



Volume 1 | Issue 4

November | 2010

Admissions Going Online ...

We are excited to report that applicants now have a new self-service option through their myOkanagan account. Through the applicant tab in myOkanagan, applicants to academic and vocational programs can check their application status (Continuing Studies certificates are not yet included in the process). Applicants can see important deadline dates, what documents we have received, which documents are still outstanding and other important information. They can also reject and accept offers through this service. This is why we are encouraging students to regularly login to their myOkanagan account to check their status and progression in the admission process.

Applicants will be notified of this new service when they apply. This notification will be sent to them through the email they receive from us when they submit their application. They will also receive a letter in the mail providing them with their student ID number and instructions how to login to myOkanagan.

Please encourage your applicants to use this self-service to help them navigate the admission process.

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... And Going "Green"

Offering applicants the self-service options of checking their application status, and of rejecting and accepting offers is just one step the Registrar's Office has implemented to not only better serve students, but to also reduce our consumption of paper, envelopes, photocopying, toner, and postage.

Admissions staff has also been doing a wonderful job over the past few months of redesigning some of the letters that are going to applicants. Some of the information previously included is now being sent to the student in an email as soon as they apply. Other information has been condensed or combined with the goal of using less paper and making what we do send more meaningful. And we are now actively encouraging new applicants to go to [Become a Student](#) and to frequently log into their myOkanagan account for information.

Over the next few months, the Office of the Registrar and IT will continue to work on new processes that will further contribute to Okanagan College's green initiatives while improving the service we provide to students. By this time next year, we hope to have a paperless admission process.

Online Application - Applicant Email Address Now Mandatory

Please encourage students that do not have an email address - there shouldn't be many - to get a free address from a provider such as Hotmail, Gmail or Yahoo or use a parent's or friend's. Using email is a life skill every college student should master!



Education Council News - November 2010

Below is a brief update on what was approved at Education Council in November. Please view the *Items Approved* or *Minutes* to see details.

Program Revisions (will require Board approval):

- Water Quality and Environmental Engineering Technology is now the Water Engineering Technology program. Courses within the program and the two options were also resequenced/added/removed.
- Therapist Assistant Diploma courses were resequenced and the graduation requirements were changed.

Course Revision:

- All WQT courses: the subject code was changed from WQT to WET.
- THER 150 & 151 - Practicum I & II: Combined or Recreation Therapist Assistant Placement
- THER 201 - Gross Anatomy & Kinesiology
- THER 204 - Client Care Principles & Practice: Advanced
- THER 221 - Occupational Therapist Assistant: Principles & Practice
- THER 231 - Physical Therapist Assistant: Principles & Practice
- THER 250 & 251 - Preceptorship I & II: Occupational or Physical Therapist Assistant

- BIOL 175 - Environmental Biology
- BIOL 278 - Microbiology of Water and Wastewater
- BIOL 279 - Limnological Methods
- CHEM 115 & 125 - Introductory Chemistry for Water Quality Technology I & II
- CHEM 214 & 224 - Quantitative Chemical Analysis I & II
- MATH 128 - Mathematics for Water Quality Technology
- COSC 127 - Computer Applications for Water Quality Technology (WQT)
- English as a Second Language Essentials: ESLE 020, ESLE 030, ESLE 040, ESLE 050, ESLE 060
- English as a Second Language Reading: ESLR 022, ESLR 032, ESLR 042, ESLR 052
- English as a Second Language Writing: ESLW 021, ESLW 031, ESLW 041, ESLW 051

Course Deletion:

- THER 202 - Functional Neurology Through the Lifespan
- ESLC 008 - Introduction to Computers for ESL Students

New Courses:

- THER 125 - Practicum Preparation
- THER 215 - Professional Practice
- THER 260 - Capstone Project

Other News:

The vocational schedules were not approved and were referred back for revisions.

Board News:

The following new programs and program changes were approved by the Board at the end of October and are now in effect:

- Sterile Processing and Distribution (now Medical Device Reprocessing) Certificate
- Staffing Services Clerk Certificate
- Medical Office Assistant Certificate
- Home Support/Resident Care Attendant (now Health Care Assistant) Certificate
- Bachelor of Science in Nursing (Years 1 and 2) - still requires government approval/funding
- Diploma in Environmental Studies

Details of EdCo approvals can be found at www.okanagan.bc.ca/edco (see *Items Approved*).

The next regular Education Council meeting is scheduled for December 2, 2010.

Important Dates Course Waitlists

November 2010

- Now** Students can add/drop courses for Jan. 2011 semester (until Jan. 14, 2011)
- 19** Deadline to apply for Winter Convocation
www.okanagan.bc.ca/ceremonies
- 26** Exam Preprints emailed to Deans' Assistants & Department Chairs

December 2010

- 6** Last day for regular scheduled classes for all degree and diploma programs (except ECE)
- 14** Beat the Line Ups Kelowna (noon to 5:30 p.m.)
- 15** Fee payment deadline for Winter 2011 semester
- 21** Last day to submit final grades for exams
- 22** Prerequisites Check for January 2011 Semester: If grades are not submitted on time (Dec. 21), students may be dropped for inadequate prerequisites.

