



Volume 1 | Issue 7

February | 2011

Coordinated Scheduling Project Status

by Paul Campo, Associate Registrar

What is Coordinated Scheduling?

Coordinated scheduling is a system that determines a day, time and room for each section being offered in a term, based on specified criteria. Using principles developed in collaboration with faculty, instructors, staff and administration, the system builds a timetable that optimizes the use of Okanagan College resources while meeting students' timetabling needs.

The software we are using, Infosilem' contains two parts:

1. Timetabler – this software does the actual timetabling of sections.
2. DCU – the Data Collection Utility will be used by departments to enter their scheduling requirements. This utility replaces the paper forms that we currently send out.

Where are we now?

Phase I of the project has already been completed. This phase had the new system assign rooms for each section being offered.

Phase II of the project began in mid 2009 and continued through to 2010. Inputting instructor constraints and course combinations (groups of sections that are required to be scheduled conflict free) and aligning our current Banner system with the new software have started.

Although the original plan called for using the software to assign rooms, days and times starting in February 2011, we are planning to push this process to next year.

What timetabling process are we using this year?

We will proceed with the same process as last year. The new software will book room assignments only while we address the remaining implementation and technical issues.

Please watch our newsletter for more information as we continue with this project.

IN THIS Issue

- 1 Coordinated Scheduling Project Status
- 2 Education Council News
- 3 Important Dates
- 3 Health and Dental
- 3 Academic Registration Dates 2011-12
- 3 No More Deposits for Continuing Students
- 3 2011-12 Calendar Update
- 4 Who Does What in Kelowna Admissions

T2202A Student Tax Forms

Tax forms will be available February 28, 2011 in students' myOkanagan accounts (Student tab).



February 2011

Education Council News

Below is a brief update on items approved at Education Council in February. Please view the *Items Approved* or *Minutes* to see details.

New Courses:

- PHYS 130 - Physics for Future Leaders
- SCMT 111 - Procurement Process I
- SCMT 112 - Quantity Surveying I
- SCMT 113 - Estimating I
- SCMT 121 - Construction Methods - Equipment
- SCMT 122 - Construction Methods - Materials
- SCMT 123 - Construction Methods - Scheduling
- SCMT 124 - Sustainable Construction
- SCMT 131 - Environmental Impacts
- SCMT 132 - Introduction to Sustainability Assessments
- SCMT 151 - Foundations, Formworks and Framing
- SCMT 211 - Quantity Surveying II
- SCMT 212 - Estimating II
- SCMT 221 - Construction Management - Cost Control
- SCMT 222 - Sustainable Construction Methods
- SCMT 223 - Sustainable Construction Materials
- SCMT 231 - Sustainable Infrastructure Assessments
- SCMT 232 - Sustainable Business Case

- SCMT 311 - Procurement Process II
- SCMT 312 - Quantity Surveying and Estimating III
- SCMT 321 - Construction Management - Conflicts
- SCMT 322 - Construction Management - Teamwork
- SCMT 331 - Sustainable Design and Development
- SCMT 332 - Financial Models and Sustainable Development
- SCMT 351 - Project Planning
- SCMT 352 - Project Delivery
- MATH 134 - Mathematics for Sustainable Construction Management Technology

Course Revisions:

- CMNS 300 - Rhetoric and Persuasion (new course title)
- CIEN 134 - Statics and Strength of Materials I (prerequisite change)
- CIEN 248 - Construction Law (prerequisite change)

New Program:

Concentration in Communication

The concentration is available to students in Okanagan College four-year degree programs. It requires the completion of 18 credits of Communications and English. Students completing the requirements will receive a notation on the transcripts. (This is an exit credential and students can not apply for the concentration.)

Note: The following new program will require approval by the Board.

Government funding will determine if the program will be offered in Fall 2011.

Sustainable Construction Management Technology Program

This three-year technology program will be based at the Penticton campus. It follows five main themes that address the different aspects of sustainable construction management technology: Commercial Studies; Building Studies; Sustainability Studies; Core Studies; and Projects.

Board News:

The Board met in January and approved the following Education Council items:

- ESL schedule changes
- Carpentry and Residential Construction program changes
- Dental Assisting course changes
- Okanagan College Electronic Engineering Technology Bridge to UBC Okanagan Electrical Engineering
- NTEN 207 (new course) and Network and Telecommunications Engineering Technology program change

Details of EdCo approvals can be found at www.okanagan.bc.ca/edco

The next regular Education Council meeting is scheduled for March 3, 2011.

