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Scheduling Office News

Final Exams

Academic Final exam schedules are now available online for all campuses at okanagan.bc.ca/exams. An email through the CRM system has been sent to all students registered in academic courses in the Fall semester to remind them to check their exam schedules. This new QR code will take you directly to the exam schedules online.



Check your rooms for Winter 2014

As the Winter semester approaches we would like to remind faculty and instructors to check their assigned rooms for the Winter semester. Do they meet the needs of your class? Should the class be in a computer lab and a classroom has been assigned? If you notice errors

or necessary room changes, please contact your Department Chair/Coordinator so they can submit an online scheduling change request.

Room Etiquette

There have been a few reports this semester of rooms being left with tables and chairs rearranged and garbage left out. Please remember to leave classroom space tidy after your classes finish. Once you leave a room and there is not another class using the room immediately following, please remember to lock the door either with a key or by using your SALTO card for electronic doors, as they do not lock automatically when you close them.



Room Bookings

All classroom/lab use must be booked and recorded in Banner to prevent booking overlaps. It is also important for security and safety reasons. Here is a list of who to contact to make bookings at the Kelowna Campus:

Scheduling Office Academic/Upgrading, Final Exams – Please use the online scheduling request form (available to Department Chairs/Coordinators and Deans Assistants.)

External and internal event/adhoc bookings (including mid-term exams) – [Nicole Robertson](mailto:Nicole.Robertson). If you have any questions, please contact timetable@okanagan.bc.ca.



Okanagan College
Registrar's Office

www.okanagan.bc.ca/registrar

November 2013

Education Council News

Below is a brief update on items approved at Education Council in November. Please view the *Items Approved* or *Minutes* for details.

New Program

Heavy Mechanical Foundation Certificate

This 38-week program will include a two-week work term and will cover Heavy Duty, Commercial Transport, Diesel Engine Mechanic and Transport Trailer Technician. This is a restructuring of the current Heavy Duty Commercial Transport program.

Proposed date of implementation is November 2013.

Program Revisions

Bachelor of Business Administration - Finance Specialty

BUAD 461 will be added to the selection of courses available for students in the Finance Specialty. Date of implementation is September 2013.

Bachelor of Business Administration - Human Resource Administration

BUAD 374 will be added to the selection of courses available for students in the Human Resources specialty.

Date of implementation is September 2013.

Therapist Assistant Diploma

The Therapist Assistant Diploma has been awarded national accreditation and this status needs to be included in the program description.

Proposed date of implementation is September 2013.

Welding Level C

A new training delivery standard for this program has been approved by the Industry Training Authority. The program name will change to Welder Foundation Certificate.

Proposed date of implementation is January 2014.

Course Revisions

- THER 150 - Practicum I: Combined or Recreation Therapist Assistant
- THER 151 - Practicum II: Combined or Recreation Therapist Assistant
- THER 250 - Preceptorship I: Occupational or Physical Therapist Assistant
- THER 251 - Preceptorship II: Occupational or Physical Therapist Assistant

The next regular Education Council meeting is scheduled for December 5, 2013.

Details of EdCo approvals can be found at: www.okanagan.bc.ca/edco.

Please note that all new programs and all program changes require Board approval.

MUFFINS AND CUPCAKES

The Registrar's Office and Student Services' Third Annual **MUFFINS AND CUPCAKES** fundraiser for the United Way successfully raised more than \$388 in October. This included a generous \$60 donation from the BCGEU.



This year, the fundraiser moved to the atrium of the Centre for Learning, hoping to catch

more students and instructors on their way to class.

Thank you to everyone who contributed by purchasing a yummy goodie with their toonies and loonies. Watch next year for two locations - one in the Pit and the other in the Atrium and possibly a date change to avoid mid-terms during the month of October.



New Bus Schedule

There is a new bus schedule from Summerland to Penticton. The bus stops at the College, as well as Penticton hospital and Cherry Lane Mall.

November 2013

- 18-22** International Education Week
- 28** 'Tis the Season end of semester student event

December 2013

- 2** Last day of regularly-scheduled classes
- 4-14** Final exam period
- 12** Fee payment deadline
- 17** Last day to submit final grades
- 24** College closes at 3 p.m.
- 25-Jan 1** Christmas closure (College closed to the public)

Pam Krieg

Admissions and Registration Assistant, Vernon

Describe a typical day: I have various duties within my job – admissions, registration, external/internal room bookings, faculty support, summarizing scholarship applications, to name a few. No day is the same and I like the variety.

Favourite part of your job: We have a great group of people at the Vernon campus - it's no hardship to come to work!

Hobbies outside of work: I enjoy walking, cross-stitching, gardening, reading, road trips.

Family: I have a 17-year old son and a 16-year old step-daughter. Hugh (my partner) and I bought a house together this year and life is good! I am also very close to my mom and dad.

Dream vacation spot: I love Puerto Vallarta and am hoping that one day I will be able to live there during the winter months.

Where were you born/raised: I was born in Winnipeg and have lived in Vernon since I was six – I love it here!

How long have you worked at Okanagan College: I have worked at Okanagan College for 21 years – the first five years were at Continuing Studies when the office was in downtown Vernon – we were a close-knit group. After that, I came to the Vernon Campus and have never looked back.



Program Showcase

Culinary Arts Certificate

Food lovers are encouraged to apply for the Culinary Arts Certificate program where you will learn about food, practice with food and experiment with food. And what better place to practice and learn than in the Okanagan where the farm to table experience is so prominent.

According to Chef instructor Perry Bentley, the Okanagan Valley has “the largest and most active professional association in Canada, some of the country’s most renowned chefs and a fantastic farm to table culinary experience for our students.”

He describes those most successful in the program as outgoing, self-motivated and physically fit because the work is demanding and the hours are long. Student Jessica Thomson came to the program as a beginner but says, “It was a good challenge. I love the variety of tasks presented to me every day.” She describes her instructors as fantastic and says, “They are all very committed to teaching and willing to teach those who wish to learn. I have learned so much from all of them.” Students applying to the program should expect to work hard. “The kitchen is a very stressful place, the pace is always fast and you’re always there to please the customer,” Jessica says.

Career opportunities in this field are many. Professional cooks can be found working in hotel restaurants, golf clubs, wineries, cruise ships, lumber and mining camps - anywhere food is being prepared.

To learn more about the Culinary Arts Certificate program visit this [link](#) or go online and [apply now](#) for 2014. February and September start dates are available.

