

**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session**

**Tuesday, September 27, 2005, 12:00 p.m.  
#700-1708 Dolphin Avenue, Kelowna, B.C.**

**Approved October 25, 2005**

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Members Present: J. Hamilton (President)  
J. Shaw  
P. Johnson  
T. Tischik  
J. Perrino  
J. Lister  
A. Tozer

Regrets: N. Embree

Board Secretary: L. Le Gallee

Vice Presidents K. Burt, A. Hay, S. Koehle

Ad Hoc Members: A. Cossentine  
B. Wilkey, Kalamalka Student Association

Official Observers: D. Crommer - BCGEU Support Staff  
R. Dewar - BCGEU Vocational Instructors  
J. Pugsley, OC Faculty Association

Absent: A. Coyle, Director, Public Affairs  
J. Yacheson – Administrators Association  
OC Student Union

Guests: K. Fahey  
J. Brooks  
H. Stewart (1 p.m.)

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There being a quorum present, the Board Vice Chair called the meeting to order at 12:10 p.m.

**1. APPROVAL OF AGENDA**

**Motion:** A. Tozer/T. Tischik

***“BE IT RESOLVED THAT the September 27, 2005, OC Board open session meeting agenda is approved.”***

A resolution was required to approve the membership for the Designing our Future Steering Committee.

**CARRIED AS AMENDED**

**2. APPROVAL OF MINUTES**

**Motion:** J. Perrino/T. Tischik

***“BE IT RESOLVED THAT the June 28, 2005, open minutes are approved.”***

**CARRIED AS AMENDED**

### **3. BOARD CHAIR COMMENTS**

The Vice Chair read a prepared statement acknowledging the work that has gone into the transition in order for OC to have a successful opening in September 2005.

The Chair and the President will be participating in a two day meeting in Victoria November 2<sup>nd</sup> and 3<sup>rd</sup>. Other participants will include Board Chairs, MLAs, BC College President's Group and officials from the Ministry.

On October 17<sup>th</sup> an event is being planned to open the 25 year time capsule at the Kelowna Campus.

J. Shaw read a letter of congratulations from the Regional District of the Central Okanagan.

Calendars and CE brochures were made available to members.

A hard copy of press clippings and ads was made available for reading; members are to contact L. Le Gallee stating if they prefer clippings via email or hard copy once per month.

J. Shaw and J. Perrino have scheduled a lunch meeting with D. Lomas, Regional Dean, South Okanagan-Similkameen, for later in the week.

### **4. REPORT OF BUSINESS ARISING FROM THE IN CAMERA MEETING**

The 2004-2007 BCGEU Vocational Instructions agreement was ratified in the In Camera session. It was noted that the negotiations were positive; the Vice Chair congratulated all involved in the process.

The Board approved a motion to offer individual Board members a \$2,000 annual stipend, with the Chair receiving \$2,500. Members have been encouraged to donate to the Foundation.

The Board is having a retreat October 14<sup>th</sup> and 15<sup>th</sup>.

### **5. BUSINESS ARISING**

#### **5.1 Location of Upcoming Meetings**

The Board will meet in Salmon Arm on October 25<sup>th</sup>; Vernon on November 29<sup>th</sup>; and Penticton either January or February.

### **6. REPORTS**

#### **6.1 President (J Hamilton)**

Report attached. The President thanked the Vice Chair for her opening comments.

#### **6.2 Education Council (A. Cossentine)**

J. Brooks attended to speak to concerns raised at the June meeting with regard to the changes to BuAd 250, Canadian Securities. She clarified that this course is not being eliminated; the change is to make it not mandatory. The rationale is that if a diploma student was planning to continue to

the degree he or she could not participate in work experience prior to completing BuAd 250. As well, this course is best taken later in the program.

P. Johnson expressed thanks for the clarification.

A question was raised with regard to applied degrees.

J. Hamilton stated that the Ministry is not approving new applied degree programs unless the proposing institution has achieved 100% utilization of capacity. This will be discussed with the Ministry in November.

