

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, September 30, 2014; 8:30 a.m.
Room 130, Salmon Arm Campus**

Approved November 25, 2014

Members Present:	T. Styffe (Chair) C. Denesiuk J. Hamilton (President) S. Johal J. Maciel D. Manning B. McGowan M. Nicholson L. Thurnheer
Regrets:	C. Derickson C. Gerbrandt
Board Secretary:	L. Le Gallee
Vice Presidents:	B. Eby A. Hay C. Kushner
Directors:	A. Coyle
Observers:	T. Walters, OCFA
Regrets:	N. Ankerstein, Administrative Association C. McRobb, BCGEU Vocational Student Observers
Guests:	K. Butler, J. Barmby

There being a quorum present, the Chair called the meeting to order at 8:30 a.m.

1. APPROVAL OF AGENDA

Motion: D. Manning/B. McGowan

“BE IT RESOLVED THAT the September 30, 2014, OC Board open session meeting agenda is approved”.

The motion for 7.2 was revised; and 7.4 (Education Council submission) was added.

MOTION CARRIED AS AMENDED

2. OATH OF NEW MEMBERS

S. Johal and J. Maciel read and signed the oath.

3. DECLARATION OF CONFLICT

No conflicts were declared.

4. CONSENT AGENDA

Items Approved: C. Denesiuk/S. Johal

“BE IT RESOLVED THAT the June 24, 2014, Open Session minutes were approved.”

MOTION CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. PRESENTATION/DELEGATIONS

6.1 Foundation Annual Report (K. Butler)

Hardcopies of the annual report were distributed.

Scholarships and bursaries are the largest expense at the Foundation. This number can fluctuate due to timing. The Director stated she is not concerned, it is contingent upon an award payout is deferred.

The Foundation is holding \$2.7 million in cash flow to allocate for capital needs.

The launch of the Trades Campaign if October 2nd, The campaign is going well, \$20 million has been committed to planned giving.

In terms of the capital campaign, there are no new initiatives in Penticton at this time, however, the Foundation is always looking for opportunities.

Within the revised Capital Plan, the Foundation offices will likely move to a more prominent location on campus.

The President noted that Okanagan College's Foundation is one of the top performing in the country. The Director often receives requests from other institutions to talk about fundraising.

6.2 Regional Dean Report (J. Barmby)

Highlights from the Dean's Report included:

- The economy in Salmon Arm is good, however, there is a skills gap for machinists and technologists and the price of housing is prohibitive;
- TRU is unable to offer the Adventure Tourism Program in Revelstoke due to lack of money to hire faculty;
- The Salmon Arm Campus has food services for the past year, this is going well;
- The Regional Dean is engaged in the community (with the Food Action Co-op; Visioning Committee);
- The College is looking to partner with the University of the Fraser Valley with regard to agricultural programming;
- He highlighted the other programs being considered for the Salmon Arm Academic Plan. These will be based on employer demand and growth for Salmon Arm;
- A large percentage of high school students from Salmon Arm attend Okanagan College in either the Salmon Arm or Kelowna;
- Currently the Trades being offered in Salmon Arm are: welding, plumbing, and electrical. Discussions are occurring with First Nations groups to offer carpentry, funding would be required for this program.

6.3 Okanagan College Student Survey (A. Coyle)

The College developed this survey in 2010 and conducts it on alternate years with the CCSSE (Community College Survey of Student Engagement) survey. CCSSE limits what questions the College can ask therefore this information provides the College with different data. The data is used in the community report; specific press releases are not issued as the survey identifies some issues that need to be addressed and this information would also have to be released in the interest of transparency.

In reply to concerns raised in the survey results, wireless has been improved for students by moving each student to an eduroam account, this provides more reliable access as it recognizes their device. IT is also putting together options to further improve access.

The response rate has increased from previous years. Responses are anonymous but there is opportunity to provide specific comments. Areas of concerns are wireless, food services and facilities.

A member suggested that questions with regard to work space, library and study space be asked in the future as these areas are a faculty concern.

The VP, Students comments that a small working group is being developed to review the CCSSE survey and identify gaps.

6.4 Sustainable Construction Management Technology Program (A. Hay)

The SCMT Program was developed in response to industry; this is the only program in Canada other than in Ontario. It is a three year engineering technology program offered in Penticton. The issue with it is that it is offered with one time funding. There has been strong interest in the program; 17 students have been admitted. The majority of the students are from the Okanagan. Industry support has been very strong with gifts-in-kind and donation of library resources.

