Mathematics 11
  - Essentials of Mathematics 11
  - There was also the recommendation to add:
    - ABE 080, which is another version of ABE 084/085
  - D Martell indicated that the recommendations would be reviewed and then updated.
- Carried**

### 5.3 Curriculum recommended by the CPRC – ST

#### a. Course revision: PHYS 220 Environmental Physics

**Motion:** D Mehus/M Somerville

That Education Council approves the course revision: PHYS 220 Environmental Physics as recommended by the CPRC – ST:

- T Bridges outlined the following revisions for the course:
  - Removal of second-year standing from the list of prerequisite requirements.
  - Simplifying prerequisite language by outlining what is recommended.
- T Bridges noted that typographical errors were also corrected.
- M Somerville sought clarification on BIOL 290 mentioned in the calendar description.
- T Bridges explained that confirmation regarding the course offering has been sought from the Chair of Biology. In addition, it was unknown whether it has been more than seven (7) years since the course was last offered.
- **Based on the explanation from T Bridges regarding BIOL 290, committee members agreed with the recommendation to remove BIOL 290 from the calendar description.**

**Carried**

#### b. Course revision: ASTR 110 Astronomy for the Physical Sciences I

**Motion:** B Penfound/A Krebs

That Education Council approves the course revision: ASTR 110 Astronomy for the Physical Sciences I as recommended by the CPRC – ST:

- T Bridges outlined that there are three (3) versions of the Astronomy courses.
- The current revision is expanding the math options in the prerequisite section.
- A Krebs sought clarification on whether there was a minimum for the math requirement and asked whether a math course taken fifteen (15) years ago would be accepted.
- T Bridges clarified that for a course taken fifteen (15) years ago, the Chair would review and a decision made as long as the student had one of the required prerequisites.
- W Gillett asked whether there was a general ten (10) year rule that indicated that anything over ten (10) years would require Dean's approval.
- R Dupuis sought clarification on whether there was a challenge exam.
- W Gillett clarified that a student would be required to have the required prerequisite/s and reiterated that there was a general policy outlining how to deal with such issues.
- M Somerville sought clarification on the presentation of MATH 012 and the other math courses in Quali. It was recommended that ABE should be added to MATH 012
- A Krebs also recommended adding ABE to Physics 011.
- R Tyner asked the committee members to ensure that all systems are consistent and that the addition of the information would not impact the system standards.
- **Following a discussion by the members of the committee, D Marques recommended that a review be completed and if required, the additions would made.**
- Committee members agree with the recommendation.
- R Federley provided an explanation of the math variations in Quali.

- Following a discussion, D Marques recommended that as an action item, there would be a discussion with the Registrar's office and follow-up to EdCo regarding same.
- R Dupuis concurred and indicated that a broader discussion was required.
- A Krebs reiterated the ten (10) year course offering.

**Carried as outlined**

**c. Course revision: ASTR 111                      Astronomy I**

**Motion:** D Mehus/R Tyner

That Education Council approves the course revision: ASTR 111 Astronomy I as recommended by the CPRC – ST:

- T Bridges explained to members that the revisions for ASTR 111, ASTR 112, ASTR 121 and ASTR 122 are similar – changes to prerequisite requirements.
- Although there was not a significant amount of math done in the course, expanding the math prerequisites would enhance student success.
- A Krebs reiterated that Principles of Mathematics 11 and Applications of Mathematics 11 have not been offered for ten (10) years.

**Carried**

**d. Course revision: ASTR 112                      Astronomy I**

**Motion:** B Penfound/J Garrett

That Education Council approves the course revision: ASTR 112 Astronomy I as recommended by the CPRC – ST:

- Expanding prerequisite offering.
- A Krebs reiterated the issues outlined for ASTR 111, which would be similar for ASTR 121 and ASTR 122.

**Carried**

**e. Course revision: ASTR 121                      Astronomy II**

**Motion:** M Somerville/R Tyner

That Education Council approves the course revision: ASTR 121 Astronomy II as recommended by the CPRC – ST:

- As outlined.

**Carried**

**f. Course revision: ASTR 122                      Astronomy II**

**Motion:** B Penfound/A Krebs

That Education Council approves the course revision: ASTR 122 Astronomy II as recommended by the CPRC – ST:

- As outlined.

**Carried**

**g. New program: Associate of Science Degree: Combined PHYS/MATH Emphasis**

**Motion:** D Mehus/B Penfound

That Education Council approves the new program: Associate of Science Degree: Combined PHYS/MATH Emphasis as recommended by the CPRC – ST:

- R Federley provided an overview of the new program/specialization noting that there was currently no emphasis for physics.
- There is a need for Physicists and a drive for students to take the program.
- New program will open doors for students to transfer to UBCO.
- New program follows other specializations in Associate of Science.
- W Gillett sought clarification on whether career opportunities would be available for a student who completes the specialization.
- R Federley clarified that this might be possible and dialogue was in progress with stakeholders regarding same.

- T Bridges added that courses were being developed to build a strong two-year emphasis.
- D Mehus sought clarification on whether this was an additional diploma or stream within the Associate of Science degree.
- R Federley clarified that the new program was a specialization.

**Carried**

#### **5.4 Standing committee reports**

- a. Operations Committee
  - Minutes to come in camera.
- b. ARP Committee
  - Not met.
- c. CCC Committee
  - Not met.
- d. Tributes Committee
  - Not met.
  - Two new members approved for the committee - T Berg and J Garrett.

#### **6. Reports**

##### **6.1 Council Chair's report – D Marques**

- D Marques outlined the following:
  - Advised members to have persons experiencing any difficulties with Kualoa reach out to the EdCo office or the Chair of EdCo.
  - Matters around Tributes communicated to the Chair of Tributes.

##### **6.2 VP Academic and Provost report – A Hay**

- No report.

##### **6.3 Registrar's report**

- No report.

##### **6.4 Board of Governor's report – A Alexander**

- No report.

#### **7. In camera session**

**Motion:** A Krebs/M Somerville  
That Education Council moves in camera.

**Carried**

##### **a. December 19, 2022 Operations Committee minutes**

**Motion:** J Garrett/D Mehus

That Education Council accepts the December 19, 2022 Operations committee meeting minutes as presented.

**Carried**

##### **b. February 24, 2023 Operations Committee minutes**

**Motion:** M Somerville/D Mehus

That Education Council accepts the February 24, 2023 Operations committee meeting minutes as presented.

**Carried**

**Motion:** M Somerville/R Tyner

That Education Council moves out of camera.

**Carried**

**8. Date, time of next regular meeting – Thursday, April 6, 2023 at 4:00 pm.**

**9. Deadline for agenda items – Wednesday, March 28, 2023 at 12:00 pm.**

**10. Adjournment at 5:14 pm**

**Motion to adjourn:** D Mehus/A Krebs

**Carried**