



Okanagan College Board of Governors Regular Open Session

Tuesday, September 27, 2022

Room E213, Vernon Campus

Approved December 13, 2022

IN ATTENDANCE

Board Members

- Juliette Cunningham, Chair
- Andrea Alexander
- Annika Kirk (Student)
- Choi Leong (Student)
- Danny Marques, Education Council Chair
- Devin Rubadeau (Faculty)
- Dustyn Baulkham
- JoAnn Fowler
- Tina Lee

Administration

- Curtis Morcom, Vice President, Employee and Corporate Services
- Andrew Hay, Provost & Vice President Academic
- Meri Kim Oliver, Vice President Students
- Gill Henderson, Director, Human Resources
- Jenn Goodwin, Associate Vice President, College Relations
- Joanna Campbell, Manager, Executive Office
- Kristen Wiebe, Recording Secretary

REGRETS

- Marcel Beerkens
- Karley Scott
- Dale Safinuk

ACTION

1. CALL TO ORDER AND CHAIR'S REMARKS

Quorum was established and the meeting was called to order at 10:16a.m.

It was respectfully acknowledged that the meeting was held on the unceded traditional lands of the Indigenous people who have inhabited and used the lands since time immemorial.

2. APPROVAL OF AGENDA

Motion:

"BE IT RESOLVED THAT the September 27, 2022 Okanagan College Board of Governors approves the Open Session meeting agenda and thereby approves the consent agenda."

D. Baulkham
CARRIED

2.1. Consent Agenda

2.1.1. Open Session Minutes – June 22, 2022

2.2. Policy Workplan

2.2.1. Annual Meeting Calendar and Workplan

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2023-2024 Board meeting dates as recommended by the Executive Committee and as presented.”

2.2.2. Meeting Protocols

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Meeting Protocols as presented and as recommended by the Governance Committee.”

2.2.3. Employee Discrimination, Bullying and Harassment Policy

3. DECLARATION OF CONFLICT

C. Leong and A. Kirk declared a conflict of interest for Agenda Items 4.3.1 and 4.3.2.

4. REPORTS

4.1. Board Chair Report

The Chair provided their report, noting the following activities in September:

- The Executive Committee reviewed the Board workplan and annual meeting calendar found in consent agenda.
- The Chair hosted the new Board members for individual meetings and orientation sessions.
- The Chair attended the Okanagan College Foundation Governance Committee meeting. It was noted that the Foundation’s Strategic Plan closely aligns with Inspire.
- The Chair had the opportunity to take in the Annual Youth Exhibition PowWow on September 23.
- The Chair attended a quarterly meeting with other BC Colleges Board Chairs.

4.2. Campus Planning Committee

4.2.1. Chair Report

The Committee Chair noted he had no additional items to report other than what he reported in the Closed session.

4.3. Finance, Audit and Risk Committee Report

4.3.1. Domestic Tuition

The Vice President, Employee and Corporate Services noted that government policy limits increases to domestic tuition annually.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve an increase in domestic tuition and mandatory fees of two per cent, effective September 2023 as recommended by the Finance, Audit and Risk Committee, pending no change in limit in accordance with the BC Tuition Limit Policy.”

T. Lee
CARRIED

4.3.2. International Tuition

The Vice President, Employee and Corporate Services outlined the proposed increase to international tuition. It was noted that there was a two percent increase to international tuition last year. A member requested that the motion be updated to reflect the percentage increase similar to how the domestic tuition proposal was received.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve an increase of 8.6 per cent to international tuition fees effective September 2023, as recommended by the Finance, Audit and Risk Committee.”

J. Fowler
CARRIED AS
AMENDED

4.4. Governance Committee Report

The Board Chair gave the report on behalf of the Committee Chair. It was noted that the committee met on September 20 and approved the Employee Discrimination, Bullying and Harassment Policy included in the consent agenda.

The Committee had the opportunity to review the Board Policy Workplan.

Also, the Meeting Protocols approved in this meetings consent agenda were reviewed and approved.

4.5. President's Report and Analysis

The President presented his report from June – September 2022.

The President highlighted the Fraud, Risk survey report conducted by the new Auditor General including Administration's response to the survey. In reply to a members' question, it was noted that training is in place for the appropriate departments and that the risk of fraud is low due to internal controls in place.

The President highlighted that there are several new members of the College's Leadership Council.

The President noted that the Q2 Forecast which would normally come forward to the Board at this meeting was not provided as the Ministry has requested that the College provide a more detailed estimate. This will be approved by the Finance, Audit, and Risk Committee prior to submission to the Ministry.

4.6. Education Council Report

4.6.1. New Programs

The Chair, Education Council presented the new program: Basic Skills Certificate A - Fundamentals. It was noted that while the full program is currently offered at the Kelowna campus, the new program proposal is for a reduced format that will allow the program to be offered at the College's Penticton, Salmon Arm, and Vernon campuses.

Motion:

"BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Basic Skills Certificate A - Fundamentals as recommended by Education Council and as presented."

5. NEW BUSINESS

5.1. Foundation Annual Report

The Executive Director, Okanagan College Foundation provided an overview of the Foundation's activity over the past year.

The Executive Director noted that the Foundation supports the College's mission under three categories: student support, capital projects, and program enhancements and developments.

It was noted that the Foundation's strategic plan, titled Inspiring Giving, is closely aligned with the College's strategic plan. Inspiring Giving includes a refreshed mission and vision, with a goal to raise the profile of the College and maintain donor relationships outside of capital campaigns.

The Chair thanked the Executive Director for their presentation.

5.2. President Selection Policy

The Manager, Executive Office noted that the policy was updated following the recent presidential search and that the policy was separated from the procedures. The Procedures for President Selection will be reviewed and approved by the Human Resource and Compensation Committee at the time a president search is initiated.

It was noted that the President Search Advisory Committee membership is intended to ensure diversity on that committee and where applicable, members from the representative groups will be elected by their membership.

ACTION

Motion:

"BE IT RESOLVED THAT the Okanagan College Board of Governors approve the President Selection Policy as recommended by the Executive Committee and as presented."

D. Rubadeau
CARRIED

6. OTHER BUSINESS AND BUSINESS ARISING FROM CONSENT AGENDA

7. ADJOURNMENT

The meeting adjourned at 11:07 a.m.

CARRIED