

**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session**

**Tuesday, October 30, 2007 9:30 a.m.  
Portable 3, Penticton Campus**

**Approved November 27, 2007**

---

Members Present: J. Shaw, J. Hamilton  
J. Lister  
B. Hughes  
B. Cooke  
P. Johnson  
A. Tozer  
A. March  
M. Conlin  
E. Brighthouse- Warren  
M. Preston- Horin  
A. Cossentine

Regrets: L. Kayfish  
P. Terbasket  
S. Koehle

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby  
A. Hay

Directors: A. Coyle

Observers: C. McRobb, BCGEU Vocational Instructor

Regrets: P. Murray, OC Faculty Association  
J. Yacheson, Administrators Association  
G. Born, BCGEU Support Staff  
Kalamalka Student Association  
Okanagan College Student Union

Guests: D. Lomas, D. Tinning, S. Chung

---

There being a quorum present, the Chair called the meeting to order at 9:30 a.m.

The Chair presented M. Preston Horin with a gift and thanked him for his contribution to the Board.

**1. APPROVAL OF AGENDA**

**Motion:** J. Lister/P. Johnson

***“BE IT RESOLVED THAT the October 30, 2007, OC Board open session meeting agenda is approved”***

**CARRIED AS AMENDED**

**2. DECLARATION OF CONFLICT**

---

No conflicts were declared.

**3. APPROVAL OF MINUTES - September 25, 2007**

**Motion:** A. Tozer/M. Conlin

**“BE IT RESOLVED THAT the September 25, 2007, open minutes are approved as amended.”**

**CARRIED AS AMENDED**

**4. BUSINESS ARISING FROM THE MINUTES**

**4.1 Key Directions – Challenges Narrative (J. Hamilton)**

*B. Hughes arrived at 9:35 a.m.*

**5. PRESENTATIONS/DELEGATIONS**

**5.1 Regional Dean (D. Lomas)**

D. Lomas noted the challenges being experienced at the Penticton Campus:

- Space: Offering health programs and introduction to trades has represented a challenge; the welding program needs to pursue new space; these students are currently isolated from others. Currently there are no plans to offer the Welding B ticket because of added equipment demands at this level. It will be difficult to continue offering Welding C in Penticton unless alternate space is found. With this the varied locations around the City create stress on the infrastructure (student life, intramural sports). Future plans would be to bring all the students back to campus for quality space.
- Enrolment: Overall enrolment is up; the Dean recognizes that some of the programs are challenged in the area of FTEs; she has been disappointed in the BBA program and ABT program, enrolment was lower this year. This is being dealt with by increasing the community awareness, starting in the high schools, students seem to be more interested in pursuing other careers, they are interested in pharmacy, medicine, nursing, and more traditional arts and science. A document from IR was distributed.
- Reaching the smaller communities: There is keen interest in Keremeos and Princeton. On Site recruitment is occurring in Princeton and Oliver; if successful, the team will go to Osoyoos. A regional viewbook is being developed.

*N. Brighthouse Warren arrived at 9:50 a.m.*

Success include:

- New program mix – raising the profile.
- Have had some facility improvements.
- Student Success Centre has longer hours, there have been changes to the administration area so services are in one area.
- The physics lab has been renovated and this can now be used for multi purposes. As well as some classrooms have been renovated for use as multi purposes classes.

The College has received assistance and support from the City and the surrounding communities (with the Martin Street move. The work around the Economic Development Commission in Kelowna is increasing Penticton's activity as well.

---

**5.2 Chair, Regional Advisory Committee (D. Tinning)**

The Regional Advisory Committee members are very committed members who provide outstanding input on regional and local issues. They regularly attend receptions, recruitment activities, donor appreciation and fund raising functions.

D. Tinning's report stressed the importance of:

- The need to proceed with setting priorities and implementing the master capital plan. The needs of the students are not being met; student life is crucial to the college experience. Study areas and library areas are challenging; transportation is a challenge between the areas throughout the city where the students are placed;
- And, to encourage a high profile public fundraising for the college.

J. Shaw stated that the College has not fully implemented the capital campaign yet; she assured the RAC that one of the key directions is four campuses of equal value. People from the Penticton area will be drawn into the capital campaign when it gets underway.

J. Hamilton stated that due to provincial guidelines on space utilization the more crowded the Campus is the more likely there will be some relief on the capital side. He stated that he has confidence over time the capacity of this campus will match the activity that is occurring down here. The College is committed to depth and breadth of programs in this Region.

*D. Lomas and D. Tinning left the meeting 10:15 a.m.*

**5.3 Update on Teaching and Learning (A. Hay/S. Chung)**

S. Chung gave a demonstration of a learner centred approach to teaching and learning. The Board engaged in a series of exercises.

**6. NEW BUSINESS/RESOLUTIONS**

**6.1 Education Council Approvals (A. Cossentine)**

**Motion:** A. Cossentine/N. Brighthouse Warren

***BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new Nail Technician Certificate program, as recommended by Education Council".***

**CARRIED**

**7. REPORTS**

**7.1 Board Chair Report (J. Shaw)**

Board members J. Shaw, J. Lister, A. Tozer, P. Johnson have been reappointed from November 25, 2007 to July 31, 2010; and B. Cooke and L. Kayfish have been reappointed from January 18, 2008 to July 31, 2010.

The Chair thanked L. Kayfish and N. Brighthouse Warren for joining her at the Distinguished Alumni Awards banquet. She noted that the Employee Recognition Dinner is occurring November 14<sup>th</sup>.

Student awards receptions are occurring on November 8<sup>th</sup> (Penticton); November 22 (Kelowna) and November 26<sup>th</sup> (Vernon).

L. Kayfish represented the Board at the UBCO Community Reception in September as well as the Home for Learning opening and the Select Standing Committee on Finance. A. March attended the Home for Learning opening as well.

**7.2 President's Report** (J. Hamilton)

Report as circulated.

J. Hamilton recently went to Jamaica to meet the new Prime Minister and the Minister of Labour, they are very supportive of the partnership that has been established. Employers from BC and Alberta also traveled to Jamaica with the intent of hiring employees.

Similar agreements are being discussed with Trinidad/Tobago and Barbados and St. Lucia.

With regard to the President's Report, the following points were raised:

- Provide an update on the \$100,000 Environmental Management Program for Aboriginal Students
- Provide an explanation on whether the literacy grants (Quality in Teaching and Learning) flow through Okanagan College and are they administered by the College;
- Provide further information as required on the Senior Education Team Literacy Program.

**7.3 Governance Committee** (J. Lister)

Report as circulated.

**7.4 Education Council** (A. Cossentine)

Elections are underway for student positions on the Board and Education Council.

**8. INFORMATION ITEMS**

**8.1 Stable Enrolment Report** (A. Hay)

Issues that need further clarification were noted:

- A comparison of programs recruited last year with new FTEs ;
- Confirmation of the FTEs for Welding.

**8.2 Presentation to Select Standing Committee on Finance** (J. Hamilton)

This material is for information.

**9. TOPICS FOR NEXT MEETING**

**10. OTHER BUSINESS**

**11. DATE OF NEXT MEETING**

November 27, 2007, Vernon Campus

**12. ADJOURNMENT**

The meeting adjourned at 11:45 a.m.