

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, October 25, 2005, 1:00 p.m.
Room 134, Salmon Arm Campus**

Approved November 29, 2005

Members Present:	N. Embree (Chair) J. Hamilton (President) J. Shaw P. Johnson T. Tischik J. Lister
Regrets:	J. Perrino A. Tozer
Board Secretary:	L. Le Gallee
Vice Presidents	A. Hay, S. Koehle
Directors:	S. Brennan, A. Coyle
Ad Hoc Members:	A. Cossentine
Official Observers:	G. Fjetland - BCGEU Support Staff R. Dewar - BCGEU Vocational Instructors J. Pugsley, OC Faculty Association
Absent:	J. Yacheson – Administrators Association OC Student Union Kalamalka Student Association
Guests:	L. Wilson, N. Fletcher, G. Nevdoff, P. Munro, J. Lemieux

There being a quorum present, the Chair called the meeting to order at 1:05 p.m.

1. APPROVAL OF AGENDA

Motion: J. Lister/P. Johnson

“BE IT RESOLVED THAT the October 25, 2005, OC Board open session meeting agenda is approved.”

CARRIED

2. APPROVAL OF MINUTES

Motion: J. Shaw/J. Lister

“BE IT RESOLVED THAT the September 27, 2005, open minutes are approved.”

CARRIED

3. BOARD CHAIR COMMENTS

Time Capsule was opened on October 17th.

The Board had a retreat at Silver Star on October 14th and 15th, at which Ray Ivany, former President of Nova Scotia Community College, gave a presentation with regard to learning organizations.

At the January 2006 meeting of the Board, the Chair and Vice Chair will be elected. As well as the Chairs for the committees.

4. REPORT ON BUSINESS ARISING FROM IN CAMERA SESSION

5. PRESENTATIONS

5.2 Revelstoke Advisory Committee (J. Lemieux, Program Administrator, Revelstoke)

Revelstoke is encountering a tremendous amount of growth and change. A multi-million dollar ski resort is being developed. This will generate an increased need for training in the hospitality and construction fields. As well, BC Hydro is looking for skilled tradespersons to work on constructing a new turbine at the Revelstoke Dam. This will occur late in 2007. A new high school is being built which presents an opportunity for joint trades training opportunities.

Revelstoke created an Adult Learning Centre five years ago. In 2004, 110 learners used the Centre. This allows students to pursue courses outside normal classroom hours, or by distance education. She stated that she hopes OC will continue to support this initiative with possibly looking at video conferencing in the future.

And finally, the Revelstoke Centre finds it challenging to deliver health care programs (HSRCA). She expressed that an increase in staffing and funding levels is needed. They would like to expand their facilities in the future.

5.3 Shuswap Advisory Committee (P. Munro)

P. Munro stated that she represents a wide array of volunteers on the Advisory Committee. They continue to address issues related to the Shuswap region, particularly focusing on how they can assist the campus in areas of growth. This community, through the residents and the Advisory Committee, has expressed a desire to embrace the arts.

5.1 Regional Dean (L. Wilson)

The Shuswap region provides relevant high interest programs (marketing and accounting; enhanced arts programs; ABE in the evening; partnered with School District 83 HSRCA has successfully been delivered). The oil and gas courses are full with wait lists; the Geographical Information Systems course has been recognized by the Ministry of Forests.

Salmon Arm continues to offer more certificate courses to address the labour market needs. Skills Development Canada has awarded over \$1 million to Sicamous, Salmon Arm and Revelstoke for the development of work search and employment centres.

The Learning Centre is highly effective (Revelstoke is a prime example); this region attracts international students by working with OC international for growth in international education. In the next five to ten years the plan is to see 20% of the student body from other countries. A feasibility study in international community development is being conducted. The plan is to cluster programs (interdisciplinary faculty are committed to this vision) such as in business and economics; and civil engineering with a specialization in geomatics.

Salmon Arm was one of three finalists in the social infrastructure category at the Canadian Manufacturers and Exporters International Cooperation awards.

The Shuswap region continues to work with School Districts 83 and 19 to offer shared programming (Residential Construction). The Little Shuswap Band is contemplating developing a golf course which will require a highly skilled labour force with an emphasis on trades. As well, they continue to explore partnerships with other institutions with regard to developing a multi use performing arts centre.

Last year the Campus awarded \$30,000 in scholarships and bursaries. These funds were all raised locally.

