

**Okanagan College Education Council
Minutes of Thursday, June 3, 2021 4:00 pm
Via Collaborate**

Present: A Hay, B Burge, W Gillett, R Tyner, M Somerville, C Farrow, G Coulthard, C Newitt, V Neykov, S Lembke, A Krebs, B Wyatt, M Rice, S Bajwa, C Leong, D Slack, J Ragsdale, D Marques, Y Khmelevsky, N Fassina, N Davis

Regrets:

Absent: T Walters

Guests: E Henczel, A Mackie, A O’Neil, K Langedyk, T Russell, R Huxtable, L Thurnheer, W Wheeler

Recorder: M Cabral

1. Determination of quorum and call to order
C Newitt called the meeting to order at 4:01 pm

2. Adoption of the agenda
Motion: G Coulthard/ C Farrow
That Education Council approves the agenda as presented.
Carried

3. Approval of the minutes
Motion: N Davis/ C Farrow
That Education Council approves the minutes of the May 6, 2021 Education Council meeting as presented.
- Item 6.2 should read “AEST” rather than ADVED.
Carried

4. Business arising

5. New business

5.1 Curriculum recommended by the CPRC - AFP

- a. New course: GSWS 208 Reproductive Justice**
Motion: V Neykov/ B Wyatt
That Education Council approves the new course: GSWS 208 Reproductive Justice as recommended by the CPRC – AFP:
Carried
- b. New course: CMNS 137 Technical Writing and Communications for WET**
Motion: G Coulthard/ V Neykov
That Education Council approves the new course: CMNS 137 Technical Writing and Communications for WET as recommended by the CPRC – AFP:
- E Henczel explained that a number of CMNS 133 sections have become specialized to the disciplines they serve and are now their own separate courses.
- A member questioned how the learning outcomes differed from the existing CMNS 133. E Henczel noted that CMNS 133 has a second part, CMNS 143, which is more academic. CMNS 137 has incorporated some CMNS 143 components into its outcomes.

- The member questioned if CMNS 143 would be replaced as well. E Henczel advised that CMNS 133 and 143 are offered to 9 separate disciplines and only 3 of them have differentiated enough to warrant their own courses. All other disciplines will stick with the existing CMNS 133 and 143.
- A member noted that the course outline listed prerequisites while the proposal form listed none. E Henczel advised that this was an old outline. A O'Neil noted that students are block registered so there were no need for prerequisites in the course.

Carried

c. New course: CMNS 135 Technical Writing and Communications 1 for CIEN

Motion: M Somerville/ A Krebs

That Education Council approves the new course: CMNS 135 Technical Writing and Communications 1 for CIEN as recommended by the CPRC – AFP:

Carried

d. New course: CMNS 145 Technical Writing and Communications 2 for CIEN

Motion: B Gillett/ M Somerville

That Education Council approves the new course: CMNS 145 Technical Writing and Communications 2 for CIEN as recommended by the CPRC – AFP:

Carried

e. New course: ELR 020 English Language Reading Level 2

Motion: V Neykov/ A Krebs

That Education Council approves the new course: ELR 020 English Language Reading Level 2 as recommended by the CPRC – AFP:

- A Mackie gave a brief overview of the English Language and English for Academic Purposes proposals. The department identified two weaknesses in the programs that needed addressing. The current prerequisites allow students to get quite far in the programs without being fully adept at all skills. Multiple course prerequisites are being added to address this. Also, the English language tests used to assess a student's competency prior to entering the programs all use different scores. The department will now just look at one score overall to assess students.
- The department is also adding a fourth level to the EL certificate, which will help focus course outcomes. This will also give more time for students with outside priorities to complete their courses.
- A Mackie apologized for her oversight in missing the library assessments for the proposals.

Carried

f. New course: ELR 030 English Language Reading Level 3

Motion: B Wyatt/ A Krebs

That Education Council approves the new course: ELR 030 English Language Reading Level 3 as recommended by the CPRC – AFP:

Carried

g. New course: ELR 040 English Language Reading Level 4

Motion: D Slack/ M Somerville

That Education Council approves the new course: ELR 040 English Language Reading Level 4 as recommended by the CPRC – AFP:

Carried

- h. New course: ELW 020 English Language Writing Level 2**
Motion: V Neykov/ G Coulthard
 That Education Council approves the new course: ELR 020 English Language Reading Level 2 as recommended by the CPRC – AFP:
Carried
- i. New course: ELW 030 English Language Writing Level 3**
Motion: D Slack/ B Wyatt
 That Education Council approves the new course: ELW 030 English Language Writing Level 3 as recommended by the CPRC – AFP:
Carried
- j. New course: ELW 040 English Language Writing Level 4**
Motion: M Somerville/ B Wyatt
 That Education Council approves the new course: ELW 040 English Language Writing Level 4 as recommended by the CPRC – AFP:
Carried
- k. New course: ELLS 040 English Language Listening and Speaking Level 4**
Motion: C Farrow/ D Slack
 That Education Council approves the new course: ELLS 040 English Language Listening and Speaking Level 4 as recommended by the CPRC – AFP:
Carried
- l. New course: ELRW 040 English Language Reading and Writing 4**
Motion: V Neykov/ G Coulthard
 That Education Council approves the new course: ELRW 040 English Language Reading and Writing 4 as recommended by the CPRC – AFP:
Carried
- m. Course revision: ELLS 010 English Language Listening and Speaking Level 1**
Motion: C Farrow/ M Somerville
 That Education Council approves the course revision: ELLS 010 English Language Listening and Speaking Level 1 as recommended by the CPRC – AFP:
Carried
- n. Course revision: ELLS 020 English Language Listening and Speaking Level 2**
Motion: R Tyner/ D Slack
 That Education Council approves the course revision: ELLS 020 English Language Listening and Speaking Level 2 as recommended by the CPRC – AFP:
Carried
- o. Course revision: ELLS 030 English Language Listening and Speaking Level 3**
Motion: B Wyatt/ M Somerville
 That Education Council approves the course revision: ELLS 030 English Language Listening and Speaking Level 3 as recommended by the CPRC – AFP:
Carried
- p. Course revision: ELRW 010 English Language Reading and Writing Level 1**
Motion: V Neykov/ M Somerville
 That Education Council approves the course revision: ELRW 010 English Language Reading and Writing Level 1 as recommended by the CPRC – AFP:
Carried

- q. **Course revision: ELRW 020 English Language Reading and Writing Level 2**
Motion: V Neykov/ B Wyatt
That Education Council approves the course revision: ELRW 020 English Language Reading and Writing Level 2 as recommended by the CPRC – AFP:
Carried
- r. **Course revision: ELRW 030 English Language Reading and Writing Level 3**
Motion: D Slack/ V Neykov
That Education Council approves the course revision: ELRW 030 English Language Reading and Writing Level 3 as recommended by the CPRC – AFP:
Carried
- s. **Program revision: English Language Certificate**
Motion: G Coulthard/ B Wyatt
That Education Council approves the program revision: English Language Certificate as recommended by the CPRC – AFP:
Carried
- t. **New course: EAPS 010 English for Academic Purposes Scholarship 1**
Motion: V Neykov/ C Farrow
That Education Council approves the new course: EAPS 010 English for Academic Purposes Scholarship 1 as recommended by the CPRC – AFP:
Carried
- u. **New course: EAPR 020 Academic Reading Skills 2**
Motion: A Krebs/ V Neykov
That Education Council approves the new course: EAPR 020 Academic Reading Skills 2 as recommended by the CPRC – AFP:
Carried
- v. **New course: EAPR 030 Academic Reading Skills 3**
Motion: M Somerville/ G Coulthard
That Education Council approves the new course: EAPR 030 Academic Reading Skills 3 as recommended by the CPRC – AFP:
Carried
- w. **New course: EAPW 010 Academic Writing Skills 1**
Motion: R Tyner/ M Somerville
That Education Council approves the new course: EAPW 010 Academic Writing Skills 1 as recommended by the CPRC – AFP:
Carried
- x. **New course: EAPW 020 Academic Writing Skills 2**
Motion: G Coulthard/ D Slack
That Education Council approves the new course: EAPW 020 Academic Writing Skills 2 as recommended by the CPRC – AFP:
Carried
- y. **New course: EAPW 030 Academic Writing Skills 3**
Motion: B Wyatt/ M Somerville
That Education Council approves the new course: EAPW 030 Academic Writing Skills 3 as recommended by the CPRC – AFP:
Carried

- z. Course revision: EAPD 010 Academic Discussion Skills 1**
Motion: A Krebs/ V Neykov
That Education Council approves the course revision: EAPD 010 Academic Discussion Skills 1 as recommended by the CPRC – AFP:
Carried
- aa. Course revision: EAPD 020 Academic Discussion Skills 2**
Motion: B Wyatt/ V Neykov
That Education Council approves the course revision: EAPD 020 Academic Discussion Skills 2 as recommended by the CPRC – AFP:
Carried
- bb. Course revision: EAPD 030 Academic Discussion Skills 3**
Motion: R Tyner/ V Neykov
That Education Council approves the course revision: EAPD 030 Academic Discussion Skills 3 as recommended by the CPRC – AFP:
Carried
- cc. Course revision: EAPR 010 Academic Reading Skills 1**
Motion: G Coulthard/ V Neykov
That Education Council approves the course revision: EAPR 010 Academic Reading Skills 1 as recommended by the CPRC – AFP:
Carried
- dd. Course revision: EAPS 020 English for Academic Purposes Scholarship 2**
Motion: B Wyatt/ G Coulthard
That Education Council approves the course revision: EAPS 020 English for Academic Purposes Scholarship 2 as recommended by the CPRC – AFP:
Carried
- ee. Course revision: EAPS 030 English for Academic Purposes Scholarship 3**
Motion: M Somerville/ G Coulthard
That Education Council approves the course revision: EAPS 030 English for Academic Purposes 3 as recommended by the CPRC – AFP:
Carried
- ff. Program revision: English for Academic Purposes Certificate**
Motion: M Somerville/ V Neykov
That Education Council approves the program revision: English for Academic Purposes Certificate as recommended by the CPRC – AFP:
Carried

5.2 Curriculum recommended by the CPRC – STH:

a. Temporary program revision: Okanagan College Early Childhood Education Diploma – Vernon Campus

Motion: V Neykov/ B Wyatt

That Education Council approves the temporary program revision: Okanagan College Early Childhood Education Diploma – Vernon Campus as recommended by the CPRC – STH:

- W Wheeler advised that this proposal was separate from the following ECED course proposals.
- There is no change to the program content, learning outcomes, or contact hours. This is simply a temporary change to the Vernon intake that will be delivered online in the fall and in person in the winter.

Carried

b. Program revision: Water Engineering Technology Diploma

Motion: C Farrow/ V Neykov

That Education Council approves the program revision: Water Engineering Technology Diploma as recommended by the CPRC – STH:

- A O'Neil noted that the revision is to include the new CMNS for WET course and remove the existing CMNS course.

Carried

c. Program revision: Civil Engineering Technology Diploma

Motion: A Krebs/ G Coulthard

That Education Council approves the program revision: Civil Engineering Technology Diploma as recommended by the CPRC – STH:

- As above.

Carried

d. Program revision: Sustainable Building Technology

Motion: V Neykov/ B Wyatt

That Education Council approves the program revision: Sustainable Building Technology as recommended by the CPRC – STH:

- As above. L Thurnheer advised that this is not a resequencing of courses.

Carried

e. Course revision: ECDE 112 Child Development Conception to 3 Years

Motion: D Slack/ V Neykov

That Education Council approves the course revision: ECDE 112 Child Development Conception to 3 Years as recommended by the CPRC – STH:

- T Russell provided a general overview of the revisions. The proposals are to clean up and remove out of date language.

Carried

f. Course revision: ECDE 113 Child Development 3-12 Years of Age

Motion: M Somerville/ R Tyner

That Education Council approves the course revision: ECDE 113 Child Development 3-12 Years of Age as recommended by the CPRC – STH:

Carried

g. Course revision: ECDE 114 Planning for Early Childhood Education

Motion: C Farrow/ D Slack

That Education Council approves the course revision: ECDE 114 Planning for Early Childhood Education as recommended by the CPRC – STH:

Carried

- h. Course revision: ECDE 115 The Early Childhood Profession**
Motion: B Wyatt/ M Somerville
 That Education Council approves the course revision: ECDE 115 The Early Childhood Profession as recommended by the CPRC – STH:
Carried
- i. Course revision: ECDE 121 Group Process**
Motion: C Farrow/ V Neykov
 That Education Council approves the course revision: ECDE 121 Group Process recommended by the CPRC – STH:
Carried
- j. Course revision: ECDE 122 Health, Safety and Nutrition**
Motion: C Farrow/ B Wyatt
 That Education Council approves the course revision: ECDE 122 Health, Safety and Nutrition as recommended by the CPRC – STH:
Carried
- k. Course revision: ECDE 124 Guiding and Caring**
Motion: R Tyner/ G Coulthard
 That Education Council approves the course revision: ECDE 124 Guiding and Caring as recommended by the CPRC – STH:
Carried
- l. Course revision: ECDE 213 Working with Families and Community**
Motion: C Farrow/ M Somerville
 That Education Council approves the course revision: ECDE 213 Working with Families and Community as recommended by the CPRC – STH:
Carried
- m. Course revision: ECDE 214 Practices in Infant Toddler Care**
Motion: A Krebs/ G Coulthard
 That Education Council approves the course revision: ECDE 214 Practices in Infant Toddler Care as recommended by the CPRC – STH:
Carried
- n. Course revision: ECDE 222 Developmentally-Responsive Environments for Under 3**
Motion: G Coulthard/ D Slack
 That Education Council approves the course revision: ECDE 222 Developmentally-Responsive Environments for Under 3 as recommended by the CPRC – STH:
Carried
- o. Course revision: ECDE 223 Administration**
Motion: M Somerville/ R Tyner
 That Education Council approves the course revision: ECDE 223 Administration as recommended by the CPRC – STH:
Carried
- p. Course revision: ECDE 239 Practicum for Infant and Toddler Specialty**
Motion: D Slack/ V Neykov
 That Education Council approves the course revision: ECDE 239 Practicum for Infant and Toddler Specialty as recommended by the CPRC – STH:
Carried

Break at 5:16 pm. Resumed at 5:25 pm.

5.3 Draft micro-credential framework

- A Hay advised that the Ministry of Education is developing framework around micro credentials, as they are becoming more common. The province is working with post secondary institutions and industry to define these credentials.
- A Hay reviewed the draft document provided to members.
- Guiding principles:
 - Access – the intent is for students and learners to be able to easily access these credentials. It is important that micro credentials are not limited to only certain individuals.
 - Quality – There will be a quality assurance process in place. The ministry wants to make sure the credentials are recognized by employers and have post secondary level quality.
 - Relevance – the credentials will have to be in tune with the demands of the current labour market as well as meeting student needs and capturing teachers' areas of expertise.
 - Collaboration/coordination – the ministry will engage with relevant education partners and stakeholders, including schools, non profits, and businesses. The intent is for post secondary institutions to work together to provide transfer and laddering opportunities.
 - Employer and industry engagement – they will be integral parts in the development of micro credentials.
 - Clarity and transparency – learners engaged in micro credentials will understand how the process works and what they get out of the credential.
- Framework:
 - Micro credentials are fairly broad. They are formal, short in duration, and competency-based for learning and employment purposes.
 - The short duration is key, as they are not a full semester certificate – they could be as short as a few hours, or as long as 8 weeks. For example, first aid courses could be considered micro credentials.
 - Affordability is also key, in that micro credentials need to be accessible to all learners.
 - Delivery can vary. Depending on what is being offered, a variety of delivery formats can be considered to increase the accessibility for all learners. The ministry is purposefully leaving the delivery format very flexible to allow for a degree of innovation.
 - Micro credentials are developed in consultation with employers, non-profits, industry, and post secondary institutions.
 - It is unclear how quality assurance will be assessed at this time. The ministry recognizes that institutions have existing processes, standards, and policies already in place. The ministry is determining the approval process for micro credentials. They could be credit or non-credit based credentials, depending on what is being offered.
 - Assessment will ideally be based on an evaluation of the students' competency.
 - The government is trying to determine a registry process for micro credentials so any learner or business could find all possible options. This will ideally be done at a provincial level.
 - The learning pathway needs to be clear for learners and micro credentials will ideally be transferable and stackable.
 - Prior learning assessment should be recognized.

- Ideally a student's micro credentials would be recognized at other institutions.
- A member has read that every province was looking to propose their own micro credentials. He questioned how laddering between provinces would be achieved. A Hay advised that the ministry is looking at what is being done in other provinces and countries. They are working to find the best model for BC. BC has a great transfer systems currently and they want to build on this strength. Every province is unique. The transferability the ministry is currently focusing on is within BC. They will look at a national framework as the process develops.
- The member noted that private corporations are also developing their own micro credentials. A Hay added that the BC government hopes to position post secondary institutions in this conversation.
- A member advised that Office Admin has an OAC and ADAC program. The OAC is the first five months of the ADAC, and BOOK is three of the ADAC courses. She has had students who want to apply for all certificates and have had challenges with the registrar's office if they have enrolled in the 10 month program, but never if they started with BOOK, then OAC, then ADAC. She questioned if this meant that if micro credentials were stackable, someone could take a 10 month course and end up with three certificates. A Hay noted this was a good example and this is where it can get confusing. An 8 or 10 month program is too big to be defined as a micro credential, but the individual components would be. The ministry wants to be poised for just such an opportunity.
- A member questioned if there were potential problems in articulation of for-credit micro credentials and non-credit micro credentials. A Hay noted that there will likely be issues around this. There has not been significant conversation around this issue yet and there is no simple solution at this point.
- A member noted that OC's current quality assurance process is the Education Council workflow. He noted the importance of keeping a dialogue with Education Council so the current process and methods can be modified to meet the needs of micro credentials. A Hay agreed that this would be a question for the CCC committee to create definitions as to how these could be assessed.
- A guest questioned the effect laddering micro credentials would have on the production of transcripts. A Hay noted that there has been fair discussion around this. The idea is that students would have a micro credential noted on their transcript so they could verify their training to an employer.
- Allan – do you see this ability to do MCs stacking and laddering having a knock on effect as to how we produce a transcript and what it looks like?
- A member questioned if micro credentials had been discussed in regards to the ITA, as trades seem to have a lot of mirco credentials currently associated with it. He questioned if students with micro credentials could get credit for industry training. A Hay noted that this is where the idea of stackable micro credentials comes in, although this would likely be down to the department level to assess. Nothing is predetermined at this point.
- A Hay added that Continuing Studies has been discussing micro credentials for years.
- C Newitt advised that Education Council and the CCC committee will likely be spending a lot of time discussing micro credentials for the foreseeable future. He recommended members do some research on the topic and he will distribute any information he finds himself.

5.4 Standing committee reports

- a. Operations Committee
 - Minutes to come in camera.
 - The committee will meet again before summer to approve more graduates.
- b. ARP Committee
 - Not met.
- c. CCC Committee
 - Not met.
- d. Tributes Committee
 - Not met.

5.5 In camera session

Motion: R Tyner/ G Coulthard
That Education Council moves in camera.
Carried

May 26, 2021 Education Council meeting minutes

Motion: A Hay/ D Marques
That Education Council accepts the May 26, 2021 Education Council meeting minutes as presented.
Carried

Motion: C Newitt/ N Davis
That Education Council move out of camera.
Carried

6. Reports

6.1 Council Chair's report – C Newitt

- Another Education Council will be held this month to go over the strategic plan from N Fassina. M Cabral will send out an invitation. The meeting will likely be held June 17.
- The Academic Governance Council met earlier this week. Most institutions are moving to implement digital curriculum management systems. Some are also using Quali. Institutions recognize that workflows and bylaws will likely have to be revisited in light of the new systems. The AGC is working together to develop the best practices.
- The AGC also discussed indigenization initiatives and how that can be done at an Education Council perspective, whether it be to create a non-voting position or a voting position on the council. They are actively working on ways to bring indigenous ways of knowing and doing into the Education Council process.

6.2 President & Vice-President Academic and Provost report – A Hay

- A Hay noted that that he has asked DQAB whether the specialty approved at the last Ed Co meeting needs a full DQAB review or whether it is within the construct of the existing degree and just need Education Council and Board of Governors approval. DQAB is reviewing the question now.
- Convocation is being held virtually this weekend. Based on the recent events in Kamloops, a moment of silence will be held to reflect on the realities of residential schools.

- N Fassina thanked members for considering a second meeting this month. He wants to connect with Education Council because there are unique elements within the strategic plan and Education Council input is important. There has been great feedback to the strategic plan so far.

6.3 Registrar's report – B Burge

- No report.

6.4 Board of Governor's report

6.5 Curriculum and calendar management project update

- B Burge noted that process is being made toward implementation. The aim is to be using Quali software for proposals beginning this September. The PDFs will be taken away once a guidebook is in place for users.
- A Hickey advised that anyone looking to do curriculum proposals over the summer should contact the CCM project team before hand.
- C Newitt will schedule meetings with the staff in each of the portfolio dean's offices to train them in the software.

7. Date, time of next regular meeting – Thursday, September 16, 2021 at 4:00 pm

8. Deadline for agenda items – Wednesday, August 25, 2021 at 12:00 pm

9. Adjournment at 6:23 pm