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Registrar's Office Projects

As noted in the last Reach Out, the Registrar's Office now has a webpage listing our main projects. There is a link to the projects under the main okanagan.bc.ca/registrar/ page. The list of projects will be updated at the end of each term. Please provide comments or suggestions to: registrar@okanagan.bc.ca.

Curriculum and Calendar Management (CCM) Project

Okanagan College has contracted with Quali (www.kuali.co) to implement their integrated Curriculum and Calendar Management (CCM) solution. CCM is an Education Council project involving the participation of Education Council, Portfolio Deans/Offices, Registrar's Office, and IT Services. There is a link to the CCM under the main okanagan.bc.ca/about/edco.

Seeking Student and Staff Board and EdCo Members

An election will be held for two student seats on the OC Board of Governors and four student seats on Education Council. In addition, a by-election will be held for one support staff seat on Education Council.

The call for nominations is open September 11 - 24, with the deadline being **September 24 at 4 p.m.** Forms and additional information is now available in myOkanagan on the Elections page. The elections take place online from October 6 - 15 in myOkanagan.

High School Assessments

Students in B.C. now complete standardized Literacy and Numeracy Assessments with the new high school curriculum. There will no longer be provincial exams.

At this point, we will not be using these assessments for admission purposes. Arts and Foundational has confirmed that they cannot be used to place students into academic courses. However, they will continue to discuss the assessments and we will update everyone if any changes are made.

Pharmacy Technician Program Update

Applications to the Pharmacy Technician program will open each June 1 for the following year. For example, applications for 2021 will open on June 1, 2020.



Okanagan College
Registrar's Office
www.okanagan.bc.ca/registrar

September 2019

Education Council News

Below is a brief update on items approved at Education Council in September. Please view the *Items Approved* or *Minutes* for details.

Program Revisions

SAME (Supported Access to Modified Education)

Program revisions will include a new program title, as well as changes to the program description, admission requirements and courses.

Proposed date of implementation is September 2019.

Bachelor of Science in Nursing

Admission requirements will be changed to align with admissions requirements at UBCO.

Proposed date of implementation is October 2019.

New Courses

- ANTH 339 - Physical Geography of Countries with Emerging Economies

Course Revisions

- LSSM 020 - Life Skills Supported Access
- LSPM 027 - Employment Connection

The next regular Education Council meeting is scheduled for October 3, 2019.

Details of EdCo approvals can be found at: www.okanagan.bc.ca/edco.

Please note that all new programs and all program changes require Board approval.

September 2019

- 19** Youth Exhibition Powwow
- 24** Services Fair (Kelowna atrium of the Centre for Learning)
- 26** Services Fair (Kelowna trades atrium)
- 27** Vernon Counsellors Breakfast
- 30** Orange Shirt Day to commemorate residential school survivors

October 2019

- 4** Kelowna Counsellors Lunch
- 7** Penticton Counsellors Breakfast
- 8** Stress Buster student event (Kelowna)
- 14** Thanksgiving Day (College closed)
- 15** Salmon Arm Counsellors Breakfast
- 17** Salmon Arm Open House
- 21** Vernon Open House
- 23** Penticton Open House
- 24** Fall Harvest Festival student event (Kelowna)



Kelowna campus students took some time to relax on the beach before classes began at the annual Beach Day event August 30.

Email Fun Fact!

There are nearly 300 different email domains (e.g. @domainname.com) currently being used by our students! The most popular, Gmail, is used by roughly 57% of currently registered students at Okanagan College as their preferred email service.

Student Privacy and Release of Information Reminder

Okanagan College is a public body governed by the Freedom of Information and Protection of Privacy Act (FIPPA). Under the FIPPA, employees may not release personal student information without consent. Students may authorize release of information to a parent, for example. Find the policy [here](#).

Faculty and staff have access to the Registrar's Office's Consent Check tool through myOkanagan > Administrative Functions > Student > Consent Check. It will name any persons that the student designated to communicate with us on their behalf. Please note that it is time limited as indicated and is not a proxy to act on behalf of the student such as to add and drop courses.