The President recognized the leadership of Lynda Wilson and the Shuswap Revelstoke Regional Advisory Committee as an example of how the administration and community can work together.

Janet Lemieux left the meeting.

6. BUSINESS ARISING

6.1 Stable Enrolment Data (A. Hay)

OC is sitting at about 90% of the FTE target set by the Ministry. This data should be completed by the end of the week. Numbers are compiled by region and program area. More definitive numbers will be available next month.

6.2 Designing our Future (J. Hamilton)

H. Stewart has conducted 12 consultations and has 31 more scheduled. She is adding additional sessions as needed, including a session with the Ministry.

The Salmon Arm and Revelstoke sessions have been very successful.

The Steering Committee had a session with Ray Ivany; they will meet again on November 9th. The Board will review a draft of the vision, mission and values at the November 29th meeting.

Contributions are being submitted via the website as well, H. Stewart would be happy to send Board members notes from the sessions if members request.

7. REPORTS

7.1 President's Report (J. Hamilton)

A hard copy of the President's report was distributed.

An item that was added to the report is that two of OC's writers are launching books this week (John Lent and Kerry Trevelyan).

The President highlighted some of the items from October 17th Time Capsule opening.

With regard to UBC O relations, the details of the MOU are due at the end of December 2005 (A. Hay and B. Belton are working on this). Once this is completed, the details will come back to the Board.

22.5% of the players on the joint sports teams are from OC. Players are from up and down the valley. OC students pay the same fees as UBC O students.

OC has developed a partnership with UBCO in which the cost of campus health programs are shared equally between OC, UBC O and IHA. The cost of aboriginal services offered to students is also being shared, this allows for enhanced services to students. OC International and UBC O staff are meeting this week to discuss the development of a relationship in this area as well.

A new library agreement has been reached so that all students and faculty and staff at OC will have access to free borrowing from UBCO through interlibrary loans as opposed to having to borrow from the Kelowna campus. The details are still being worked out but will likely allow for 500 borrowings.

7.2 Education Council (A. Cossentine)

7.2.1 Information Item

The revision to the Medical Office Assistant Certificate was presented for information.

7.2.2 Chair Report

At the last meeting, Council reviewed and endorsed the concept of a Computer Games Development program. The Department is now revising this program and will bring it to a future meeting for approval.

There is considerable interest in design of new programs and some revisions to programs and courses.

In response to a question regarding new programs and release time to develop proposals the VP, Education stated that OC will be launching an internal call for those who need help in developing programs; \$100,000 is available.

7.3 Finance, Audit and Campus Planning Committee (J. Shaw)

The Committee met last week to review the first quarter budget. It was a positive budget, however, OC does not have a budget from last year to compare to.

OUC Foundation had a clean audit.

The Committee has discussed the critical need for more space for 2006/07. Management will come back to the Finance Committee with different options for review at the November meeting.

The Terms of Reference were circulated for the Board's information.

7.4 BCGEU Support Staff (G. Fjetland)

BCGEU Support Staff are looking forward to the joint committee meeting scheduled for November.

They have been contacted to participate in the Labour Relations Enhancement Project and the expectation is that this will get underway shortly.

7.5 BCGEU Vocational Instructors (R. Dewar)

The Vocational Instructors were hopeful that the Collective Agreement would have been ratified by PSEA. The anticipation is that this will be complete by the November 29th meeting.

They are also looking forward to the Ministry Labour Relations Enhancement Project.

7.6 Faculty Association (J. Pugsley)

The Faculty Association is looking forward to LR Enhancement Project.

The Association has been working with A. Cossentine and A. Hay to get joint academic committees up and running.

J. Pugsley found the session with R. Ivany very stimulating and was pleased he was invited.

The first meeting of OC FA is scheduled for November 4th.

7.7 Administrators Association - absent

7.8 Student Associations – Kalamalka - absent
OCSA - absent

8. NEW BUSINESS

The President and the Board Chair will be attending a meeting in Victoria on November 3rd with institution Presidents and Board Chairs, MLAs, and senior Ministry members.

9. TOPICS FOR NEXT MEETING

The OC Foundation will attend the November meeting to discuss the relationship between the OC Board and the OC Foundation.

10. OTHER BUSINESS

11. DATE OF NEXT MEETING

November 29, 2005, 1 p.m., Vernon

12. ADJOURNMENT

The meeting adjourned at 2:45 p.m.

Members were invited to tour the Residential Construction site at 720-37 Street, SE, Salmon Arm.