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## Note From the Registrar

With the arrival of Spring, I attended my first BCRA (B.C. Registrars Association) meeting, this one hosted by Emily Carr UAD. It was a productive day of information sharing and discussing issues/topics common to B.C. post-secondary institutions and our students. Topics included EducationPlannerBC, expanding the BC Transfer Guide, the impacts of growth in International students on our campuses, and inclusive gender nomenclature on application forms. Having participated in similar Ontario provincial meetings, the BCRA meeting confirmed for me the benefits of fostering dialogues within our campuses and across the sector to advance good practice.

Speaking of planning, next month the Registrar's Office leadership team will be taking a deeper dive into our three-year unit plan. We will be building multi-year project plans to prioritize objectives that support OC key directions of Supporting Learner Readiness and Success and Focusing on Organizational Sustainability. I look forward to sharing our plans and hearing your thoughts on how the Registrar's Office supports student and organizational success.

Good luck! As most OC students are wrapping up their classes for the Winter semester and preparing for final exams, the plans they made a year ago (or longer) are coming to fruition. On behalf of the Registrar's Office, please join me in wishing all success to our students as they complete this semester – be it their 1<sup>st</sup> or n<sup>th</sup> – in their program of study.

Bob Burge, EdD  
Registrar

## Program Update: Pharmacy Technician Certificate

Several changes to the Pharmacy Technician Certificate program will be going through Education Council for approval in the near future. Below is a quick overview of these changes.

- The start date of the program will change for 2020 from a February intake to June.
- Applications for 2020 will open April 15 at 8:30 a.m.
- Practicum hours will increase from 290 to 360 hours, adding an additional two weeks which will impact tuition.

## Special Intake: Early Childhood Education Certificate

A recently approved September 3 intake for the Early Childhood Education Certificate in Vernon opened for applications April 10.

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Okanagan College  
Registrar's Office

[www.okanagan.bc.ca/registrar](http://www.okanagan.bc.ca/registrar)

### April 2019

#### Education Council News

Below is a brief update on items approved at Education Council in April. Please view the *Items Approved* or *Minutes* for details.

#### Program Revisions

##### Aircraft Maintenance Engineer (AME) M-license

Changes are a result of a partnership with Northern Lights College who grants the diploma as they are making changes. The name of the program will change to Aircraft Maintenance Technician.

Proposed date of implementation is September 2019.

##### Human Service Work Diploma

Two courses will be deleted and the number of credits required to graduate will be reduced to establish the program as a work-ready diploma.

Proposed date of implementation is September 2019.

##### Human Kinetics Diploma

One course will be added to the Physical and Health Education stream.

Proposed date of implementation is September 2019.

##### Network and Telecommunications Engineering Technology Diploma

Some courses have been added, deleted or moved.

Proposed date of implementation is January 2020.

##### Accounting/Bookkeeping Certificate

The course OADM 169 will be split into two courses so only students doing the Administrative Assistant program need the advanced knowledge of Microsoft Excel.

Proposed date of implementation is September 2019.

##### Administrative Assistant Certificate

The course OADM 169 will be split into two courses so only students doing the Administrative Assistant program need the advanced knowledge of Microsoft Excel. Reference to OADO courses will be removed from the Calendar to clean up program outlines.

Proposed date of implementation is September 2019.

##### Office Assistant Certificate

The course OADM 169 will be split into two courses so only students doing the Administrative Assistant program need the advanced knowledge of Microsoft Excel. OADM 165 will be added to the program outline.

Proposed date of implementation is September 2019.

#### New Courses

- HKIN 292 - Applied Methods: Triathlon
- NTEN 129 - Project Management for Network and System Administrators
- NTEN 199 - Topics in Internetworking
- OADM 132 - Organizational Software
- OADM 169A - Spreadsheets I
- OADM 169B - Spreadsheets II

#### Course Revisions

- PHYS 111 - Calculus-Based Physics I
- PHYS 121 - Calculus-Based Physics II
- ANIM 112 - Animation Principles I
- ANIM 122 - Animation Principles II
- ANIM 212 - Animation Principles III
- ANIM 222 - Animation Principles IV
- ANIM 211 - Life Drawing III
- ANIM 214 - Layout and Design III
- OADM 136 - Office Procedures

The next regular Education Council meeting is scheduled for May 2, 2019. Details of EdCo approvals can be found at: [www.okanagan.bc.ca/edco](http://www.okanagan.bc.ca/edco).

*Please note that all new programs and all program changes require Board approval.*

### SIN Collection

Earlier this month, students were notified via email through the College's CRM system that effective 2019, all post-secondary institutions are required to provide CRA with students' Social Insurance Numbers (SIN). Students are able to submit their SIN through myOkanagan.

### April 2019

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|--------------|--|
| <b>11</b>    | It's a Wrap free student event (Kelowna) |
| <b>12</b>    | Last day of regularly scheduled classes  |
| <b>15-29</b> | Final exams                              |
| <b>19</b>    | Good Friday (College closed)             |
| <b>21</b>    | Easter Monday (College closed)           |

### May 2019

- |           |   |
|-----------|---|
| <b>1</b>  | Experience OC - Vernon  |
| <b>2</b>  | Last day to submit final grades; Hoopla basketball fundraiser |
| <b>8</b>  | Experience OC - Penticton                                     |
| <b>15</b> | Employee Excellence Awards                                    |
| <b>16</b> | Trades Commencement   |
| <b>20</b> | Victoria Day (College closed)                                 |
| <b>23</b> | 28th Annual Charity Golf Tournament                           |

### Recruitment and Event News

#### Salmon Arm

Spring has finally arrived in the North Okanagan and April is already proving to be a busy month.