Other departments, like Accessibility Services and Counselling, have their own release of information so the Consent Check tool is not a blanket release, but it may assist you in communicating, for example, with a parent about the student's courses. Students can add and edit a Release of Information for another person in their myOkanagan account on the Applicant and Student pages.

EducationPlannerBC: OC Ready for Oct. 1

We have been receiving domestic student applications for admissions via EducationPlannerBC (EPBC) for over six weeks now. We have received over 700 application already and are continuing to steer applicants towards this provincial common application to apply to Okanagan College.

Moving towards data driven decision-making to best manage enrolments, and in turn best serve students and our communities, it is crucial that we get an accurate picture of applications. In addition, we have a provincial mandate to receive all applications through EPBC.

To ensure all domestic applicants apply through EPBC, we have added additional programs to the system including the three technology bridging programs to UBC Okanagan and Unclassified. We also ask that use of paper applications be the exception and we will monitor how many and why paper applications are used.

If someone does not have a credit card to pay their application fee on EPBC, the applicant should be advised to borrow a credit card from a friend or family member or come to one of our campuses to pay in person. At that point, we can provide the applicant with an application voucher code and then they apply through EPBC. We will also assist them to apply through EPBC, start to finish, if they feel they need support to complete the application.

Some applicants have reported issues related to the payment

portion. EducationPlannerBC has confirmed that all had to do with the billing address supplied on the payment confirmation page and how it matches with the address associated on the credit card. EducationPlannerBC staff are working with the payment provider on alternatives to reducing these issues.

Additionally, applicants have reported issues trying to create their EducationPlannerBC account profile. There is a confirmation email sent part way through the process with a confirmation link that must be clicked before the account process will complete.

While we can inform applicants of these types of issues, our ability to troubleshoot EducationPlannerBC related issues is very limited and an applicant's best course of action is to communicate directly with the EducationPlannerBC help desk.

Our applications on EPBC will need some downtime from September 26-30 so we can be ready for applications to open October 1 at 8:30 a.m. Please advise any students to apply on October 1, at which point they can also apply to Fall 2020 programs.

Joining 21 other B.C. institutions in the use of EducationPlannerBC will be a benefit to applicants from across the province and country, although we do acknowledge some transition pains getting to this point.

Recruitment and Event News

Salmon Arm

The Salmon Arm campus welcomed a mixture of new and returning students on September 3 during their orientation event, handing out 100 OC bags to students. Second-year students came out to reconnect with the campus and join in on the fun. Speaking of fun, students lined up to join in on axe throwing with local company Cedar



Axe and beer tastings from local brewery, Cranogg. Cranogg is a brewery and farm that prides itself on its non-capitalistic business model and environmentally sustainable practices. Their presence at the event helped highlight our Resistance and Revolution program. In addition to throwing axes and tasting beer, students met faculty, attended workshops, had pictures taken for their photo ID and had the chance to win lots of prizes. It was another great orientation, thanks to those that helped make it so successful.



Vernon

Orientation Day at the Vernon campus was a huge success! This year, the entire event was moved to the Trades Plaza. Over 250 students were welcomed with free coffee and treats first thing, then were led to a big welcome session, hosted by two second-year Enactus students. From there, students were taken to their program sessions to meet their professors and learn some tips and tricks for surviving first year from second-year students in their programs. The day was capped off with a free, gourmet pizza lunch and a bag of fresh mini donuts, carnival games, contests, tons of prizes and draws and a beverage garden.



Now that Orientation Day is complete, campus recruiter, Tawnya Cameron, is busy planning fall events, including a counsellors breakfast (Sept. 27), Open House and program spotlight sessions (Oct. 21), 15 First Year FAQs presentation (Oct. 24), school visits and presentations.



Tawnya will be attending several recruiting events, including local schools, during the first week of October, the Kootenays from October 14-18 and Kamloops November 14.

