



Volume 1 | Issue 6

January | 2011

New International Application Deadlines

For international applicants to the Associate of Arts degree, Associate of Science degree, Bachelor of Business Administration degree, Business Administration diploma, Computer Information Systems diploma, Bachelor of Computer Information Systems degree and all Arts and Science diplomas, the final deadline for applications is June 30. May 15 is the deadline to apply to any limited entry programs such as the Technologies. Official transcripts, proof of English proficiency, program admission requirements, payment of the admissions deposit and any other conditions noted in the admission letter must be satisfied by July 15 for the September semester.

For students wishing to begin their studies in the January semester, the application deadline is October 31. Official transcripts, proof of English proficiency, program admission requirements, payment of the admissions deposit and any other conditions noted in the admission letter must be satisfied before November 15 for the January semester.

No More Deposits for Continuing Students

Continuing students, those who attended in Winter or Summer and are planning on returning to the same program in the Fall, previously had to submit an *Intent to Re-enrol* and a \$200 deposit to confirm their seat.

For Fall 2011, continuing students simply need to submit their *Intent to Re-enrol*. Information will be sent to students' myOkanagan accounts.

Academic Schedule Update

The academic schedule has seen some minor adjustments for Summer Session I and II 2011. Please have a look at the updated schedule for details www.okanagan.bc.ca/dates.

Credit Card Compliance

The Registrar's Office has implemented and will continue to implement the following credit card compliance requirements.

1. Credit card information is not to be accepted via email.
2. Credit card information must be shredded/obliterated once the payment is complete.
3. Any document containing credit card information must be locked in a secure place overnight. Credit card information should not be sitting on a desk or counter overnight.
4. Credit card information is not to be put into internal envelopes. Documentation with this information should be hand-delivered. Therefore, if a student faxes credit card information to a specific campus, that campus must process the payment.

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January 2011

Education Council News

Below is a brief update on what was approved at Education Council in January. Please view the *Items Approved or Minutes* to see details.

New Courses:

- HIST 241 Late Imperial China
- HIST 251 The Chinese Republics
- HIST 261 Modern Japan
- NTEN 207 Enterprise Telecommunications

Course Deletions:

- HIST 214 History of Modern China: 1800 - Present
- HIST 224 Introduction to the History of Modern Japan and Korea: 1800 - Present

Course Revisions:

- CDA 101 Infection Prevention and Control
- CDA 203 Dental Office Practicum I
- CDA 303 Dental Office Practicum II
- MATH 212 Calculus III
- **PHYS 215 Thermodynamics**
- MECH 133 Materials Technology
- MECH 134 Statics
- NTEN 217 Routing and Switching II

- NTEN 218 Client and Server Security
- NTEN 221 Fundamentals of Wireless Networking
- NTEN 222 IP Telephony
- NTEN 227 Advanced Telecommunications

Program Revisions:

Note: The following program revisions will require approval by the Board.

Carpentry

Small changes to the program outline and program description.

Residential Construction

Small changes to the program outline and program description.

Network and Telecommunications Engineering Technology Diploma

Courses were resequenced to accommodate the new NTEN 207 course in the fourth semester. The number of elective credits students have to complete was reduced from 18 to 15.

New Program:

Note: The following new program will require approval by the Board.

Okanagan College Electronic Engineering Technology Bridge to UBC Okanagan Electrical Engineering

This new one-semester, six-course bridge will allow graduates of Okanagan College's Electronic Engineering Technology diploma to

enter second semester of second-year Electrical Engineering at UBC-O.

The program may also be taken part-time and some courses maybe available by distance education.

Other News:

A revised ESL schedule for Winter, Summer Session I and Summer Session II 2011 was approved but will require further approval by the Board.

Board News:

The Board did not meet in December. The next scheduled Board meeting is January 25, 2011.

Details of EdCo approvals can be found at www.okanagan.bc.ca/edco

The next regular meeting is scheduled for February 3, 2011.

Important Dates Other News

January 2011

- 12** Last day to return the completed exam preprints (Kelowna) to Scheduling office via email timetable@okanagan.bc.ca
- 14** Last day to submit grade appeal for Fall 2010 courses
- 14** Last day for registration and course changes
- 15** Winter Convocation
- 28** TENTATIVE final exam schedule circulated (Kelowna)

February 2011

- 11** Finalized schedule for Kelowna campus Winter 2011 exams published
- 18** Final exam schedule deadline for all campuses
- 21** ABE/AACP no classes
- 21 - 25** Study break for degree/diploma programs (except ECE) and Kelowna ABE/AACP
- 26** Saturday classes will be held

Winter Convocation January 15, 2011

Record sign ups at Saturday's Winter Convocation

Over 300 students have applied to graduate this winter with a record number of sign ups for Saturdays' convocations.