Important Dates Other News

February 2011

- 15 Finalized exam schedule for Kelowna campus published
- 21 ABE/AACP no classes
- 21 - 25 Study break for degree/diploma programs (except ECE) and Kelowna ABE/AACP
- 22 Finalized exam schedule for other campuses published
- 26 Saturday classes will be held

March 2011

- 4 Last day for a course withdrawal
Last day to change registration status from credit to audit
- 21 - 25 Study break for Penticton, Vernon, Salmon Arm, Revelstoke ABE/AACP

Academic Registration Dates 2011-12

Summer Session I & II 2011:

Now (new and continuing students including distance education)

Fall 2011:

early July 2011 (continuing students)
mid July 2011 (new students)

Winter 2012:

early July 2011 (continuing students)
second week December 2011 (new students)

Exact registration dates will be published as soon as they are available.

Health and Dental

What is it?

The health and dental plan is a service provided to students by their Student Union (Kelowna, Salmon Arm, Penticton) or Student Association (Vernon).

Who is covered?

All students who are enrolled full-time are covered under the health and dental plan. To verify that a student is enrolled in the plan, they should check their tuition statement - online in their myOkanagan account or the paper copy - and look for the "Extended Health/Dental" line item.

Who is not covered?

Part-time students, Adult Basic Education students, Co-op students, and students enrolled in programs shorter than 12 weeks in length

How to opt out

Students who have appropriate alternative coverage may choose to opt out of the student health and dental plan.

Opt-out forms are available at: www.okanagan.bc.ca/forms.

Completed forms should be returned along with acceptable proof of coverage to the Student Union or Student Association office.

Forms are due the second Friday after the student's program start.

2011-12 Calendar Update

The 2011-12 calendar will be published on March 31, 2011. This new annual publishing date has been set to provide more complete information to prospective and current students at an earlier time. A second edition will be published in June. Any program and course changes your department may be considering and that will miss the March Education Council meeting will still be included in the electronic calendar as we update the calendar on a monthly basis.

At this point, please review your calendar content and submit any minor changes to Inga Wheeler by March 4, 2011. In keeping with our institutional goal of sustainability and to support our green initiatives, printed sections for review are not being sent to departments this year.

You can review your content online: <http://www.okanagan.bc.ca/calendar>.

No More Deposits for Continuing Students

Continuing students, those who attended in Winter or Summer and are planning on returning to the same program in the Fall, previously had to submit an *Intent to Re-enrol* and a \$200 deposit to confirm their seat.

For Fall 2011, continuing students simply need to submit their *Intent to Re-enrol*. Information will be sent to students' myOkanagan accounts.

Who Does What in Kelowna Admissions

| | | | | | |
|---|---|--|--|--|--|
| HEATHER BROWN 4254 Practical Nursing | BETTY Roegele 4568 BBA yr 1-4 domestic | ARDETH Anderson 4576 Arts | CYNTHIA DesSerrano 4398 Science | LULU Hall 4306 Electronic Engineering Network & Tel Engin. Mechanical Engineering Civil Engineering Water Engineering | JUDY Reid 4702 ABE ESL-Domestic Plumbing Electrical RV Tech |
| Early Child. Education | BBA yr 3-4 International | Media & Cultural Writing & Publishing | BBA yr 1-2 International | Trades Tech Teacher Ed | Carpentry/Joinery |
| Infant Toddler | Bus Dipl domestic | AdvCert Communication Dental | Bus Dipl International | Aviation | Residential Construction |
| School Age Care | Bus Certs domestic | Crim. & Social Justice | Bus Certs International | Journalism Studies | Sheet Metal |
| Therapist Assistant | | | Visiting | Culinary Arts Cert | Studio Woodworking |
| Health Care Assistant | | | Unclassified | Culinary Arts Diploma | Administrative Assistant |
| Human Service Worker | | | BCIS | Culinary Arts Dual Cr. | Adm Asst Fundamentals |
| | | | CIS Diploma | Welding Level C | Office Assistant |
| | | | Environmental Studies | Auto Service Tech | Accounting Assistant |
| | | | Human Kinetics | Heavy Duty Transport | Litigation |
| | | | | Collision Rep/Refinish | Corporate/Conveyance |

Admissions at Other Campuses

Admissions staff at each campus handle the programs intakes at that campus.

Salmon Arm

BECKY Breitsprecher ext. 8201
SHANNON Kielbauch ext. 8201

Vernon

JANICE Ulrich ext. 2267
PAM Krieg ext. 2203

Penticton

CARRIE Alger ext. 3239
GILL Coombs ext. 3220

Transfer Credit

- Any request for transfer credit should go to the admissions staff member who handles the applicant's or student's program. If articulation is required, admissions staff work directly with the department chairs.
- Request for Transfer Credit Forms must have official, sealed transcripts attached.
- Any out-of-province requests must have the evaluation fee paid
- Transcript evaluation services prior to application are currently not available.

General inquiries about our program offerings and admission requirements should be directed to our recruiters.
Find their contact info in our *Become a Student* site: www.okanagan.bc.ca/becomeastudent and select "Contact Us."