

**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session**

**Tuesday, November 29, 2005, 1:00 p.m.  
D235, Kalamalka Campus**

**Approved January 31, 2006**

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Members Present:	N. Embree, J. Hamilton J. Shaw J. Lister J. Perrino T. Tischik
Regrets:	A. Tozer P. Johnson A. Hay A. Coyle
Board Secretary:	L. Le Gallee
Vice Presidents:	S. Koehle K. Burt
Ad Hoc Members:	A. Cossentine
Official Observers:	G. Fjetland, BCGEU Support Staff R. Dewar, BCGEU Vocational Instructors J. Pugsley, OC Faculty Association
Absent:	J. Yacheson, Administrators Association OC Student Union
Guests:	A. Smith, D. Doige, C. Bourne, B. Lighor, M. Conlin, K. Fahey, R. Torgensen, J. Gorman, H. Stewart, B. Wilkie, K. Butler and S. Tuck at 2:20 p.m.

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There being a quorum present, the Chair called the meeting to order at 12:50 p.m.

**1. APPROVAL OF AGENDA**

**Motion:** J. Perrino/T. Tischik

***“BE IT RESOLVED THAT the November 29, 2005, OC Board open session meeting agenda is approved.”***

**CARRIED**

**2. APPROVAL OF MINUTES**

**Motion:** J. Shaw/J. Lister

***“BE IT RESOLVED THAT the October 25, 2005, open minutes are approved as amended.”***

**CARRIED**

**3. REPORT ON BUSINESS ARISING FROM IN CAMERA SESSION**

#### **4. BOARD CHAIR COMMENTS**

The Board Chair welcomed the visitors.

The Chair informed the Board that he attended a BCCP (BC College Presidents) meeting on November 3<sup>rd</sup> with J. Hamilton, Board Chairs, Presidents and MLAs.

#### **5. PRESENTATIONS**

**5.1 Regional Dean** (report attached). J. Hamilton conveyed R. Mohr's regrets that he was unable to attend in person.

##### **5.2.1 a) R. Torgensen , Special Projects Manager, Kal Campus**

A handout: "6 Recruitment Sources at Okanagan College" was distributed.

R. Torgensen covered the trends that are being studied: shifting demographics of high school graduates; participation rates in training; decrease of unemployment statistics; employers are experiencing a skills shortage; and the major trend: increased capacity in post secondary institutions.

He stated the Vernon Campus feels they need a marketable identity (signature programming); they need to be student centred and need support of facilities.

##### **b) D. Doige, Counsellor**

D. Doige distributed packages of information that students receive for orientation.

They feel the orientation was well received; students had opportunity for input into its success. In the future the plan is to increase training for faculty and staff and begin planning in May. Part of the future planning will include allocating funds to this initiative. The plan is to share information and resources with all the regions (possibility working through Student Services).

The President commended the staff at the Vernon Campus for the work that was shared during the transition. The way in which they handled the change in leadership (J. Hamilton leaving and T. Sellar's leave due to illness) demonstrates the character of the people at this institution.

##### **c) C. Bourne, Student Success Coordinator**

Student success is important to everyone at OC. Students are busy (often working, parenting, and taking classes), and OC must be a student centered institution.

Future plans include further developing the Centre for Student Success. Learning support is offered in study skills, English, Math, and writing workshops. Currently there is a part time employee for math and science support; as well as, peer tutoring is available.

Six strategies for retention have been developed: 1) link the student with the programming; 2) profiling the student to ascertain their needs; 3) orientation; 4) ongoing support; 5) develop an exit survey (determine why students drop out, what could OC have done differently); and, 6) staff development (more in service days, sharing of ideas).

This plan is being spread out over three years. Sharing of ideas is done across the regions through the learning centres; and the staff try to meet at least twice a semester. As well, the Regional Deans will be setting up a Learning Centre Advisory Group in each region.

**d) A. Smith, Chair, North Okanagan Regional Advisory Committee**

The North Okanagan Regional Advisory Committee has been in effect for nine years, meeting a minimum of four times a year. Their mandate is to give advice and help out with activities around the campus (such as open houses, orientation and awards nights).

The Committee has discussed and questioned how much of the \$20 million in capital money will be allocated to the Vernon Campus. They would like to see athletic facilities and residences built on Campus.

The Board Chair stated that the \$20 million in capital money is a rumour. He did assure the Regional Committee that all campus will be expanded.

**e) Brett Wilkie, President, Kalamalka Student Association**

B. Wilkie distributed a handout outlining the projects that the Student Association is developing.

Students have asked why ENGL 100 is no longer offered and why Political Science courses are not being offered as there seems to be a high demand.

They would like to see capital money spent in the following manner: expand the student success centre; build dorms, recreation facilities, a pub and a business wing.

The Student Union is developing partnerships with recreation facilities in Vernon and are planning on implementing an intramural recreation program.

*J. Perrino left the meeting.*

**6. BUSINESS ARISING**

**6.1 Designing our Future (H. Stewart)**

H. Stewart distributed a timeline for developing the Vision, Mission, Values; Environmental Scan; and the Strategic Directions.

A draft of the Vision, Mission and Values will be distributed by the end of the week; and then a conference call will be set up with the Board (possibly for December 8<sup>th</sup>) to discuss it prior to posting it on the web.

The final draft of the Vision, Mission and Values and the first draft of the Strategic Directions will come to the January 31<sup>st</sup> meeting.

**7. REPORTS**

**7.1 President's Report (J. Hamilton)**

He attended the BCCP meeting in Victoria on November 3<sup>rd</sup>. As well as, the annual accountability meeting with the Ministry in Vancouver yesterday.

The BCCP sets out a Triennium paper. This was made available to the Board in the In Camera meeting. The key themes outlined in the document will be on the website at: <http://www.bccolleges.ca>. Members were encouraged to forward comments to J. Hamilton.

*Kerplnk* by Kerry Trevelyan and John Lent's *So It Won't Go Away* were circulated. These books were successfully launched last month. The books are available through the OC Bookstore or Library.

The Canadian Technology Assessment Board visited OC and was very impressed by the NTEEn program therefore, felt they did not need to conduct a full program review. They stated the NTEEn program is setting a high standard for the relationship between faculty and students.

All campuses were represented at the Career Fair November 6<sup>th</sup> with approximately 3000 people visiting the Kelowna Campus.

ITA (Industry Training Authority) held their Board meeting in Kelowna this past month. J. Haller was singled out for being committed to students and for providing programming in a timely fashion.

OC has signed an agreement with the Universidad Internacional, a private university in Cuernacaca Mexico. This will allow OC students to study abroad.

Other events that occurred this month were:

- Awards Ceremonies were held at all campuses;
- Historian, author and freelance journalist Gwynne Dyer lectured at OC;
- Janet Shaw and J. Hamilton will be attending a community reception in Oliver.

## **7.2 Education Council (A. Cossentine)**

Education Council has seen a number of program revisions.

### **7.2.1 Information Items from the November 9, 2005 meeting:**

Members questioned if OC should have the same average as the provincial average of 73% in Principles of Mathematics as it related to a prerequisite for Math 112. A. Cossentine explained that the added hour of instruction will contribute to student success.

### **7.2.2 Chair Report**

Council will no longer be an interim Council. The three newly elected members will attend the December meeting.

## **7.3 Finance, Audit and Campus Planning Committee (J. Shaw)**

A Request for Proposal for an auditor has gone out and will close on November 30<sup>th</sup>. The Committee will now look at financial statements on a quarterly basis, this will be reported in Camera.

## **7.4 Governance Committee (J. Lister)**

The Terms of Reference will be revised to be the same format as the other committees. These will be included in the manual that is nearing completion.

The Bylaws are being revised and may come to the Board in January for ratification.

## **7.5 BCGEU Support Staff (G. Fjetland)**

The union met with the College administration in the first of many joint monthly meetings; there was strong representation from both parties.

**7.6 BCGEU Vocational Instructors** (R. Dewar)

R. Dewar expected to announce that the collective agreement has been completed but due to delays with all parties the expected date is now December 7<sup>th</sup>.

The union is proceeding with the Labour Relations Enhancement Program, there is a conference call scheduled for December.

**7.7 Faculty Association** (J. Pugsley) – absent due to illness

**7.8 Administrators Association** - absent

**7.9 Student Associations** – Kalamalka – covered in presentation  
OCSA - absent

**8. NEW BUSINESS**

**8.1 OC Foundation** (K. Butler and S. Tuck)

S. Tuck asked that due to the weather conditions and the lateness of the meeting, if the Foundation could be deferred until the January meeting.

The Chair agreed.

The OC Foundation first Annual Report was distributed.

**8.2 2006 Meeting Schedule** (N. Embree)

Was accepted as presented.

**9. TOPICS FOR NEXT MEETING**

**10. OTHER BUSINESS**

The Chair received a letter of thanks from North Island College acknowledging receipt of the donation to the Foundation in the name of V. Hermansen.

**11. DATE OF NEXT MEETING**

January 31, 2006

**12. ADJOURNMENT**

The meeting adjourned at 3:05 p.m.