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Orientation Day 2012

The details are now available for Orientation 2012, taking place on all campuses September 4. Volunteers are still needed in Kelowna and shifts will be one or two hours long. Contact Carolyn Hopkins at extension 4469 if you are available. All campuses will be buzzing with activities for new students. Here's an idea of what new students can expect to find:

Salmon Arm:

- 8:30 a.m. Check in and Coffee and Muffins in the Campus Cafe
- 9 a.m. General Orientation
- 9:40 a.m. Program-Specific Orientations
- 10:10 a.m. 30-minute Workshops
- 12:30 p.m. Free Lunch and BBQ



Vernon:

- 8:30 a.m. Registration and Snacks in the Cafeteria
- 9 a.m. Welcome Sessions
- 9:35 a.m. Break Out Sessions
- 12:15 p.m. Free BBQ Lunch with Games and Prizes
- 1:30 p.m. Kick Start Sessions

Kelowna:

- 8 a.m. Mix and Mingle with Coffee and Snacks
- 8:30 a.m. Campus-Wide Kick Off in the Courtyard
- 9 a.m. Program Orientations
- 11 a.m. Free BBQ and Student Services Fair in the Courtyard

Penticton:

- 8:30 a.m. Check-in and Breakfast
- 9:30 a.m. Welcome Session
- 10 a.m. Small Group Icebreakers
- 10:30 a.m. Treasure Hunt
- 11:15 a.m. Games and Activities
- 11:30 a.m. Free BBQ

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Okanagan College
Registrar's Office
www.okanagan.bc.ca/registrar



Deans and Chairs in the Pit

On August 24 (fee payment deadline) and September 4 and 5 (first two days of the Fall term), deans and chairs will be on hand in the Pit to assist students as the semester begins.

One of the benefits to having deans and chairs available on these days is that students will be able to get a signature immediately if needed for forms such as the prerequisite waiver. This is also a great opportunity to showcase the various programs to new applicants and provide a warm welcome to new students during the stressful first week of school.

Credit Card Reminder

Okanagan College is no longer accepting credit cards for domestic tuition and several other fees. Please remind students paying their tuition of the other available methods to pay: cash, debit in person, online banking, or by cheque.

Because International students may not have the same banking options as domestic students, they are still permitted to pay by credit card.

First Day of Classes

September 5, 2012 is the first day of classes for most programs.

Mail Pick up from the Kiosk

From now until September 14, 2012, the doors into the kiosk will be locked. Access to the mail slots will be through the main doors of the Registrar's Office.

Office Hours

Regular office hours of 8:30 a.m. to 4:30 p.m. will resume in the Registrar's Office as of September 4, 2012.

New Number System

To alleviate the boredom and frustration of standing in line when it is busy in the Registrar's Office, a new system will be unveiled as the Fall semester gets underway.



Students will be given a number from a dispenser and have the option to sit in the Pit, DeBean's or tour the Student Services Building while they wait. Numbers will show up on screens placed in the Pit and in the Registrar's Office.

August 2012

- 16** Kelowna Jump Start - Jump the Lines
- 16-17** Final exams for Summer Session II
- 20** Last day to submit final grades for Summer Session II
- 21-22** Connections
- 24** Fee Payment Deadline
- 27** Classes begin for Early Childhood Education, Health Care Assistant, Practical Nursing
- 27** Prerequisite and non-payment drop date
- 28** Classes begin for Certified Dental Assistant

September 2012

- 3** Labour Day (no classes)
- 4** College-wide orientation day
- 5** Classes begin, Wait Seats Available (48 hours to register)
- 12** Waitlists dissolved
- 14** Stable enrolment date, last day to submit a grade appeal to the Registrar's Office for Summer Session II, last day to register for a Fall semester course, last day to drop a course, last day to change course registration status from audit to credit, last day to request a waiver of medical/dental insurance

Jane Muskens

Registrar, Registrar's Office

Describe a typical day: A typical day usually includes at least one meeting if not more. I spend most of my time working with managers and directors looking for ways in which we can improve admission and registration processes and practices at Okanagan College.

Our biggest challenge right now is scheduling as we are trying to implement a coordinated scheduling process to improve space utilization.

Favourite part of your job: Getting to work with such great people. I think Okanagan College attracts a lot of good people in all areas. People who work in education are usually the most positive people you can meet. Helping young adults and even older adults make a positive change in their lives is very rewarding.

Hobbies outside of work: Travelling, running, reading and Cross-Fit. I started Cross-Fit about three years ago and it's the most physically challenging experience I have ever had.

Dream vacation spot: India, Thailand, Indonesia.

Family: One husband, one son and one dog.

Where were you born/raised: St. Albert, Alberta – spent summers in either the Netherlands where my parents are from, or on Vancouver Island where I have a whole bunch of cousins.

How long have you worked at Okanagan College: 19 very interesting years. I started in support staff in the Registrar's Office looking after the Calendar and convocation, later moved to Public Affairs to manage recruitment, then back to the Registrar's Office three years ago. The only part of my first job that I still have responsibility for is the Calendar. I don't do the hands-on work anymore, but I have never managed to shed the responsibility of this document.



Health and Dental at Okanagan College

What is it? The health and dental plan is a service provided to students by the Okanagan College Students' Union Office (Kelowna, Vernon and Salmon Arm) and the Vernon Students' Association Okanagan College (Vernon).

Who is covered? All students who are enrolled in full-time studies are covered under the health and dental plan.

Who is not covered? Students enrolled in part-time studies, Adult Basic Education, co-op students, and students enrolled in programs shorter than 12 weeks in length.

How to opt out: Students who have appropriate alternative coverage may choose to opt out of the student health and dental plan. Opt-out forms are available at www.okanagan.bc.ca/forms.

Completed forms, along with acceptable proof of coverage must be returned to the Okanagan College Students' Union Office or the Vernon Students' Association Okanagan College by the **second Friday** after a student's program has begun.