



Continuing Studies
 Phone: (250) 862-5480
 Fax: (250) 862-5434
 Email: campoc@okanagan.bc.ca
 1000 KLO Rd, Kelowna, BC, V1Y 4X8

Camp OC Kelowna 2019

Volunteer Personal Information

First name: _____ Last name: _____
 Email address: _____ Phone Number: _____
 Home address: _____
 Volunteers OC ID number (if known): _____
 Date of Birth: _____ Age: _____
 Gender: M F Other

School Information

Name of School: _____ Grade: _____
 Career Counselor/Advisor: _____

Availability

Please check off all the weeks you are available to volunteer:

- | | |
|--|---|
| <input type="checkbox"/> July 2 – 5 (No class on Monday) | <input type="checkbox"/> July 8 – 12 |
| <input type="checkbox"/> July 15 – 19 | <input type="checkbox"/> July 22 – 26 |
| <input type="checkbox"/> July 29 – Aug 2 | <input type="checkbox"/> Aug 6 – 9 (No class on Monday) |
| <input type="checkbox"/> Aug 13 – 17 | <input type="checkbox"/> Aug 19 – 23 |



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How many weeks would you like to volunteer for? 1 2 3 4 5 6 7 8

Which grade group would you prefer to work with? Grades 2-3 Grades 4-6 Flexible

Have you volunteered at an Okanagan College summer camp ("Camp OC") before? Yes No

What is your experience with children?

What do you hope to gain from this volunteer opportunity?



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Medical Information

Is current medical coverage in place? Yes No

Care Card Number:

Physician:

Physician phone:

Has the volunteer ever had a life threatening allergic reaction? Yes No

Does the volunteer carry an EpiPen? Yes No

Does the volunteer work With a Certified Education Assistant during the school year? Yes No

No Allergies, medications, special diet or physical considerations:

Emergency Contact Information

Parent/Guardian #1 name:

E-mail address:

Cell phone number:

Alternate number:

Parent/Guardian #2 name:

E-mail address:

Cell phone number:

Alternate number:

Alternate Emergency Contact

Name:

Relation:

Cell phone number:

Alternate number:

Please provide any other information about the volunteer that you think may be helpful to camp staff and the volunteer's well-being:



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Please read the information below and initial the boxes:

Our Commitment to You

Camp OC is committed to offering campers and volunteers a fun and educational experience. We will make every effort to ensure that the volunteers’ camp experience is positive by providing quality content, instructors and facilities.

What to Bring to Camp

Please have the volunteer bring a lunch and snacks to camp. Due to allergies please do not include peanut butter, other nut butters or nut snacks. Be sure to make note of allergies or a special diet in the Medical Information section of this form. Volunteers should dress in weather appropriate clothes and should bring a hat, running shoes, sun block and a water bottle.

Volunteer responsibilities

- Assisting instructors with class demonstrations, projects and prepping materials;
- Helping campers with tasks during class;
- Encouraging campers to participate and engage in activities;
- Ensuring campers are listening to instructions and assisting with clarification when needed; and
- Conducting other tasks as requested by the Camp OC staff.

Expectations of the volunteers

- Arrive to camp on time each day;
- Stay on campus for the duration of the day;
- Keep all confidential information confidential;
- To not use any vulgar language at any time while at Camp OC;
- Dress appropriate;
- To not use cellphones while in the classrooms; and
- To listen to and adhere to other requests from the Camp OC staff.

Volunteer initial

Late/Absent

If the volunteer will be absent, please notify camp staff by calling or emailing your campus. It is the parent’s responsibility to make sure that the volunteer gets signed in at the beginning of camp. You will not be notified if your child is absent from the volunteer program.

Privacy

Information collected on this form, or provided with this form, is collected and protected in accordance with the Freedom of Information and Protection of Privacy Act, and the Personal Information Protection and Electronic Documents Act and will be used for the purposes of Camp OC program administration. This form is primarily for staff use. The standard response in the event of a medical emergency is to call 911 and then call the parent or guardian. Information on this form may also be provided to 911 personnel in the event of an emergency. Questions regarding the collection/use of this information should be directed to the Camp Coordinator at campoc@okanagan.bc.ca or (250) 862-5480.



