

**Okanagan College Education Council**  
**Minutes of Thursday, January 14, 2021 4:00 pm**  
**Via Collaborate**

**Present:** A Hay, B Burge, W Gillett, R Tyner, M Somerville, C Farrow, D Marques, G Coulthard, C Newitt, V Neykov, J Hamilton, S Lembke, Y Khmelevsky, J Ragsdale, A Krebs, , B Wyatt, M Rice, S Bajwa, C Leong, N Davis, T Walters

**Regrets:** S Cook

**Absent:**

**Guests:** R Huxtable, S Johnson, B Smith

**Recorder:** M Cabral

**1. Determination of quorum and call to order**

C Newitt called the meeting to order at 4:00 pm

**2. Adoption of the agenda**

**Motion:** N Davis/ D Marques

That Education Council approves the agenda as presented.

**Carried**

**3. Approval of the minutes**

**Motion:** M Somerville/ A Krebs

That Education Council approves the minutes of the December 3, 2020 Education Council meeting as presented.

**Carried**

**4. Business arising**

**5. New business**

**5.1 CPRC – AFP curriculum**

**a. Course revision: ENGL 205**

**Applied English Studies II**

**Motion:** V Neykov/ N Davis

That Education Council approves the course revision: ENGL 205 Applied English Studies II as recommended by the CPRC – AFP:

- S Johnston noted that the name and course description are being updated to accentuate the strengths of the program in the letterpress area. The course has become more focused on the letterpress. The prerequisites revised to teach students more about book design and to prepare them for the publishing and design principles of the course.

**Carried**

**b. Program revision: Basic Skills Certificate A**

**Motion:** A Krebs/ V Neykov

That Education Council approves the program revision: Basic Skills Certificate A as recommended by the CPRC – AFP:

- B Smith noted that the programs are updating in both language and calendar formatting to be more consistent across the board. The department created an

admissions committee to determine a student's eligibility, so the onus no longer falls on the individual instructor.

- OUC language was removed from the programs and some course deletions and additions were updated in the calendar.
- Courses will now be scheduled between 8:30am and 3:00pm only. Students in the program are less mobile and this time change will better fit their needs.

**Carried**

**c. Program revision: Basic Skills Certificate B**

**Motion:** B Wyatt/ M Somerville

That Education Council approves the program revision: Basic Skills Certificate B as recommended by the CPRC – AFP:

- As above.

**Carried**

**d. Program revision: Advanced Skills Certificate**

**Motion:** A Krebs/ V Neykov

That Education Council approves the program revision: Advanced Skills Certificate as recommended by the CPRC – AFP:

- As above.
- The elective list for the program was updated to include courses that had been missed. The length of the program has changed from two years to three years to reflect best practice for students, as it was difficult for them to complete all their courses in just two years.

**Carried**

## **5.2 Standing committee reports**

**a. Operations Committee**

- Met on January 12, minutes to come in camera.

**b. ARP Committee**

- Not met.

**c. CCC Committee**

- Met last week to discuss the workflow aspect of the CCM project. They will meet again at the end of the month to continue the discussion.

**d. Tributes Committee**

- Met December 15 to discuss honorary fellows. In light of the pandemic and the uncertainty of having in-person convocations, the committee chose not to nominate any honorary fellows this year.

## **5.3 In camera session**

**Motion:** N Davis/ C Newitt

That Education Council moves in camera.

**Carried**

### **Operations Committee meeting minutes**

**Motion:** T Walters/ C Farrow

That Education Council accepts the January 12, 2021 Operations Committees meeting minutes as presented.

**Carried**

**Motion:** T Walters/ N Davis  
That Education Council move out of camera.  
**Carried**

## **6 Reports**

### **6.1 Council Chair's report – C Newitt**

- C Newitt has been focused on the CCM project and hopes to have it up and running for everyone to use by spring. He has started writing an Education Council handbook for users to outline the bylaws and relevant legislation that governs Education Council. It will also include a basic user guide.

### **6.2 President & Vice-President Academic and Provost report – A Hay**

- A Hay noted the province has started working on defining micro credentials, what they look like, and what they contain. He will have more information for Education Council as it becomes available. There is a good report on micro credentials available on the BCCAT website. C Newitt will distribute the link to everyone.
- J Hamilton added that there will be lots of COVID-19 updates coming in the next few months.

### **6.3 Registrar's report – B Burge**

- No report.

### **6.4 Board of Governor's report – S Cook**

- J Hamilton noted that S Cook would not be the Board of Governors representative on Education Council for much longer. The Board is looking for a volunteer to fill that role.

### **6.5 Curriculum and calendar management project update**

- As above, in the CCC report.
- C Newitt hopes to customize aspects of the workflow to fit each portfolio's unique needs.

**7. Date, time of next regular meeting – Thursday, February 4, 2021 at 4:00 pm**

**8. Deadline for agenda items – Wednesday, January 20, 2021 at 12:00 pm**

**9. Adjournment at 4:26pm.**