Call for Nominations

Nominations are now being accepted for student representatives for Education Council and the Board of Governors. There are four student positions for Education Council and two for the Board of Governors. Education Council is looking for one support staff representative for a short term: November 1, 2013 – July 31, 2014. The available seat, previously held by Allan Hickey, became vacant when Allan accepted his new position as Associate Registrar. He is no longer part of the support staff group and became ineligible to sit on Education Council as a support staff representative.

Nominations are open from September 10 - 24, with the election taking place from October 9 - 16. Further details, including nomination forms, are available on the Elections tab in myOkanagan. Once the voting period starts, the tab will show candidates standing for election.

Since Fall 2012, elections to Education Council and the Board of Governors have been conducted online. This marks the first time support staff will be voting online. Last fall, students embraced online voting with an 11.6 per cent voter participation rate, up from two per cent the previous year.

Fee Payment Deadlines up to 2016

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<tr>
<th></th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
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<td>Winter</td>
<td>Thursday, December 12</td>
<td>Friday, August 15, 2014</td>
<td>Friday, August 21, 2015</td>
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<tr>
<td>Summer Session I</td>
<td>Wednesday, April 16, 2014</td>
<td>Wednesday, April 22, 2015</td>
<td>Wednesday, April 20, 2016</td>
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<tr>
<td>Summer Session II</td>
<td>Friday, June 13, 2014</td>
<td>Wednesday, June 17, 2015</td>
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<td>2014-15</td>
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**September 2013**

**Education Council News**

Below is a brief update on items approved at Education Council in September. Please view the Items Approved or Minutes for details.

**New Program**  
Advanced GIS Certificate  
This 500-hour program will introduce students to the essentials of using GIS to create maps, edit and manage GIS data and projects as well as cover more advanced topics.  
Proposed date of implementation is January 2014.

**Course Revisions**

- EAPD 010 - Academic Discussion Skills 1
- EAPD 020 - Academic Discussion Skills 2
- EAPD 030 - Academic Discussion Skills 3
- EAPD 040 - Academic Discussion Skills 4
- EAPR 012 - Academic Reading Skills 1
- EAPR 022 - Academic Reading Skills 2
- EAPR 032 - Academic Reading Skills 3
- EAPR 042 - Academic Reading Skills 4

The next regular Education Council meeting is scheduled for October 3, 2013.  
Details of EdCo approvals can be found at: www.okanagan.bc.ca/edco. Please note that all new programs and all program changes require Board approval.

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**ASE Schedule**

The ASE important dates schedule for Winter 2014 has been updated and is now available to view online. Visit www.okanagan.bc.ca/dates.

**New Recruiter for Central Okanagan**

The Registrar’s Office is pleased to announce Cassandra McFarland has been hired as the new recruiter for the Central Okanagan. Cassandra moved to the Okanagan in August 2012 and has been working at the Centre for Arts and Technology since January 2013. Cassandra holds a diploma in Business Administration - Management from Lethbridge College.

**Recruitment Gears Up**

Recruiters will be hitting the road this Fall, visiting high schools throughout the province during Post Secondary Institution (PSI) visits. Recruiters will also be heading to Edmonton in early October for the Alberta Employment and Career Fair.

**Changes to the Online Application**

Some of the improvements include: removal of Social Insurance Numbers, confirmation of email addresses to reduce bounced emails due to typos, a former or maiden name requirement or a box checked off to say no former or maiden name, plus more. Additional changes will be made in November.

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**September 2013**

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<tbody>
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<td>13</td>
<td>Last day to: register for a Fall semester course, receive a refund for course drops, drop a course without a withdrawal being recorded, change course registration from audit to credit, process student requests for waiver of medical/dental insurance</td>
</tr>
<tr>
<td>19</td>
<td>5th Annual Pow Wow</td>
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<tr>
<td>26</td>
<td>Rec Fest</td>
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<tr>
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<td>Okanagan College’s 50th Anniversary Celebration</td>
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**October 2013**

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<tr>
<td>25</td>
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Orientation Day Recap

**Salmon Arm**

New and returning students were welcomed on campus at Kick Off in Salmon Arm September 3. After receiving information about the College, students were sent off to program-specific orientation sessions where they met other students and their instructors. Students were then separated into four different groups to attend workshops where they learned about myOkanagan, the Success Centre and the Library. To end the day, students were treated to lunch and some fun with team-building exercises, games and a chance to bond with new friends.

**Kelowna**

More than 1,300 new students attended orientation events at Kick Off in Kelowna on September 3. The day began with an OC Bingo icebreaker game in the Courtyard, led by the onsite DJ and two student MCs, Drew Vincent and Molly Ciardullo. Students were also treated to free coffee, granola bars, apples and juice as they arrived on campus and picked up bags filled with information as well as a Passport - an all-day activity students participated in to help them get to know their campus.

