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**Okanagan College Education Council**
**Minutes of Thursday, May 7, 2020   4:00 pm**
**Via BlueJeans**
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**Present:**   A Hay, B Burge, W Gillett, R Tyner, D Silvestrone, M Somerville, C Farrow, D Marques, G Coulthard, N Davis, A Schmidt, K Douglas, C Newitt, T Walters, V Neykov, S Cook, C Leong

**Regrets:**   J Hamilton, A Krebs, R Sawatzky,

**Absent:**   S Stirling, M Chibota, R Whermann

**Guests:**    R Huxtable, H Hisdal, S Moores, C DiBiase, V Simpson, J Hobart, D Williams, R Light, G De Pluzer, T Berg, W Wheeler, Y Moritz, L Thurnheer

**Recorder:**  M Welsh

1. **Determination of quorum and call to order**
   C Newitt called the meeting to order at 4:01 pm

2. **Adoption of the agenda**
   **Motion:** D Marques/ M Somerville
   That Education Council approves the agenda as presented.
   - ECON 251 has been withdrawn from the agenda. It will be presented at the June 2020 Education Council meeting.
   - A temporary revision to the Therapists Assistant Diploma has been added to the agenda due to issues that have arisen given COVID19.
   **Carried**

3. **Approval of the minutes**
   **Motion:** D Marques/ M Somerville
   That Education Council approves the minutes of the April 2, 2020 Education Council meeting as presented.
   **Carried**

4. **Business arising**

5. **New business**

   **5.1 CPRC – T/A curriculum**
   a. **Program revision: Electrician Pre-Apprenticeship Program**
   **Motion:** D Marques/ M Somerville
   That Education Council approves the program revision: Electrician Pre-Apprenticeship Program as recommended by the CPRC – T/A:
   - C DiBiase explained that the revision was to meet new harmonization standards. The title for ELEC 111 is being changed to "Controls and Lighting", as the previous title was too broad. The graduation requirements have been revised to read that students need 70% overall. This is in line with the apprenticeship program.
   **Carried**

### 5.2 CPRC – AFP curriculum

**a. New course: ECON 251      Economic Data: Prediction, Analysis and Presentation**

That Education Council approves the new course: ECON 251 Economic Data: Prediction, Analysis and Presentation as recommended by the CPRC – AFP:
**Withdrawn**

**b. New course: HIST 320      Rise of Modern Capitalism**

**Motion:** D Marques/ M Somerville

That Education Council approves the new course: HIST 320 Rise of Modern Capitalism as recommended by the CPRC - AFP:
- H Hisdal advised that the course would give students a 500 year perspective on capitalism. This course will be beneficial for business and arts students.
- A member questioned how the department chose the title. H Hisdal explained that capitalism courses are very popular right now and business students in particular like the title.
- A member noted the inclusion of space exploration as a topic within the course and hoped that the scientific aspects of space exploration would be discussed as well. H Hisdal confirmed that they would.

**Carried**

### 5.3 Curriculum recommended by Continuing Studies

**a. Program revision: Gastroenterology Nursing Certificate**

**Motion:** D Marques/ M Somerville

That Education Council approves the program revision: Gastroenterology Nursing Certificate as recommended by the CPRC – STH and Continuing Studies:
- V Simpson explained that the admission requirements revision is meant to give students more time to obtain their immunizations.
- The revision to the program description is to remove references to the gastroenterology specialty examination, as the CNA has dropped the exam.

**Carried**

**b. Program revision: PeriAnesthesia Nursing Certificate**

**Motion:** D Marques/ M Somerville

That Education Council approves the program revision: PeriAnesthesia Nursing Certificate as recommended by the CPRC – STH and Continuing Studies:
- V Simpson advised that the program description revision is to remove language pertaining to the specialty exam as it is no longer provided by the CNA.

**Carried**

### 5.4 Curriculum recommended by the CPRC – STH

**a. New course: HKIN 100      Personal Well – being**

**Motion:** D Marques/ M Somerville

That Education Council approves the new course: HKIN 100 Personal Well – being as recommended by the CPRC – STH:
- W Wheeler advised that HKIN 100 is a stand alone course to aid in student success.

