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### Change in Release of Information Process

As of May 1, 2014, students will be able to file their release of information through their myOkanagan account.

Changes to this process were deemed necessary due to a legal risk identified by the Director, Legal Affairs. Previously, applicants would submit a consent to release of information as part of their online application. Often, a parent will complete the application for their son or daughter and put their own name as the authorized person for that student's account. Now students will be able to view and change the consent on file through the self-serve portion of their myOkanagan account. This supports the College's move to more self-serve options for applicants and students.

Training will be provided during the month of April to staff who use the release of information.

For questions you may have, please contact Inga Wheeler at [iwheeler@okanagan.bc.ca](mailto:iwheeler@okanagan.bc.ca).

### Chairs Provide Valuable Information

During the month of March, members of the recruitment, advising and student information teams met with department Chairs who provided an overview of their program area and talked about any changes. Valuable

information was provided including some surprising facts which will help recruiters promote their programs. Here is a short recap of some of those facts:

- The Electronic Engineering Technology diploma program is accredited by the Armed Forces, meaning students can earn while they learn. In fact, they will earn \$33,000 during their first year and more than \$40,000 during their second year and have their tuition and textbook costs covered too!
- Students in the Office Administration programs can work out a part-time study option with the program Chair.
- In the automotive industry, only 10 per cent of the workers are female but those numbers are increasing now that it's a cleaner industry - most car engines are electronic.
- Therapist Assistants do not work shift work, making it a very desirable job in the health care field.
- The Dental Assistant program at the College will be the first program in the province to have a fully digitalized office.

If your department has not already been involved and you are interested in being a part of the next program session, please contact Leslie at [lbogula@okanagan.bc.ca](mailto:lbogula@okanagan.bc.ca).



Okanagan College  
Registrar's Office

[www.okanagan.bc.ca/registrar](http://www.okanagan.bc.ca/registrar)

## April 2014

### Education Council News

Below is a brief update on items approved at Education Council in April. Please view the *Items Approved* or *Minutes* for details.

### Program Deletions

[Automotive Collision Repair](#)

[Automotive Collision Repair](#)

[Interprovincial Refresher Certificate](#)

[Automotive Refinishing](#)

[Interprovincial Refresher Certificate](#)

[Carpentry Interprovincial Refresher Certificate](#)

[Commercial Transport Vehicle](#)

[Mechanic Interprovincial Refresher Certificate](#)

[Construction Assistant](#)

[Construction Electrician](#)

[Interprovincial Refresher](#)

[International Welding Level C Certificate](#)

[Plumber Pre-Apprenticeship Certificate](#)

[Welding Interprovincial Refresher Certificate](#)

### Course Deletions

- OADM 150 - AccPac General Ledger
- OADM 151 - AccPac - Accts Rec/ Payable
- ESLS 033 - Non-Stop Speaking
- MECH 104 - Co-op Education Work Term IV
- WET 113 - Basic Electricity
- WET 124 - Maintenance I
- NTEN 416 - Network Systems Design
- NTEN 417 - Routing and Switching IV
- NTEN 427 - Local Area Network Mgmt III
- NTEN 457 - Network Analysis and

Optimization

- NTEN 499 - Network Telecomm Design Thesis
- BUAD 221 - Aboriginal Law and Business
- BUAD 228 - Aboriginal Pgms and Systems Mgmt
- BUAD 232 - E-Commerce for NTEN
- AUSA 01-11 - Automotive
- AUTE 001-004 - Automotive
- CNAS 01-06 - Construction Assistant
- CTVM 00, 002, 911 - Commercial Transport Vehicle Mechanic
- OPET 01A-09A, 01B-09B - Outdoor Power Equipment
- RCST 07-08 - Residential Construction
- VDET 01A-08A, 01B-08B - Automotive
- DRGT 09A, 001 and 002
- ELCJ 01A-013A - Carpentry/Joinery

The next regular Education Council meeting is scheduled for May 1, 2014.

Details of EdCo approvals can be found at: [www.okanagan.bc.ca/edco](http://www.okanagan.bc.ca/edco).

*Please note that all new programs and all program changes require Board approval.*

## Fee Payment Deadline

The final fee payment deadline for Summer Session I is Wednesday, April 16 at 4 p.m.

## Human Kinetics Changes

This year the Human Kinetics Diploma program has increased its capacity from 40 to 60 seats. Please continue to encourage those interested to apply.

Once again, priority registration will be used to ensure HKIN students

are getting seats in their required courses. However, registrations will still be done according to their time ticket.

## April 2014

- 11** Last day of regularly scheduled classes for academic transfer, degree and diploma programs
- 14-28** Final exam period
- 16** Summer Session I Fee Payment Deadline
- 18-21** Easter (College closed)

## May 2014

- 1** Last day to submit final grades
- 5** Classes begin for Summer Session I
- 8** Experience OC - Vernon
- 9** Last day: to receive a refund of tuition fees for course drop, register for a Summer Session I course, drop a course without a withdrawal being recorded, change course registration status from audit to credit
- 19** Victoria Day (no classes)
- 23** Last day to submit a grade appeal to the Registrar's Office for the Winter semester
- 30** ClassFinder available
- 31** Deadline to file an intent to re-enrol

## Scheduling Office News



### Winter Final Exams

Academic winter final exams take place from April 14 - 28, 2014. Schedules are available online at [okanagan.bc.ca/exams](http://okanagan.bc.ca/exams). Please remember to check your rooms in advance.