On Saturday at 10:00 a.m., graduands from Business, Arts, Science, Health, Technologies and all other areas except Nursing will receive their credential followed at 12:00 noon by a Practical Nursing ceremony.

We hope that many of you will attend and show your support for all our graduands.

Department Websites Will Get Some Help

The online calendar now allows for a new feature that should help your department's website stay up-to-date with the latest program information.

Through the dedicated work of our IT staff, we are now able to display program information from the calendar. These syndicated pages called *pagelets* update instantly whenever the calendar changes.

This means no more outdated program information on department sites and students will not have to jump from department site to the calendar and back to find all the information they are looking for - it will be one-stop browsing.

To roll out this new feature, Ben Kendal from IT and Inga Wheeler from the Reg Office will present more information to OCAD this month.

If your department is keen to get this pagelet feature onto your website, please contact Inga iwheeler@okanagan.bc.ca.



Paul Campo Returns

Paul Campo, Associate Registrar Systems, has returned from a one-year appointment as the Acting Registrar at Mount Royal University.

Paul can be reached at extension 4332 or via email pcampo@okanagan.bc.ca.

Nathan Bartlett, who was the Interim Associate Registrar while Paul was away, will continue to work in the Office of the Registrar for the next few months while he oversees the implementation of the new Banner Relationship Management suite.

Nathan can be reached at extension 4872 or via email nbartlett@okanagan.bc.ca.

Important Contact Information

Office of the Registrar

Student

Registration Inquiries

ext. 5414 or 250-862-5414
registration@okanagan.bc.ca
or Just Ask:
www.okanagan.bc.ca/justask

Staff & Faculty ONLY

Registration Inquiries

reg_office@okanagan.bc.ca

Status of

Application Inquiries

ext. 5417 or 250-862-5417
or Just Ask:
www.okanagan.bc.ca/justask

Student Requests for Special Consideration

registrar@okanagan.bc.ca

Program Offerings and Admission Requirements

Welcome Centre ext. 4119
or Ask an Advisor:
www.okanagan.bc.ca/askanadvisor

Student Forms

www.okanagan.bc.ca/forms

This page includes the "Request to Waive Pre- or Corequisites" form.

Watch for it:

Next month's newsletter will include an updated *Who Does What in Admissions* list.

Good-to-Know Emails

CS Revelstoke:	csrevelstoke@okanagan.bc.ca
CS Salmon Arm:	csshuswap@okanagan.bc.ca
CS Vernon:	csnorth@okanagan.bc.ca
CS Penticton:	cssouth@okanagan.bc.ca
CS Kelowna:	cscentral@okanagan.bc.ca
Trades:	trades@okanagan.bc.ca
Admissions:	admissions@okanagan.bc.ca
Registration:	registration@okanagan.bc.ca
Advising:	educationadvising@okanagan.bc.ca
Business Advising:	businessadvising@okanagan.bc.ca
Bookstore:	bookstore@okanagan.bc.ca
Recruiters:	chooseoc@okanagan.bc.ca
Student, Grad and Co-op Employment:	coop@okanagan.bc.ca
Distance Ed:	distanceed@okanagan.bc.ca

OC on the Web

Aboriginal Support:	www.okanagan.bc.ca/aboriginal
Ask an Advisor:	www.okanagan.bc.ca/askanadvisor
School of Business:	www.okanagan.bc.ca/business
Calendar:	www.okanagan.bc.ca/calendar
Bookstore:	www.okanagan.bc.ca/campus-stores
Ceremonies:	www.okanagan.bc.ca/ceremonies
Classfinder:	www.okanagan.bc.ca/classfinder
Continuing Studies:	www.okanagan.bc.ca/cs
Academic & Vocational Schedules/Important Dates:	www.okanagan.bc.ca/dates
Distance Ed:	www.okanagan.bc.ca/distance
Education Council:	www.okanagan.bc.ca/edco
Fee Payment Info:	www.okanagan.bc.ca/feepayment
Financial Aid:	www.okanagan.bc.ca/financialaid
Forms for Students:	www.okanagan.bc.ca/forms
International Ed:	www.okanagan.bc.ca/international
Just Ask (Registration & Admissions):	www.okanagan.bc.ca/justask
Office of the Registrar:	www.okanagan.bc.ca/registrar
Student, Grad and Co-op Employment:	www.okanagan.bc.ca/coop
Summer Session:	www.okanagan.bc.ca/summer
Tuition Fee Matrix:	www.okanagan.bc.ca/tuition
	<i>(Approximate tuition fees for programs are also included in each program's listing in the Calendar.)</i>