**Carried**

**b. Course revision: ELEN 126      Digital Electronics**

**Motion:** D Marques/ M Somerville

That Education Council approves the course revision: ELEN 126 Digital Electronics as recommended by the CPRC – STH:
- D Williams explained that the lab hours are increasing to 3, instead of 2.5 hours per week.

**Carried**

**c. Course revision: ELEN 227     Project and Report**
**Motion:** D Marques/ M Somerville
That Education Council approves the course revision: ELEN 227 Project and Report as recommended by the CPRC – STH:
- D Williams explained that the course is the final capstone project for ELEN students. The overall contact hours are not changing; the revision is to increase lab hours and decrease lecture hours, as time spent in a lab is more important for a project course.
**Carried**

**d. Program revision: Network and Telecommunications Engineering Technology Diploma**
**Motion:** D Marques/ M Somerville
That Education Council approves the program revision: Network and Telecommunications Engineering Technology Diploma as recommended by the CPRC – STH:
- T Berg explained that the 2020 – 2021 school year will be the 20th anniversary of the NTEN program. In consultation with industry and PAC, the department noted that the current program title did not clearly identify the focus of the program. The new title, Infrastructure and Computing Technology Diploma, better reflects the content and reflects future trends within the industry. The course codes will change to ICT to accommodate the program name change. There is no change to the content.
**Carried**

**e. Course revision: DSCI 100     Introduction to Data Science 1**
**Motion:** D Marques/ M Somerville
That Education Council approves the course revision: DSCI 100 Introduction to Data Science 1 as recommended by the CPRC – STH:
- J Hobart gave an overview of the changes to the program. There have been two intakes into the program this past year. In the second intake, the department noticed a lot of business students taking DSCI courses as electives. However, as the courses are part of a Post – Baccalaureate Diploma program, these students found the level of sophistication within the courses not indicative of 100 level courses. This is not fair to students. The major revision is to renumber the courses to reflect the level of difficulty, as well as some housekeeping revisions. The course names are changing to be more descriptive and properly reflect the content of the courses.
- DSCI 100 will become DSCI 300, with a new title to better reflect content. Students will not be able to take DSCI 300 for credit if they have already taken DSCI 100.
- A member noticed a typo in the prerequisites.
**Carried**

**f. Course revision: DSCI 101     Introduction to Data Science 2**
**Motion:** D Marques/ M Somerville
That Education Council approves the course revision: DSCI 101 Introduction to Data Science 2 as recommended by the CPRC – STH:
- As above.
- A member questioned the new title, "Machine Learning". J Hobart advised that the students will study machine learning algorithms.
**Carried**

**g. Course revision: DSCI 110     Mathematical Computation**
**Motion:** D Marques/ M Somerville
That Education Council approves the course revision: DSCI 110 Mathematical Computation as recommended by the CPRC – STH:
- As above.
**Carried**

h. **Course revision: DSCI 200    Introduction to Data Science 3**
**Motion:** D Marques/ M Somerville
That Education Council approves the course revision: DSCI 200 Introduction to Data Science 3 as recommended by the CPRC – STH:
- As above.
**Carried**

i. **Course revision: DSCI 390    Data Science Project**
**Motion:** D Marques/ M Somerville
That Education Council approves the course revision: DSCI 390 Data Science Project as recommended by the CPRC – STH:
- As above.
**Carried**

j. **Program revision: Post – Baccalaureate Diploma in Marketing and Data Analytics**
**Motion:** D Marques/ M Somerville
That Education Council approves the program revision: Post – Baccalaureate Diploma in Marketing and Data Analytics as recommended by the CPRC – STH:
- As above.
- A member questioned if students who took the courses at the 100 level could apply to receive 300 level credit with the registrar's office. B Burge advised that this would be assessed on an individual basis, although the registrar's office does not usually allow student to reuse credit.
**Carried**