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Behaviour and No Bullying Policy

Okanagan College expects all campers and volunteers to behave in a courteous and respectful way towards other campers and volunteers, camp staff, equipment and camp facilities. Parents will be notified if their child's behaviour is inappropriate. If the inappropriate behaviour continues, Okanagan College holds the right to remove the volunteer from camp. Please refer to OC Student Conduct for more details. See the following link: <http://webapps-5.okanagan.bc.ca/ok/Calendar/StudentConduct>

Consent for Photo/Video

From time to time, Okanagan College (OC) or its authorized agents may wish to photograph or film students or their work product ("Images and Footage") in order to showcase student activities and OC programs or document educational, athletic and cultural events taking place on campus. The Images and Footage are used and disclosed by OC for promotional purposes, including advertising, display, marketing, recruitment, and for purposes related to the delivery of educational services or the exhibition of student work. Images or Footage may also be reproduced, altered or edited for these purposes. Images and Footage may be posted online, used in printed materials or published, used, displayed or disseminated by OC in any other form or manner.

OC is subject to the Freedom of Information and Protection of Privacy Act, and takes seriously its obligations to protect the personal privacy of its students. OC is therefore asking for consent from you and, as applicable, from your child to collect, use and disclose the Images and Footage of you minor child and/or his/her work product for the purposes described above. By signing below you consent on your own behalf or, as applicable, on behalf of your minor child as follows:

- OC may collect, use and disclose of the Images and Footage as described and for the purposes set out above.
- OC may use the student's name in connection with the disclosure, publication or display of the image or footage.

When signing the consent form you also acknowledge and agree that this consent is being provided on a voluntary basis, and that neither you nor your child will receive any payment from OC in respect of the collection, use, disclosure, reproduction, alteration, display or publication of the Images or Footage.



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Camp OC – INHERENT RISKS AND DANGERS

Parent initial

	Injury during games and physical activities (eg. Bruises/breaks/sprains, eye injuries, finger strains, rope burns)	Possible injury sustained making crafts using scissors, hot glue guns, wire (eg. Burns, cuts, eye injuries, pokes)	Possible injury working with knives, needles, sculpting tools, vegetable peelers, and other sharp objects (eg. Cuts, pokes, scrapes)	Possible injury working on a stage (eg. Falling up or down stairs, falling off the stage)	Possible injury sustained using hand tools, power tools, with heat-generating appliances or small appliances (eg. Burns, cuts, pinches, scrapes, wood splinters)	Possible injury flying a plane, mechanical error, human error etc (eg. Breaks, bruises, cuts, eye injury, scrapes, death)	Possible injury sustained operating or working with objects which involve propulsion, movement (eg. Breaks, bruises, cuts, eye injury, scrapes)	Possible discomfort sustained from using spray paints, sealers (eg. Headache, nausea, skin irritation)	Possible injury sustained while engaging in water activity (eg. Choking, drowning, muscle cramps,)
Trade Camps	√	√	√		√		√	√	
LEGO Camps	√	√							
Science and Physics Camps	√	√			√		√	√	
Acting, Music and Photography Camps	√	√		√					
Cooking Camps	√	√	√		√				
Computer Camps	√	√							
Arts and Craft Camps	√	√	√					√	
Outdoor Camps	√	√	√		√		√	√	√
Lifeskills/Personal Development Camps	√	√		√	√				
Electronics Camps	√	√	√		√				
Sport Camps	√	√							
Aviation Camp	√	√	√		√	√	√	√	



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Volunteer Consent

I confirm that I have read and will abide by the policies as set out on page 4 and 5.

Name of Volunteer:

Signature of Volunteer:

Date:

Parent/Guardian Consent

I hereby grant my child, _____, permission to volunteer in any of the OC Camps. I confirm that I have read the inherent risks and dangers associated with the camps as set out on page 6 and the policies as set out on page 4 and 5.

I hereby authorize Okanagan College to provide or cause to be provided to my child such medical services that Okanagan College or medical personnel consider appropriate.

By signing below, Parent/Guardian confirms that he/she has read and agrees to all of the above.

Name of Parent:

Signature of Parent:

Date: