

Education Council Standing Committee Operations Committee

Terms of Reference

The Operations Committee of Education Council shall:

1. During the summer recess of Education Council, act on behalf of Education Council on matters that in the Operations Committee's judgment or in accordance with Education Council Bylaws require action. Such actions will be subject to the authority of Education Council and will be referred to the earliest scheduled regular or special meeting for review and ratification.
 2. Nominate the membership of Education Council standing and ad hoc committees as required.
 3. Deal with such matters as Education Council may from time to time delegate to it.
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Membership

- Education Council Chair (ex officio)
 - Education Council Vice-Chair (ex officio)
 - Vice-President Education (ex officio)
 - Registrar (ex officio)
 - Two Education Council voting members (faculty)
 - One Education Council voting member (staff or student if possible)
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Chair

The Chair of Education Council will serve as Operations Committee Chair.

Meetings

There will be a minimum of two regular meetings of the Committee during the year, plus other such other meetings as the Committee shall determine.

Quorum and voting

All members, including ex officio members, have voting privileges. A majority of the total membership is required for quorum.

Terms of Office

Education Council faculty and support staff members may serve on this Committee for terms of up to two years. Education Council student members may serve on this

Committee for terms of up to one year. Education Council faculty, support staff and student members may be appointed to this Committee for up to three consecutive terms.

Note

The mandate, membership, and appointment of nominees to all Education Council standing committees are under the sole authority of Education Council. Education Council is also solely responsible for changes to the mandate and membership of all its standing committees.