INTRODUCTION

The purpose of the re-occupancy guide is to introduce the new measures aimed at ensuring the safety of all building users during the COVID-19 pandemic.

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Building occupants will notice new signage within buildings as well on external access points. Look for the red signage positioned at the following locations:

- Building access points (entrances and exits)
- Hallways
- Elevators
- Washrooms
- Stairways
PREVENTATIVE MEASURES

PROTECT AGAINST COVID-19

Protect yourself and others
- Cough and sneeze into a tissue or elbow.
- Wash your hands often with soap and water or alcohol-based hand sanitizer.
- Avoid shaking hands.
- Keep your distance.
- Stay home if you are ill.

PROTECT AGAINST COVID-19

Keep our community safe
Stay home if you are feeling unwell.
Please do not enter this building if you have travelled out of country recently, had close contact with someone who has symptoms of COVID-19, or if you are feeling unwell, and/or have any of the following symptoms:
- Fever
- Difficulty breathing (shortness of breath)
- Cough
- Sore throat
- Runny nose
- Muscle aches

Wash your hands often
with soap and water for at least 20 seconds or use alcohol-based hand sanitizer.

Clean regularly touched items and surfaces.

Facilities and Business Services
BUILDING ACCESS POINTS (ENTRANCES/EXITS)
To maintain proper physical distancing when entering or exiting campus buildings, we have assigned specific doors as entrances, and others as exits. The following signage is displayed:

IMPORTANT
Please note, only employees with SALTO card access will be authorized to enter OC buildings.
ELEVATORS

Elevator occupancy has been reduced to one person per car. Look for signage.

WASHROOMS

Facilities and Business Services
STAIRWAYS

A majority of staircases have been assigned for two-way traffic. Look for signage at the access points as well as on the walls for directional indication. Further, ‘KEEP YOUR DISTANCE’ signs have been displayed on the floors as a reminder to ensure a 6ft gap between occupants.
MAIN BUILDING NORTH (1ST FLOOR)

Entrance: WEST SIDE OF BUILDING
Exit: WEST SIDE OF BUILDING
Elevator: N/A
Stairways: N/A
MAIN BUILDING SOUTH (1ST FLOOR)

Entrance: EAST SIDE OF BUILDING (STAFF ONLY)
Exit: WEST SIDE OF BUILDING
Elevator: N/A
Stairways: TWO-WAY TRAFFIC
MAIN BUILDING (LOWER FLOOR)

Entrance: WEST SIDE OF BUILDING
Exit: WEST SIDE OF BUILDING
Elevator: ONE PERSON MAX
Stairways: TWO-WAY TRAFFIC
MAIN BUILDING WEST (2ND FLOOR)

Entrance: WEST SIDE OF BUILDING
Exit: WEST SIDE OF BUILDING
Elevator: ONE PERSON MAX
Stairways: TWO-WAY TRAFFIC
CAFETERIA BUILDING WEST (1ST FLOOR)

Entrance: WEST AND EAST SIDES OF BUILDING
Exit: WEST AND EAST SIDES OF BUILDING
Elevator: N/A
Stairways: N/A
OKANAGAN COLLEGE - ORDER GUIDE

DECALS - COVID-19 (printed externally)

D1  Social Distancing, 16”
Indoor
Outdoor

D2  8” Directional Arrow

D3  8” Max 1

D4  Entrance Door

D5  Exit Door

D6  Social Distancing, Stand Here
Indoor
Outdoor

D7  Keep Your Distance, 30”X6”

Facilities and Business Services
Facilities and Business Services
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