

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, October 26 2010, 10 a.m.
Room 134, Salmon Arm Campus**

Approved November 30, 2010

Members Present: P. Bourbeau
M. Conlin
B. Cooke
J. Hamilton (President)
B. Hughes
D. Manning
S. Nahal
Y. Pinder (Vice Chair)
L. Rozniak
T. Styffe
L. Swite-Ghostkeeper

Regrets: R. Gee
L. Kayfish
A. Nelson

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
S. Koehle

Directors: A. Coyle

Regrets: C. Athay, Student, Salmon Arm
J. Gabanowicz, Student, Kelowna
L. Graham, Administrators
C. McRobb, BCGEU Vocational
J. Petersen, Student, Penticton
T. Walters, OCFA

Guests: J. Barmby, K. Butler, H. Stewart, S. Tuck

There being a quorum present, the Vice Chair called the meeting to order at 10:10 a.m.

1. APPROVAL OF AGENDA

Motion: L. Rozniak/B. Cooke

"BE IT RESOLVED THAT the October 26, 2010, OC Board open session meeting agenda is approved".

The motion was removed from item 6.1; the Key Directions will come for approval at the November meeting.

MOTION CARRIED AS AMENDED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3 CONSENT AGENDA

Motion: M. Conlin/T. Styffe

“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”

MOTION CARRIED

Items Approved:

“BE IT RESOLVED THAT the June 29, 2010, Open Session minutes are approved.”

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATIONS/DELEGATIONS

5.1 Regional Dean Report (J. Barmby)

Operational goals as set out in report were highlighted.

Points noted from questions and discussion were:

- The Aboriginal Gathering Centre is used primarily when the aboriginal recruiter is on campus; however, the Dean is encouraging more student activity on an ongoing basis;
- Transition rates in Revelstoke were discussed. Revelstoke has the highest graduation rate in the province, however, students do not always transition to post secondary. This is being dealt with through academic counseling. The Dean would like to offer more programs in Revelstoke, but funds are not available for program development;
- With regard to AACP students transferring to University Transfer programs, internal students have proven to be the best recruitment groups for UT programs;
- The Salmon Arm Campus hosted a high school girls' conference; they are planning to host one for boys as well as host more conferences for students.

5.2 Foundation Annual Report (S. Tuck/K. Butler)

The President recognized the contribution S. Tuck, retiring Foundation President, has made to the institution since 2002 and his acts of generosity to students.

K. Butler gave a Powerpoint update on the Foundation.

S. Tuck responded to the President's comments and thanked the Board for their continued support of the Foundation.

Foundation financial statements were made available.

6. NEW BUSINESS/RESOLUTIONS

6.1 Key Directions (J. Hamilton/H. Stewart)

The final document is not ready for approval due to ongoing consultation. Performance measures will be part of the final submission in November.

H. Stewart stated that changes have been made to the documents since the Board feedback was received at the September Retreat. Input from employees, Leadership Team and the Strategic Planning Committee are still being submitted.

Minor changes have occurred to the Key Directions (KD), the objectives and the glossary of terms.

It was suggested the Board review the environmental scan prior to approval of the KD as this document contains transition rates that may be of interest.

Points raised included:

Engagement:

- Student engagement surveys are conducted every two years; these are different than student satisfaction surveys;

Student Transitions:

- How do you measure retention?
- “Create a culture that will attract more Aboriginal students” – has this not already been done? H. Stewart replied that this information is in the environmental scan; and yes, maybe it needs to be stated more accurately;

Sustainability:

- Need clear definition of sustainability if Okanagan College is to be a community leader in this area;

Next steps: the annual plans for each unit will take these Directions together with those of the Long Term Education Plan and incorporate them into Strategic Plan.

General comments included:

- The line between the Key Direction and the Performance Indicator needs to be strong and clearly defined;
- Need to address if an objective is required or a performance indicator;
- Is financial sustainability a value or a guiding principle?

If members have further comments, they were asked to send them to H. Stewart by email at: heatherstewart@telus.net

6.2 Education Council (A. Hay)

6.2.1 Program Approvals

Motions: L. Rozniak/B. Cooke

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Sterile Processing and Distribution (now Medical Device Reprocessing) Certificate, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Staffing Services Clerk Certificate, as recommended by Education Council and as presented here”.

BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Medical Office Assistant Certificate, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Home Support/Resident Care Attendant (now Health Care Assistant) Certificate, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Bachelor of Science in Nursing (Years 1 and 2), as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve Academic Schedule for 2011/12, as recommended by Education Council and as presented here”.

The VP, Education, noted that the Bachelor of Science in Nursing is not approved by the provincial government yet. Once students complete this program they will receive an Okanagan College/UBC O credential. The first two years will be taken at Okanagan College with completion of the degree at UBCO. A MOU is being drafted with regard to this program.

MOTIONS CARRIED

7. VERBAL REPORTS

7.1 Board Vice Chair Report (Y. Pinder)

No report.

7.2 President’s Report (J. Hamilton)

Okanagan College’s Centre for Learning earned important community and industry recognition for its design, functionality and performance at the second annual Okanagan Mainline Real Estate Board (OMREB) Commercial Division Awards last week.

The Centre for Learning dominated the evening by winning three awards (more than any other project) including Judges’ Choice.

The other categories where the Centre won were Institutional-Community and Green.

In November, the President will be attending an awards dinner hosted by ASTTBC (Applied Science Technologies and Technicians of BC) with the VP, Education. This is TechGREEN awards presentation.

8. INFORMATION ITEMS

8.1 Enrolment Numbers Fall 2010 (A. Hay)

Revised report was distributed at table. The VP, Education highlighted the fact that classes are full; and enrolment is positive across the institution.

This report details those programs that began in September; Continuing Studies programs are not included.

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

11. FOR THE GOOD OF THE INSTITUTION

This is A. Nelson’s last meeting; the Board thanked him for his contributions; and as he was absent from the meeting the Board Chair will meet with him to thank him in person.

12. DATE OF NEXT MEETING

November 30, 2010, Kelowna Campus

13. ADJOURNMENT

The meeting adjourned at 12:10 p.m.