6.2.2 Chair's Report – included with agenda.

### 6.3 Financial Planning and Audit Committee (J. Shaw)

An Investment Policy will be presented to the Committee once it has been revised.

K. Burt and S. Robinson Sr. have advised the Board that they will be coming forward to the next Board meeting with an accelerated space plan for next year. As well at the October meeting the Finance Committee will be reviewing the quarter year financials.

The Vice Chair stated she toured the Kelowna campus and was impressed with the renovations and work done to date.

### 6.4 BCGEU Support Staff (D. Crommer)

D. Crommer commented on the many new hires and the fact that the transition process seems to be settling down.

At the October meeting Greg Fjetland from Student Services will be the Board observer.

Education Council and Board elections are scheduled for November 8<sup>th</sup> and 9<sup>th</sup>; this will result in full representation on the Board.

### 6.5 BCGEU Vocational Instructors (Randy Dewar)

R. Dewar thanked the Board for ratifying the Collective Agreement. While bargaining was difficult, it was positive.

The executive has been contacted by Peter Cameron to begin the mediation process. This should be completed by the end of October.

### 6.6 OC Faculty Association (J. Pugsely)

J. Pugsley stated he is pleased to be attending his first Board meeting; due to his teaching schedule he has been unable to do so in the past.

OC FA has concluded all business with the Labour Board and UBC FA. The FA is actively involved in the Designing our Future initiative. J. Pugsley stated that OC FA is happy that HR is going to take advantage of the Labour Board Enhancement Program.

He noted that the Faculty Agreement expired August 31; they are looking forward to negotiating a new agreement.

6.7 Administrator's Association (J. Yacheson) - absent

6.8 Student Associations

Kalamalka – B. Wilkey, President of the Association attended. The Association has not met yet, the first meeting is the week of October 1<sup>st</sup>. He stated he is looking forward to future Board meetings.

OC SU – absent

1:00 p.m. J. Perrino; J. Brooks, and R. Dewar left the meeting.

## **7 NEW BUSINESS**

7.1 Student Enrolment Data (A Hay)

System wide OC enrolments look good. If correct FTE utilization will exceed 92%.

In Arts, Business and Foundational program, the the enrolments are approaching 100% of target. A member questioned what this will do to class sizes. A. Hay answered that physical infrastructure dictates the class sizes; Business has some large classes but Arts does not.

With regard to Science, in some of the non-Kelowna Campuses the number of offerings have been reduced. Very few classes have been cancelled; in cases where class size was minimal, the students were contacted and received assistance in adjusting their schedules. They often took a similar course.

A. Hay will bring revised enrolment figures to the October meeting if much change has occurred.

7.2 Designing Our Future (H. Stewart)

The document that members received was revised the previous day to reflect the Education Council and Aboriginal Council, as well as the three unions. An amended document will be distributed by email after this meeting.

Consultations will occur throughout the region from October to November beginning in Salmon Arm on Monday, October 3<sup>rd</sup>.

Once additional dates are finalized, this information will be circulated. Members were encouraged to send names of those who need to be involved in the process to H. Stewart. Information is also available on the website at: [www.okanagan.bc.ca/designingourfuture](http://www.okanagan.bc.ca/designingourfuture)

If members have any questions they were directed to contact the Designing our Future Team at:  
[sbaker@okanagan.bc.ca](mailto:sbaker@okanagan.bc.ca)  
[hstewart@okanagan.bc.ca](mailto:hstewart@okanagan.bc.ca)  
[jgorman@okanagan.bc.ca](mailto:jgorman@okanagan.bc.ca)

A list of Steering Committee members was circulated.

**Motion:** A. Tozer/ P. Johnson

**“BE IT RESOLVED THAT the Steering Group Members be approved as circulated”**

**CARRIED AS AMENDED**

**8. TOPICS FOR NEXT MEETING**

**9. OTHER BUSINESS**

**10. DATE OF NEXT MEETING**

October 25, 2005, 12:00 noon, Salmon Arm Campus

**11. ADJOURNMENT**

The meeting adjourned at 1:40 p.m.