Kelowna

The orientation team at the Kelowna campus was kept busy welcoming approximately 1,400 new students to campus for Kick Off on September 3. Morning activities included free coffee and pastries from McDonald's, SunRype juice and bars, a fun group ice breaker, program orientations, welcome speeches and a live DJ. At the afternoon carnival, students had the chance to visit College service departments and clubs tables, community sponsor booths and participate in dunking the Coyotes baseball team in the dunk tank, play in an adult-sized ball pit, hang out in the Zen Den with the therapy dogs, join in the annual Beaver Toss game, grab some free food at the food truck rally, and enjoy some tasty beverages and live music at the third annual Taste the Okanagan event.



Reach Out

News from the Registrar's Office (Kelowna)

The Friday prior to orientation day, students had a chance to relax on the beach or play in the water on paddle boards and inflatables during the annual Beach Day event. Other events the first week back included a Student Cafe with coffee and treats from McDonald's and free OC mugs, the sixth annual Outdoor Movie and Carnival Night in the courtyard, Pub Night with free appetizers down the street at a local establishment, and free frosty treats at the Ice Cream Social.



With fall recruitment season just around the corner, Kelowna campus recruiter, Blake Edwards, will be hosting high school counsellors for lunch at the annual Counsellors Lunch in early October and then heading off to Alberta mid-month to connect with students at high schools throughout the province.

Penticton

On September 3 the Penticton campus held its Orientation Day Kick Off event which brought approximately 300 students to the Common Green. Students were greeted by staff volunteers and a series of notable guests from the community and the College including OC President, Jim Hamilton.



After department sessions with instructors, students enjoyed a free lunch and had the opportunity to learn about student services on campus and chat with local businesses who helped sponsor the event. Students added their names to a draw for over 100 prizes, many of which

were donated by local businesses. In the afternoon students had the chance to bounce around on the inflatable games and enjoyed two live bands: Sudbury Beach and the Pickups. A huge thank you goes out to the numerous staff members who helped make this event such a success!

The first week of classes provided students with more great opportunities to socialize. The OCSU "Taco in a Bag" event was a hit and the following



day students got together off campus at our Bevvies and Board Games event at Cannery Brewing. Students played board games, mingled during a series of ice breakers and enjoyed some locally produced beverages in a casual and relaxed atmosphere. The beach party on Friday was the perfect way to wrap up an exceptional first week of classes. All in all we have had a fantastic start to the Fall semester at the Penticton campus!



In addition to all the orientation week activities, Penticton recruiter, Alison Roberts-Zschocke, and Physics instructors were invited to attend the Dominion Radio Astrophysical Observatory's open house event on September 7 to promote the College and spotlight the Science programs offered at OC.



Office of the Registrar Email Contacts

When attempting to contact the appropriate person in the Registrar's Office, use the following:

Registrar

registrar@okanagan.bc.ca

- Requests for special consideration by the Registrar

Registration

registration@okanagan.bc.ca

- STUDENTS use this for registration inquiries. NOT for internal use.

Registration Internal

regoffice@okanagan.bc.ca

- FACULTY and STAFF use this for registration issues (ie. grades/grade changes/withdrawals, etc.).
- NOT for public use.
- Prerequisite waivers and all other waivers should go to this email address and include a student number and name in the subject line. This helps triage waivers, grade changes etc. quickly so students will not be adversely affected such as being dropped for lack of prerequisites.

Admissions Domestic

admissions@okanagan.bc.ca

- Status of application requests, questions about program waitlists etc.

Admissions International

intedapps@okanagan.bc.ca

- Status of application requests. Prospective student inquiries should be directed to inted@okanagan.bc.ca.

Recruitment

chooseoc@okanagan.bc.ca

- General inquiries from prospective domestic students, campus tours, student for a day.
- Any prospective international student inquiries should be directed to inted@okanagan.bc.ca.

Graduation

graduation@okanagan.bc.ca

Scheduling

timetable@okanagan.bc.ca

Transfer Credit

transfercredit@okanagan.bc.ca

Education Council

educationcouncil@okanagan.bc.ca

[Who Does What](#)
in the Office of the
Registrar

Additional Emails:

Salmon Arm Campus

sacampus@okanagan.bc.ca

Vernon

vernonadmissions@okanagan.bc.ca

Penticton

pentictonadmissions@okanagan.bc.ca

International

inted@okanagan.bc.ca