



Okanagan College Board of Governors
Regular Open Session

Tuesday, December 13, 2022

S103B Executive Office Boardroom Kelowna Campus

Approved March 21, 2023

IN ATTENDANCE

Board Members

- Juliette Cunningham, Board Chair
- Dale Safinuk, Vice Chair
- Neil Fassina, President and Ex-officio
- Andrea Alexander
- Dustyn Baulkham
- Marcel Beerkens (*virtual*)
- JoAnn Fowler
- Annika Kirk
- Tina Lee
- Choi Leong
- Danny Marques
- Devin Rubadeau
- Karley Scott

Administration

- Curtis Morcom, Vice President, Employee and Corporate Services
- Andrew Hay, Provost & Vice President Academic
- Meri Kim Oliver, Vice President Students
- Gill Henderson, Associate Vice President, People Services
- Jenn Goodwin, Associate Vice President, College Relations
- Joanna Campbell, Manager, Executive Office
- Kristen Wiebe, Recording Secretary

ACTION

1. CALL TO ORDER AND CHAIR’S REMARKS

Quorum was established and the meeting was called to order at 8:30a.m.

It was respectfully acknowledged that the meeting was held on the unceded traditional lands of the Indigenous people who have inhabited and used the lands since time immemorial.

2. APPROVAL OF AGENDA

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the December 13, 2022 Open Session meeting agenda and thereby approves the consent agenda.”

C. Leong
CARRIED

2.1. Consent Agenda

2.1.1. Open Session Minutes – September 27, 2022

2.1.2. Annual Policy Report

3. DECLARATION OF CONFLICT

There were no conflicts declared.

4. NEW BUSINESS

4.1. Chair Report

The Chair provided their report, noting the following activities:

- The Executive Committee met on December 6.
- The Chair travelled to Vancouver in November to attend a Ministry-hosted training session with another Board member that included a session on Board diversity.
- The Chair attended the November 17 OC Foundation (OCF) Student Award Ceremony on behalf of the Board at the Vernon campus.
- On November 30, the Chair joined the President to make presentations to employees celebrating service milestones at the annual Employee Recognition Ceremony.
- The Chair attended the OCF Governance Committee meeting on December 1, and the OCF Board meeting and dinner on December 8.

4.2. Campus Planning Committee Report

D. Rubadeau noted that the Committee met on December 6 and received updates on projects across the College including Student Housing, Vernon Airport Hangar repairs, and renovation projects under the routine capital allowance.

4.3. Finance, Audit and Risk Committee Report

D. Safinuk noted that the Committee received the Second Quarter (Q2) forecast and approved the Third Quarter (Q3) statement, both of which were presented in a new visual format. It was noted that the Committee also received a report on Executive expenses and discussed several policies the Committee is recommending be rescinded.

4.3.1. Financial Policies

The Vice President, Employee & Corporate Services noted that a review of policies was conducted as part of the policy workplan. He noted that the policies presented are either covered under legislation or other procedures.

Motion:

"BE IT RESOLVED THAT the Okanagan College Board of Governors rescind the following financial policies as recommended by the Finance, Audit and Risk Committee and as presented:

- ***Finance Banking and Borrowing of Funds Policy***

J. Fowler
CARRIED

- **Operational and Budget Plan Policy**
- **Financial Reports Policy**
- **Operating Budget Contingency Policy**
- **Unrestricted Net Assets and Internally Restricted Net Assets Policy.”**

4.4. Governance Committee Report

The Committee Chair gave their report and noted that Board exit activities were discussed.

4.4.1. Professional Development Follow-up

The President noted that a feedback survey will be built into next year’s session.

4.4.2. Conference Attendance Principles

K. Scott noted that the Principles were developed from discussions around conference attendance last year. It was noted that, while the Principles consider available financial resources, they are primarily designed to be for the good of the Board.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Conference Attendance Principles as recommended by the Governance Committee and as presented.”

A. Kirk
CARRIED

4.5. President’s Report and Analysis

The President highlighted the recent cabinet shuffle, noting the creation of the new Post-Secondary Education and Future Skills (PSEF) portfolio and the appointment of a new Minister and Deputy Minister. Other Ministry portfolios, including Transportation, Skilled Trades, and Workforce Development will intersect with PSEF priorities. In particular, the new Minister of State for Workforce Development is anticipated to add a lens to post-secondary education that includes immigration pathways and recognition of foreign credentials. The President indicated that a business case will be developed for the Wellness Centre.

The President noted that the College welcomed its first Associate Director, Indigenization, in November.

4.5.1. Q3 Financials

The President outlined the new visual representation of the revenue, expenses, and materiality of the College’s financials. A \$1.25 million deficit is projected due to several factors including delays in student visas and decreased domestic enrolment in some programs.

The President noted that Leadership Council is examining ways to deploy expenses differently to ensure a balanced budget.

4.6. Education Council Report

4.6.1. New Programs

D. Marques noted that the Post-Diploma Certificate in Data Science focuses on students who have obtained a degree or diploma and want to focus on Data Science.

The Video Game Development program is a one-year certificate. In response to a member's question, it was noted that the proposer indicated there is a demand.

Motion:

"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the new program: Post- Diploma Certificate in Data Science as recommended by Education Council."

A. Kirk
CARRIED

"BE IT RESOLVED THAT the Okanagan College Board of Governors approves the new program: Post-Diploma Certificate in Video Game Development as recommended by Education Council."

D. Rubadeau
CARRIED

4.6.1. Program Revisions

D. Marques outlined the rationale for the proposed program revisions.

Motion:

"BE IT RESOLVED THAT the Okanagan College Board of Governors approve the following program revisions for the programs as recommended by Education Council and as presented:

D. Rubadeau
CARRIED

- ***English for Academic Purposes Certificate***
- ***Health Science Option: Kinesiology Diploma***
- ***Indigenous Community Support Worker Certificate***
- ***Post-Baccalaureate Diploma in Marketing and Data Analytics***
- ***Post-Baccalaureate Diploma in Health Analytics***
- ***Bachelor of Computer Information Systems Degree: Database and Big Data Management."***

4.6.2. English Language Proficiency Requirements

D. Marques noted that the College adopted Duolingo early in the pandemic as previously language proficiency exams were only held in-person. Education Council is recommending that Duolingo be adopted permanently as the preferred assessment for English language proficiency.

Members asked about the rationale for choosing this service. It was noted that Duolingo scores relate to the International English language testing system (IELTS) scores needed for some programs and assessment costs for students are lower than the in-person exams previously used.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the acceptance of Duolingo to assess applicants to all programs requiring English language proficiency as recommended by Education Council and as presented.”

D. Rubadeau
CARRIED

4.6.3. 2023/24 Academic Schedule Variance

D. Marques provided an overview of the proposed variances from the dates previously approved under the Academic Schedule Policy.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2023-24 Academic Schedule Variance as recommended by Education Council and as presented.”

A. Kirk
CARRIED

5. NEW BUSINESS

5.1. Annual Elections

5.1.1. Chair

The Vice President, Employee and Corporate Services called for nominations for the position of Chair. J. Cunningham was nominated and accepted the nomination. A second and third call was issued. No additional nominations were received. J. Cunningham was acclaimed to the position of Chair.

5.1.2. Vice Chair

The Vice President, Employee and Corporate Services called for nominations for the position of Vice Chair. D. Safinuk was nominated and accepted the nomination. A second and third call was issued. No additional nominations were received. D. Safinuk was acclaimed to the position of Chair.

6. OTHER BUSINESS AND BUSINESS ARISING FROM CONSENT AGENDA

A member thanked the Chair and Vice Chair for their contributions.

D. Marques was invited to share experiences from the Governance workshop attended in November. He indicated that he attended different sessions than the Chair and appreciated the opportunity to connect with Deputy Ministers, as well as presentations on the topics of Indigenization, and Trades training.

7. ADJOURNMENT

The meeting adjourned at 9:52a.m.

CARRIED