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### Second Deposit Changes

Effective Fall 2018, domestic students applying to the following programs will be required to pay deposits as follows:

1. Practical Nursing: \$500 on acceptance of offer; plus an additional deposit of \$250 approximately 90 days before the start of the program.
2. Bachelor of Science in Nursing, all Engineering Technologies, Computer Information Systems degree and diploma, Animation: \$500 on acceptance of offer; plus an additional deposit of \$500 approximately 90 days before the start of the program.
3. Foundational Programs: no deposit. Foundational programs include the following: AACP: Adult Academic and Career Preparation (Adult Basic Education), ESL: English as a Second Language (Domestic), ASE: Adult Special Education
4. Health (excl. those listed above) and Trades Foundation Programs: \$200 plus an additional \$200 deposit approximately 90 days before the start of the program.

5. Culinary Arts and Culinary Management: \$300 on acceptance of offer; plus an additional deposit of \$200 approximately 90 days before the start of the program

6. All other programs: \$200

Applicants will be informed via email of their second deposit due date and amount.

### High School Submission of Grades

The Ministry of Education has a new online form called the Student Transcripts Service (STS) which will replace the PSI form. For further information, visit the [Ministry of Education's website](#).

### Staff Updates

The Registrar's Office is pleased to welcome Dianne Dingman to the position of Enrolment Services Assistant (formerly switchboard) until May 2018. Her approachable, efficient manner will be of benefit to the whole College as she deals with in person and switchboard enquiries.

Dianne has worked for Okanagan College since 2000, helping out in many departments in an auxiliary capacity.

Salmon Arm recruiter, Kristine Gick, will be on maternity leave until August 2018. Taking on the position during this time is Mehrnaz Kobari who will start on November 14. She can be reached at extension 8259.



Okanagan College  
Registrar's Office

[www.okanagan.bc.ca/registrar](http://www.okanagan.bc.ca/registrar)

### November 2017

#### Education Council News

Below is a brief update on items approved at Education Council in November. Please view the *Items Approved* or *Minutes* for details.

#### Program Revision

##### Civil Engineering Technology Diploma

Transfer options for UBCO Engineering students enrolling in the Civil Engineering Technology program at Okanagan College will be removed.

Proposed date of implementation will be January 2018.

##### Animation Diploma

The option of co-op education will be added to the program.

Proposed date of implementation is January 2018.

#### New Courses

- ANIM 101 - Co-op Work Term

#### Course Revisions

- COST 060 - Computer Studies 060
- MATH 012 - Mathematics 012
- CHEM 012 - Chemistry 012
- PHYS 012 - Physics 012
- PSYC 012 - Psychology 012
- COSC 404 - Advanced Database Management Systems
- COSC 471 - Software Engineering Project
- CIEN 133 - Concrete Technology
- CIEN 143 - Highway Material Testing I
- CIEN 235 - Municipal Design
- CIEN 236 - Highway Materials Testing II

The next regular Education Council meeting is scheduled for December 7, 2017.

Details of EdCo approvals can be found at: [www.okanagan.bc.ca/edco](http://www.okanagan.bc.ca/edco).

*Please note that all new programs and all program changes require Board approval.*

### Donations for Students

The International department will be looking for donated items to give away at the annual Winter Welcome lunch in January. Students will have an opportunity to pick up items they may have left behind or not known they would need when they moved to Canada to attend OC. Items they are looking for include: new or gently used winter clothing for men and women, bedding and bathroom items, blankets, kitchen items, school supplies, new toiletries and school bags.

Items can be dropped off beginning the second week of December with Cynthia Garcia in the International department. Any items leftover after the event will be donated to the Salvation Army and the Women's Shelter in Kelowna.



### OC Annual Holiday Party

Don't delay any longer! Get your tickets before November 17 for the annual OC Holiday Party to be entered into an early bird draw for

one of four \$25 Mission Tap House gift Cards.

This year's party takes place on Saturday, Dec. 16 at Mission Tap House. For just \$35 per ticket, you'll gain entry to the party, a holiday buffet, live band, dancing and a chance to win some prizes. Tickets will be available for purchase from any of the OC Social Committee members. Join your OC colleagues and spread some holiday cheer!

OC Social Committee members:

- Angie March (Regional Dean's Office)
- Blake Edwards (Registrar's Office)
- Carlyn Young (Registrar's Office)
- Dawn Douglas (Advancement and Alumni Office)
- Gerry Born (Co-op Office)
- Lynda Dreaper (HR Office)
- Margaret Johnson (Executive Office)
- Tanya Tarlit (Co-op Office)

### November 2017

- 13** College closed
- 14-17** International Education Week - Kelowna campus
- 30** Tis the Season student event (Kelowna)

### December 2017

- 5** Last day of regularly-scheduled classes for academic programs
- 7-18** Final exam period
- 16** Employee Holiday party at Mission Tap House
- 21** Last day to submit final grades
- 22** College closes at 3 p.m.
- 22-Jan 1** Christmas closure

### Recruitment News

#### Salmon Arm

Salmon Arm was host to three recruiting events in October.

The campus held their first ever "Grad Parent Seminar," a session aimed at preparing parents for the ins and outs of the post-secondary world so they will be better equipped to help guide their teen. Twenty-five parents attended this event!

More than 100 people attended Salmon Arm's 18th annual open house to learn more about programs offered at OC. Spotlight sessions covering a variety of programs were offered. More than 50 people took advantage of the free applications that day and applied to a program.

Counsellors from Salmon Arm, Enderby and Sicamous attended the annual Counsellors Breakfast highlighting changes at the College. Counsellors learned about the Resistance and Revolution Emphasis, changes to tuition fees for ABE courses, students services and much more.

#### Vernon

Numbers at fall recruitment events in Vernon were up again this year. Vernon recruiter, Tawnya Cameron, hosted over 85 parents and future students at the annual Freshman 15 seminar on October 24. The Open House and Spotlight Sessions on November 1 recorded over 200 attendees. During the Open House this year, each of the six program spotlight sessions had higher attendance, there were more campus tours and 106 people filled out an application, taking advantage of the application fee being waived that night.

On November 8 the campus will host a Returning to Education Seminar focusing on those considering returning to post-secondary.

Tawnya will continue this fall with high school presentations, office hours in schools, a full week of PSI travels to Kamloops November 14-17, and the Kelowna Education and Career Fair on December 5 before taking a well deserved break in December!

#### Penticton

Penticton's Open House October 25 had roughly 60 people in attendance and lots of future students asking questions about their prospective programs. During the open house the annual Freshman 15 presentation was given to a small group. The campus also gave away a \$500 tuition voucher. The winner is thrilled to start her studies with OC.

#### Kelowna

Kelowna recruiter, Blake Edwards, has been busy this past month with school visits, events, and outreach. The campus has provided more than 30 tours and hosted 20 students for the student-for-a-day program this past month. The City of West Kelowna hosted OC for their Community Open House where there was an opportunity to share what's new and how it's never too late to come back to school. Okanagan Kelowna Mission hosted an OC Night where each program area was able to showcase their offerings and interact intimately with prospective students.

Blake is setting up "Ask Blake" sessions within some of the high schools, giving their students the opportunity to ask questions about post-secondary and OC. On October 30, all counsellors from Winfield, Kelowna and West Kelowna came to OC for a lunch-time event to learn about what's new at OC and have any of their questions answered.

Blake presented the Freshman 15 at both Penticton and Kelowna Information Days. This session covers the top 15 things students should know about post-secondary. In November, Blake will be traveling with PSI-BC to Edmonton and Calgary. Blake will also be connecting with Kelowna campus instructors about offering sessions during Experience OC on February 15. If you are interested in running a session, please connect with Blake at extension 4469.

