



Board of Governors Open Session Meeting Minutes

Tuesday, November 27, 2018

Okanagan College Revelstoke Centre

BOARD MEMBERS PRESENT:

- Gloria Morgan, Vice Chair
- Jim Hamilton
- Chris Newitt
- Devin Rubadeau
- Juliette Cunningham
- Dave Porteous
- Blake Edwards
- Tina Lee
- Shelley Cook
- Shakti Singh
- Charity Gerbrandt – via teleconference for Governance Committee Report only

REGRETS:

- Chris Derickson, Chair
- Bob McGowan
- Karmvir Dhaliwal

OTHER STAFF:

- Andrew Hay, Vice President, Education
- Curtis Morcom, Vice President, Employee & Corporate Services
- Charlotte Kushner, Vice President, Students
- Allan Coyle, Director, Public Affairs
- Joan Ragsdale, Regional Dean, Shuswap/Revelstoke
- Margaret Johnson, Board Secretary

OBSERVERS:

	ACTION
The meeting was called to order at 9:06am. <i>We respectfully acknowledge that we are meeting on the unceded traditional lands of the indigenous people who inhabited and used these lands since time immemorial.</i>	
1. APPROVAL OF AGENDA Motion: <i>"BE IT RESOLVED THAT the November 27, 2018, Okanagan College Board of Governors Open Session meeting agenda is approved."</i>	B. McGowan C. Newitt CARRIED
2. INTRODUCTION OF NEW MEMBERS Student representative Shakti Singh was introduced.	
3. OATH OF NEW MEMBERS The Oath of Office was read aloud and signed by members Shakti Singh and Shelley Cook. The meeting adjourned at 9:15am. The meeting reconvened at 10:20am.	

4. DECLARATION OF CONFLICT

No conflicts declared.

5. CONSENT AGENDA

Motions:

“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”

“BE IT RESOLVED that the be following persons be appointed as Board Observers for a one year term from November 27, 2018 to November 26, 2019:

***Sharon Mansiere, representing Okanagan College Faculty Association (OCFA),
Cam McRobb, representing BCGEU Vocational Instructors,
Valerie Tuhkala, representing BCGEU Support Staff,
Jill Panton, representing Okanagan College Admin. Association,
Shantelle Bishop, Student Representative for South Okanagan, and
Elske Larson, Student Representative for Shuswap/Revelstoke.”***

J. Cunningham
T. Lee
CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None

7. PRESENTATIONS/DELEGATIONS**7.1 Regional Deans Report – J. Ragsdale**

The Regional Dean provided a summary of her report on the Shuswap/Revelstoke region. It was noted that Revelstoke is a unique community and the tourism industry is now year-round. To meet these needs, the Revelstoke Centre is now offering a new Tourism Management Diploma program.

The Salmon Arm campus has seen a 28% increase in enrolment over the past year and the Regional Dean’s office is continually looking at program diversity and cost recovery programming.

7.2 Progress Report – A. Coyle

This report will be used as a marketing and promotional tool.

8. NEW BUSINESS/RESOLUTIONS**8.1 Finance, Audit & Risk Review Committee****8.1.1 Chair Report – C. Morcom**

The Vice President Employee and Corporate Services presented a budget update to the committee.

The Committee reviewed the Executive Expense Report. The format of the report has changed to more accurately reflect what the Committee has requested. All the Executive’s expenses are well within the allotted budget.

The Committee reviewed the Second Quarter Financial Statements which were submitted to the government this fall.

8.2 Governance Committee

C. Gerbrandt joined the meeting via teleconference.

8.2.1 Board Professional Development Session Follow-up – C. Gerbrandt

The Chair of the Governance Committee provided a brief summary on the Board Professional Development session. The half-day Mental Health and Wellbeing workshop promoted an understanding of the differences between wellness and wellbeing. The second half-day session focused on what programs Okanagan College offers.

C. Gerbrandt left the meeting.

D. Olson joined the meeting via teleconference.

8.3 Policy Approval Authority – Board, Education Council and President Policy

The Director of Legal Affairs and Policy Development provided the background for adopting the procedure of posting new and revised policies for consultation and feedback.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Policy Approval Authority – Board, Education Council and President policy check name as presented.”

J. Cunningham
S. Cook
CARRIED

8.4 President Selection Policy

The Director of Legal Affairs and Policy Development outlined the revisions to the policy. She noted that:

- The suggested committee structure was based on the structure used in a previous search and takes into consideration requirements outlined in collective agreements and other policy.
- The Board President Review Committee (PRC) will recommend the search committee members to the Board. They will also draft the Terms of Reference for approval by the Board.
- The Search Committee is advisory to the Board. They will conduct the search and will provide a recommendation to the Board for final approval.

Feedback received on this policy will be gathered by the Director of Legal Affairs and Policy Development and provided directly to the PRC for review.

The Board requested that full terminology be used in policies as opposed to the acronyms OCSU, BCGEU. These changes will be made prior to posting.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors direct the President to post the President Selection Policy as presented.”

B. Edwards
D. Rubadeau
CARRIED

D. Olson left the meeting.

8.5 Education Council – C. Newitt

8.5.1 New Programs

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the new program Blockchain Certificate as recommended by Education Council and as presented.”

D. Porteous
B. Edwards
CARRIED

		ACTION
<p>8.5.2 Program Revisions <u>Motions:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Water Engineering Technology Diploma recommended by Education Council and as presented.”</i></p> <p><i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Post-Diploma Certificate in Business Administration as recommended by Education Council and as presented.”</i></p>		<p>T. Lee S. Cook CARRIED</p> <p>T. Lee J. Cunningham CARRIED</p>
9. VERBAL REPORTS		
<p>9.1 Board Vice Chair Report – G. Morgan The Board Vice Chair congratulated Devin Rubadeau on receiving the Derek Cook Memorial Award for International Opportunities. A number of Board members attended the Student Awards Receptions in Kelowna, Vernon and Penticton.</p> <p>9.2 President’s Report – J. Hamilton The President summarized his monthly report. He highlighted his recent visit to China with the Superintendent of SD23 to sign a pathways agreement with the Education Bureau of Tianhe District. This agreement establishes a partnership that will facilitate exchanges and cultural development between the three groups.</p> <p>Devin Rubadeau was asked to provide an update on the recent success of Okanagan College School of Business students. Devin noted that six teams qualified for the Queen’s University case competition.</p> <p>The President congratulated the Vice Chair, Gloria Morgan, on her recent appointment to the Southern Interior Development Initiative Trust (SIDIT) Economic Growth and Diversification Board.</p>		
10. INFORMATION		
<p>10.1 Stable Enrolment Report – A. Coyle This report provides a synopsis of the September 2018 enrolment numbers as of the stable enrolment date.</p>		
11. TOPICS FOR NEXT MEETING		
12. OTHER BUSINESS		
No other business.		
13. FOR THE GOOD OF THE BOARD		
<p>14. ADJOURNMENT The meeting adjourned a 12:13 p.m.</p>		<p>D. Rubadeau CARRIED</p>

Next regular Board meeting: January 29, 2019 – Kelowna Campus