After program-specific orientation sessions, students returned to the Courtyard for a free barbecue plus iced coffee, prize giveaways, a dunk tank, Student Services Fair with vendors from the College as well as local businesses and games led by the DJ.

Thanks to James Coble, Ross Tyner, members of the Coyotes baseball team and MC Drew Vincent for being such great sports and participating in the dunk tank!

**Vernon**

Vernon students began their day at Kick Off with muffins, fruit and coffee in the cafeteria. Next students attended orientation sessions to learn about the College as well as their programs. During the program-specific sessions, students participated in a nursery rhyme-themed scavenger hunt to get to know their campus as well as other students. After being treated to lunch, students played minute-to-win-it games and participated in prize draws for items such as gift certificates and an iPad.

**Penticton**

Penticton new and returning students attended Day One at the Penticton campus on September 3. Okanagan College President Jim Hamilton welcomed students to campus where they were treated to a pizza lunch, games and activities. The campus kicked off its pay-for-print student initiative by handing out wristband USBs to all incoming students. Included on the USBs is important academic information, policies and parking procedures. Students can also use them to store class assignments and personal documents.
Scheduling Office News

Classes have only just begun, but we are already thinking about final exams! The Fall Academic Final exam period is Wednesday, Dec. 4 to Saturday, Dec. 14, 2013. Below are a list of important final exams dates:

Friday, September 13:
Stable enrolment date, last day to return the completed preprints to the Scheduling Office by email: timetable@okanagan.bc.ca. An approval email from the appropriate Dean should accompany the pre-prints. If you prefer to send a signed copy you can do so by sending to: Scheduling Office S109G, KLO Campus, attn: Alison Beaumont. You must also return an electronic copy. Please remember to complete the pre-prints for all campuses not just Kelowna.

Early submissions are always encouraged!

Thursday, September 26:
TENTATIVE Kelowna final exam schedule circulated as a global email. (At this stage it is not ready to publish to students.)

Monday, October 7:
Error/Omissions reporting deadline.
Copies of exam pre-prints forwarded to Vernon, Penticton and Salmon Arm campuses.

Friday, October 11:
Finalized Kelowna schedule circulated for errors/omissions.

Tuesday, October 15:
Error/Omissions “last chance” reporting deadline for Kelowna.

Wednesday, October 16:
Finalized schedule for Kelowna campus Fall 2013 Exams published.
Deadline for other campuses’ schedules due to Scheduling Clerk for input/analysis.

Thursday, October 17:
TENTATIVE final exam schedule for Vernon, Penticton and Salmon Arm sent to instructors.

Friday, October 18:
Errors/Omissions “last chance” reporting deadline for Vernon, Penticton and Salmon Arm.

Monday, October 21:
Finalized Vernon, Penticton and Salmon Arm schedules sent to Scheduling Clerk for conflict analysis.

Tuesday, October 22:
Final Exam Schedule deadline for all campuses.

The coordinated course scheduling simulation took a back seat this summer with the departure of Kim Snyder from the Scheduling office, vacations and the inevitable last minute scheduling requests. We are pleased to report that resources will be reallocated to the Scheduling Office so Alison Beaumont can continue to work on the simulation. Kath McGowan, from Registration, will be assisting the Scheduling Office with the final exam schedules and day-to-day scheduling changes from mid-September to December.

We expect results of the simulation will be published by the end of October and feedback sessions will follow. The process of filling the vacant scheduler position is in progress and we will include an update in Reach Out when that process has concluded.
Allan Hickey
Associate Registrar - Systems, Kelowna

Describe a typical day: I work on reports for internal and external constituents, Banner-related system support (fees, security, high school transcripts, PEN submissions, troubleshooting) and systems support to other areas within the Office of the Registrar.

Favourite part of your job: I’m relatively new to the Registrar’s Office so I’m still trying to figure that out!

Hobbies outside of work: Running, music, volleyball.

Dream vacation spot: Took a year off in 2008/2009 so I travelled to quite a few dream spots in the UK, France, Spain, US, Australia and New Zealand.

Where were you born/raised: Sudbury, Ontario.

How long have you worked at Okanagan College: 14 years.

Future plans: Get my house renovation finished!

You’ve Got Mail

Email that is...

Communication from Okanagan College’s Admissions, Registration and Financial Aid departments has largely moved to email. Therefore, applicants are advised to provide an email address that they check frequently on their online application.

Applicants are also advised to regularly check their myOkanagan student portal account where they will find the status of their application(s). Offers of Admission are still being “snail mailed” but admissions decisions will display in real time in myOkanagan so there’s no longer a need to wait for the mail to arrive!