k. **New program: Concentration in Data Science and Statistics**
**Motion:** D Marques/ M Somerville
That Education Council approves the new program: Concentration in Data Science and Statistics as recommended by the CPRC – STH:
- J Hobart explained that the new concentration follows the flow of the concentrations in computer science and communications. The DSCI courses have been packaged in a way that computer science students and business students can take the courses as electives and receive additional distinction on their transcripts.
- Students must take both introductory DSCI courses. They also need a course on linear algebra, introductory statistics, and two additional courses from the list including the other DSCI courses or 300 and 400 level statistics courses.
- A member noticed a typo in the program outline.
- A member questioned the admission requirements and how students could receive admission into a concentration. J Hobart explained that the program was designed within the confines of the current Education Council forms. The concentration follows the example of the concentration in communications.
- A member questioned if the department would consider other equivalent STAT courses, like PSYC 270. J Hobart advised that he would have to look at this at a case by case basis.
**Carried**

**5.5 Recommendations by the ARP committee**
a. **Emerita/Emeritus Status Policy**
**Motion:** D Marques/ M Somerville
That Education Council approves the Emerita/Emeritus Status Policy as recommended by the ARP committee:
- A Hay explained that this policy combines the original emerita/emeritus policies for faculty and administrators. The policy defines appointment and procedure details. It was posted on the board of governor's page for comments before being presented at

ARP. After Education Council approval, the policy will be presented at the board of governors.
- A member questioned whether the policy meant appointees could only present at a seminar once a year. A Hay noted the policy does not preclude appointees from presenting more than once a year. The inclusion of this language was just to point out that the opportunity to present at seminars is available for appointees.
- A member questioned why the two policies had been combines. A Hay advised that it is simpler to have one policy.
**Carried**


**\* Addition to the agenda\***
**Program revision: Therapist Assistant Diploma**
**Motion:** D Marques/ M Somerville
That Education Council approves the temporary program revision: Therapist Assistant Diploma program as presented.
- Members were sent documents related to emergency temporary changes to the Therapist Assistant Diploma. Given the pandemic, students are unable to complete their practicum hours.
- Y Moritz noted students were having difficulty finding clinical placements. The accrediting body has been meeting with schools to discuss the issue and have agreed to a reduction of practicum hours over the two year program. This change is temporary.
- A member questioned if there are other programs whose practicums have been delayed and if any changes have been made for those students. Y Moritz noted it depends on the accrediting body as it is their decision – hours cannot be reduced without their approval. She added that most health students are still able to attend their practicums as they are considered an essential service. While there have been changes in other programs, hours have not been reduced.
- A member questioned how this would be noted in the calendar. Y Moritz advised that she would work with B Burge to work this out.
**Carried**

### 5.6 Second and third call for nominations of Education Council chair and vice chair
- During the April 2, 2020 Education Council meeting, B Burge made the first call for nominations of chair and vice chair of Education Council. C Newitt was nominated for chair and D Marques was nominated for vice chair.
- B Burge made the second and third call for nominations of Education Council chair. As no other nominations were made, C Newitt was acclaimed to the position.
- B Burge made the second and third call for nominations of Education Council vice chair. As no other nominations were made, D Marques was acclaimed to the position.

### 5.7 Standing committee reports
a. Operations Committee
   - The committee will be meeting May 12, 2020 to approve candidates for graduation.

b. ARP Committee
   - Not yet met.

c. CCC Committee
   - The CCC committee is involved in the CCM project. It has been difficult to get together given the current environment.

d.  Tributes Committee
    - Not yet met.


6.  **Reports**
    6.1  **Council Chair's report** – C Newitt
        - C Newitt noted that the day to day operations of Education Council are continuing smoothly.

    6.2  **President & Vice-President Education report** – A Hay
        - A Hay noted that they have contacted the ministry to say we are still waiting for approval for the applied degree.

    6.3  **Registrar's report** – B Burge
        - No report.

    6.4  **Board of Governor's report** – S Cook
        − No report.

    6.5  **Curriculum and calendar management project update**
        − With the transition to remote teaching and the chaos that ensued, project has stalled. The registrar's office is in the process of uploading data from banner into Kuali so the implementation team can do more tests.

7.  **Date, time of next regular meeting –** Thursday, June 4, 2020 at 4:00 pm

8.  **Deadline for agenda items –** Wednesday, May 20, 2020 at 12:00 pm

9.  **Adjournment** at 5:09 pm.