Okanagan College will be hosting an Information Night on April 16 at the Revelstoke Centre focusing on the new Tourism Management Diploma program, along with an Info Session on May 1 for Revelstoke's Fall intake for the Health Care Assistant Certificate program.

Salmon Arm recruiters Kristine Wickner and Dani Valgardson are also busy planning a Returning to Education Seminar for those looking to go back to school. They will be working with the AACCP Coordinator, Tracey Riley, WorkBC and the Student Services team to provide prospective students with all the information they need to feel comfortable in starting their new journey. The seminar will be held at the Salmon Arm campus on April 24 at 6:30 p.m.

#### Vernon

Vernon recruiter, Tawnya Cameron, will be busy during the month of April putting the finishing touches on the May 1 Experience OC event where high school students from the region attend College sessions and get a taste of what it's like to be a student at OC. Tawnya will continue to attend career fairs, coordinate more presentations in Planning 10 classes and organize an information session for the Writing and Publishing program which is set for the evening of May 13.

#### Kelowna

Blake Edwards, Kelowna campus recruiter, has been back in high schools presenting, organizing the last few Student for a Day visits before term ends, and prepping for Jump Start: New Student Meet and Greet events coming up in June. Kelowna Recruitment has hired a new student employee that will be working over the summer – you may see Rachel in the Registrar's Office or out and about welcoming prospective students to campus.

Don't forget to mark your calendars for the Downtown Kelowna Block Party on July 13, 2019. If you are interested and available to volunteer for this fun, outdoor event, contact Blake directly at [bedwards@okanagan.bc.ca](mailto:bedwards@okanagan.bc.ca).

#### Penticton

Okanagan College participated in the 23rd annual Home Reno Show from March 3 – 4 at the Penticton Trade and Convention Centre. Over 4,000 people attended this two-day event and the Okanagan College table had many visitors at their table.

Penticton recruiter, Liana Swedahl, has been busy with office hours in the local high schools and visiting all the schools in the South-Okanagan Similkameen region promoting the upcoming Experience OC event on May 8. It has also been a busy month for campus tours and Student for a Day experiences.

Summerland Secondary's Grade 10 and 11 Career Class spent an afternoon on campus getting a tour, and dropping in on classes on March 13. Students also got to sit in on the Gateway to the Trades class, where their peers showed off their class projects and shared what they have learned so far in the program.

Preparations are underway for Penticton's Experience OC on May 8. A big thank you to instructors who are running sessions during the event and everyone who has volunteered so far.



Grade 10 and 11 students from Summerland took a tour of the Penticton campus last month.

### Staff Update

The Penticton campus welcomed Juliana Buitenhuis to the position of Manager of Campus Life and Administration this past December.

Juliana was born and raised in Vancouver and is excited to have moved to drier pastures and join the team at Okanagan College. Before joining the College, Juliana spent five years working as the Coordinator of Community Services at the City of North Vancouver. Projects she worked on included bringing a giant Slip and Slide and large music festival to the City, starting the School the City engagement program, as well as overseeing the creation and implementation of placemaking program PLAY: Embrace the Space. She has also served as a Young Worker Representative on the BCGEU and BC Federation of Labour. Juliana strongly believes that 'play' promotes dialogue, and elevates learning.

### Calendar Policy Update

In order to clarify residency requirements for the Culinary Management Diploma, the [Academic Requirements for Program Completion and Graduation](#) policy in the Calendar has been updated. Under 5a, it will now read: For the Culinary Management diploma program, a minimum of 50% of the academic courses in the program must be completed through OC. 100% of the culinary training must be completed through OC.

### Useful URLs

If you're ever looking for a quick route to access commonly used pages on our website, here is a list of a handful of our shortened URLs. Most departments and programs also have short URLs (e.g. /cs, /trades).

[okanagan.bc.ca/admissions](http://okanagan.bc.ca/admissions) (application and admissions information)

[okanagan.bc.ca/apply](http://okanagan.bc.ca/apply)

[okanagan.bc.ca/forms](http://okanagan.bc.ca/forms)

[okanagan.bc.ca/waitlist](http://okanagan.bc.ca/waitlist) (course waitlist information)

[okanagan.bc.ca/tuition](http://okanagan.bc.ca/tuition) (2019-20 fees will be published in the next few weeks)

[okanagan.bc.ca/dates](http://okanagan.bc.ca/dates) (important dates schedules)

[okanagan.bc.ca/contact](http://okanagan.bc.ca/contact)

[okanagan.bc.ca/registration](http://okanagan.bc.ca/registration) (registration information)

[okanagan.bc.ca/calendar](http://okanagan.bc.ca/calendar)

[okanagan.bc.ca/handbook](http://okanagan.bc.ca/handbook) (new student handbook)

[okanagan.bc.ca/international](http://okanagan.bc.ca/international)

[okanagan.bc.ca/campustour](http://okanagan.bc.ca/campustour)

[okanagan.bc.ca/askanadvisor](http://okanagan.bc.ca/askanadvisor)

### Clarification on Math Admission Requirement

For all programs where the math admission requirement can be met with MATH 084 and MATH 085, if a student tests into MATH 085 and does not have MATH 084, they only need to complete MATH 085 with the required grade to meet the admission requirements. For graduation from AACCP, students must have both MATH 084 and MATH 085 to meet the math requirement.



Students at the Kelowna campus had the chance to paint rocks and visit with the therapy dogs during their Pet Paws event on April 2.