### Summer Session

As the Summer Session approaches rapidly, a reminder for professors and instructors to check your Summer Session schedule days, times and rooms. If you notice any errors please contact your department Chair to submit a scheduling change request.

Summer Session examinations take place on the last day of classes. For Summer Session I, those with classes scheduled in the Centre for Learning are reminded that on June 19 or 20, any classes located on the first or second floor have been relocated due to the CAN Flip conference taking place at the same time. A reminder email will be sent one week before to those students affected by the room changes. For those in rooms on the third and fourth floors for summer session I, there is an option to move and rooms have already been booked, should the need arise.

### 2014-15 Schedule

The scheduling office is working hard to produce the 2014-15 Academic schedule for Kelowna and for the first time for Penticton, Salmon Arm and Vernon campuses. AACP/ESL room assignment for all campuses will also be part of the scheduling process for the first time.

The schedule will be the culmination of data and rules collected in January and February through pre-prints, along with feedback gathered from the simulated coordinated schedule released in December 2013. Pillars of a coordinated approach to scheduling include over 750 course combinations (332 were used in the simulated schedule), 1,300 plus course rules and numerous additional rules about space use, all formulated through extensive discussions with Chairs and scheduling representatives.

The draft 2014-15 schedule is set for release to Deans, department Chairs and scheduling representatives the week of April 14, immediately followed by a period of feedback. A final draft is set to be released May 16 and the date for publishing online in ClassFinders for all campuses is May 30.

We know that we are pushing the limits of the software, our scheduling processes and our staff to accommodate some of the more complex scheduling requirements and your patience is greatly appreciated.

### Trades Construction Reminder

Construction will be starting on the Trades renovations in the next few months and there will be some noise disruptions. We have tried not to book summer session courses in the B and H buildings and we have also requested that noise is kept to a minimum during final exams. There will be continued changes for the 2014-15 scheduling year, with Trades programs using alternate space on campus. Stay tuned for more updates!

## Summer Office Hours

The Registrar's Office will be switching to summer hours on April 28. The new hours are Monday to Friday 8 a.m. - 4 p.m. and Wednesdays from 9 a.m. - 4 p.m.

## Tuition Fee Increase

Effective August 15, 2014, there will be a two per cent tuition fee increase for domestic students and an eight per cent increase for International students. This fee increase will apply to any students who are beginning a program or course on or after August 15.

## Danai Kusikwenyu

### International Education Advisor, Kelowna

**Describe a typical day:** I see students every day from all over the world. A big part of my job is spent meeting and talking to students and giving them advice. I spend a lot of time responding to queries from incoming and current students, advising them on course selection and academic planning. As an international advisor I need to be on top of a lot of things, which means that I have to be aware of anything happening in the world that may affect OC's international students. This includes keeping up with immigration regulation changes and current world events as well as knowing about different global education systems.

**Favourite part of your job:** I love problem-solving and helping students – especially when things work out for the best. It reminds me so much of my time as an international student and how much I really appreciated my advisor's help.

**Family:** Fiancé, Nick.

**Hobbies outside of work:** I really enjoy music. I play piano and sing in a choir. I also like developing my creativity – whether it's trying new recipes, painting batiks or writing.

**Where were you born/raised:** I was born and raised in Zimbabwe and moved to St John's, NL to study English Language and Literature at Memorial University.

**Guilty pleasure:** Probably watching too much reality TV.

**Dream vacation spot:** I'd love to go to so many places but if I had to choose I'd say either Rome or Tahiti.

**Future plans:** I'm getting married in July on a safari. I'm really looking forward to the wedding and being back in my home town.

**How long have you worked at Okanagan College:** 4 months.

## Program Showcase

### Health Care Assistant Certificate

Compassionate, caring, respectful, patient, adaptable, honest and resourceful are all words that could describe a potential Health Care Assistant student, according to Cathy Shultz, program Chair at Okanagan College.

"Students will learn how to perform personal care skills in a simulated lab setting that contains equipment and resources similar to the workplace," says Shultz. And this is all done in just six months after which, students are highly employable. According to Shultz, "Okanagan College has an excellent reputation for producing highly skilled, employable graduates."

As it is a short program, students entering this program should expect an intense workload. Students practice their skills on their peers before working with actual patients in a clinical setting. They also learn about the anatomy and physiology of the human body and complete three practicum courses which will give them experience outside of the classroom.

Graduates of the program find work in residential care facilities or in the community in a home support capacity. Shultz says employment prospects are excellent as long as students are prepared to work irregular hours. Care is provided around the clock, meaning those in this field should be prepared for shift work and weekend work. It is also a very physically demanding job as most people health care assistants work with are not mobile.

For further information, visit the [Calendar](#) or the [department web page](#) where you can watch a short program video.