January 2011

- 12** Last day to return the completed exam preprints to Scheduling office via email timetable@okanagan.bc.ca
- 14** Last day to submit grade appeal for Fall 2010 courses
- 15** Winter Convocation
- 28** TENTATIVE final exam schedule circulated

Ever wondered how it works?

"Waitlisted" - what does that mean?

- Students are not registered in the course.
- Students are not charged for the course.
- Students names will not be on the class list.
- Attendance in class is not permitted.

How do waitlisted students get into their class?

Until Jan. 3, 2011

Students will automatically be registered if a seat becomes available and their name is at the top of the waitlist.

Starting Jan. 4, 2011

Students check their waitlist seats in myOkanagan. If a seat is available, it will be indicated by "WH" and they may register. This is the student's responsibility. They have 48 hours to register if they have been offered a waitlisted seat. After 48 hours unclaimed seats will be offered to the next students on the waitlist.

Note: Students will need to remove themselves from the waitlisted course by dropping it and then re-adding themselves to that "WH" course to claim the waitlisted seat. The system remembers the "WH" status even when the student drops from the waitlist. Some students are worried about the drop-add. It is an unfortunate Banner issue, but it is safe.

Jan. 12, 2011 (noon)

Deadline to notify the Dean if a course for which a student is waitlisted is required for them to graduate. Waitlists are dissolved.

Jan. 12, 2011 (midnight) until Jan. 14, 2011

Anyone can register online for the remaining available seats on a first-come, first-served basis. (In-person registration available Jan. 13, 2011 at 8 a.m.)

What else do I need to know?

- Telephone inquiries regarding waitlists will not be accepted.
- Arts/Science students may register and/or waitlist in a combined total of courses not exceeding 18 credits.
- Students cannot be registered in one section of a course and waitlisted in another section of the same course.

Important Contact Information

Office of the Registrar

Student

Registration Inquiries

ext. 5414 or 250-862-5414
registration@okanagan.bc.ca
or Just Ask:
www.okanagan.bc.ca/justask

Staff & Faculty ONLY

Registration Inquiries

reg_office@okanagan.bc.ca

Status of

Application Inquiries

ext. 5417 or 250-862-5417
or Just Ask:
www.okanagan.bc.ca/justask

Student Requests for

Special Consideration

registrar@okanagan.bc.ca

Program Offerings

and Admission Requirements

Welcome Centre ext. 4119
or Ask an Advisor:
www.okanagan.bc.ca/askanadvisor

Student Forms

www.okanagan.bc.ca/forms

This page includes the "Request to Waive Pre- or Co-Requisites" form.



Good-to-Know Emails

CS Revelstoke:	csrevelstoke@okanagan.bc.ca
CS Salmon Arm:	csshuswap@okanagan.bc.ca
CS Vernon:	csnorth@okanagan.bc.ca
CS Penticton:	cssouth@okanagan.bc.ca
CS Kelowna:	cscentral@okanagan.bc.ca
Trades:	trades@okanagan.bc.ca
Admissions:	admissions@okanagan.bc.ca
Registration:	registration@okanagan.bc.ca
Advising:	educationadvising@okanagan.bc.ca
Business Advising:	businessadvising@okanagan.bc.ca
Bookstore:	bookstore@okanagan.bc.ca
Recruiters:	chooseoc@okanagan.bc.ca
Co-op:	coop@okanagan.bc.ca
Distance Ed:	distanceed@okanagan.bc.ca

OC on the Web

Did you know? Many pages on the OC website have a simple address called a web alias. It gives a long web address a short "alias" that you may use or direct your students to.

Aboriginal Support:	www.okanagan.bc.ca/aboriginal
Ask an Advisor:	www.okanagan.bc.ca/askanadvisor
School of Business:	www.okanagan.bc.ca/business
Calendar:	www.okanagan.bc.ca/calendar
Bookstore:	www.okanagan.bc.ca/campus-stores
Ceremonies:	www.okanagan.bc.ca/ceremonies
Classfinder:	www.okanagan.bc.ca/classfinder
Co-op:	www.okanagan.bc.ca/coop
Continuing Studies:	www.okanagan.bc.ca/cs
Academic & Vocational Schedules/Important Dates:	www.okanagan.bc.ca/dates
Distance Ed:	www.okanagan.bc.ca/distance
Education Council:	www.okanagan.bc.ca/edco
Fee Payment Info:	www.okanagan.bc.ca/feepayment
Financial Aid:	www.okanagan.bc.ca/financialaid
Forms for Students:	www.okanagan.bc.ca/forms
International Ed:	www.okanagan.bc.ca/international
Just Ask (Registration & Admissions):	www.okanagan.bc.ca/justask
Office of the Registrar:	www.okanagan.bc.ca/registrar
Summer Session:	www.okanagan.bc.ca/summer
Tuition Fee Matrix:	www.okanagan.bc.ca/tuition

(Approximate tuition fees for programs are also included in each program's listing in the Calendar.)