The Chair asked that a submission be prepared for his signature. He will send this to Ministers Virk and Bond to request continued funding for this program.

The Director of Advancement noted that each student in the program will receive a grant as \$80,000 has been allocated to this program.

7. NEW BUSINESS/RESOLUTIONS

7.1 Okanagan College Board Bylaws (T. Styffe)

The changes were noted in the briefing note provided.

Motion: C. Denesiuk/D. Manning

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revised Okanagan College Bylaws as presented”.

MOTION CARRIED

7.2 Revised Hospitality Policy (B. Eby)

Revisions include: addition of guiding principles with regard to events organized by departments; procedures and the reference to gifts has been removed (this will be a separate policy).

Revised Motion: C. Denesiuk/D. Manning

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revised Hospitality Policy as presented, with the caveat that the President has the authority to revise the procedures on an as needed basis

The President clarified that the motion does not give him authority to change the policy just the procedures as required for operational needs. The Board will be kept informed if there are any substantive changes.

MOTION CARRIED

7.3 Finance, Audit and Risk Review/Campus Planning Committees (D. Manning)
7.3.1 Signing Authority Resolution

Motion: D. Manning/C. Denesiuk

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the attached resolution updating the signing authority for the College as recommended by the Finance, Audit and Risk Review Committee”.

MOTION CARRIED

7.4 Education Council Submission

Education Council did not have a meeting in September, however, the Operations Committee met and approved two submissions.

Motion: M. Nicholson/B. McGowan

“BE IT RESOLVED THAT the Board approve the revision to the Practical Nursing Diploma Program, as recommended by Education Council and as presented”

A member raised a concern with this change; Council Chair noted that the Dean of Science, Technologies and Health is working with the accreditation body on these changes.

MOTION CARRIED

Motion: M. Nicholson/D. Manning

“BE IT RESOLVED THAT the Board rescind approval of the deletion of the Welding Level A and B Program, as recommended by Education Council and as presented”

MOTION CARRIED

8. VERBAL REPORTS

8.1 Board Chair Report (T. Styffe)

The Board Chair had a number of items to report on:

The Chair attended the BCC meeting in Vancouver with the President. The main topic of discussion was the Taxpayer Accountability Principles (TAP) which will bring changes to the Government Letter of Expectation (GLE). The legal ramifications of the TAP are in relation to the code of conduct; Board members will sign off on this document to confirm their compliance. Faculty, support staff, and student Board members will not be required to sign it.

The question of executive compensation was also raised at BCC, Presidents from a number of institutions have left their positions, so there are vacancies in the sector, salary is often an issue when filling these positions. The issue of gender balance was raised with the Deputy Minister as well. The Chair expects some movement in the area of compensation in the next year.

He also attended UBCM in Whistler. He, along with the Mayor and Council of Salmon Arm, met with the Premier and Minister to update them on the status of the property in Salmon Arm. The meeting went well; the College is proceeding with developing the academic plan for the Campus.

At the Conference, he spoke to each MLA within the College region. Okanagan College was the only college represented at the Conference.

8.2 President's Report (J. Hamilton)

The President has been elected to the Board of Colleges and Institutes Canada (formerly ACCC). This is in alignment with his goals to have a continued presence provincially and federally.

He is attending a meeting in Vancouver with Alberta counterparts to discuss areas of collaboration and partnership.

With regard to the Skills Blueprint the final list of occupations that will be in demand in BC will be released soon. It has been directed that institutions will direct 25% of their funding to the programs directed. There will be an opportunity for the College to identify regional demand for certain jobs.

9. INFORMATION

9.1 Connections 2014 Video

9.2 Update on Enrolment (A. Hay)

The stable enrolment report will come to the Board in November. The September intake has been the largest single intake; numbers are close to what was expected. Enrolment is down in some areas but on target. Trades is up substantially, Science has not changed; Business is down, Health is up; Foundational (basic upgrading) is down a little. Tuition revenue targets are what is expected. The report in November will be much more detailed.

10. TOPICS FOR NEXT MEETING

11. OTHER BUSINESS

12. FOR THE GOOD OF THE INSTITUTION

The Board office will send out a list of upcoming events.

13. DATE OF NEXT MEETING: November 25, 2014, Kelowna Campus

14. ADJOURNMENT

Motion to adjourn: D. Manning/C, Denesiuk

MOTION CARRIED

The meeting adjourned at 10:45 a.m.