



Board of Governors Open Meeting Minutes

Tuesday, May 29, 2018

3:00pm – 4:30pm

S103B, Okanagan College Kelowna Campus

BOARD MEMBERS PRESENT:

- Alison Beaumont
- Connie Denesiuk
- Chris Derickson, Chair
- Jim Hamilton
- Joe Maciel
- Bob McGowan
- Gloria Morgan, Vice Chair
- Chris Newitt
- Maia Reynard
- Laura Thurnheer
- Raffaello Law

REGRETS

- Charity Gerbrandt

OTHER STAFF:

- Bob Eby, Vice President, Employee & Corporate Services
- Andrew Hay, Vice President, Education
- Charlotte Kushner, Vice President, Students
- Allan Coyle, Director, Public Affairs
- Margaret Johnson, Board Secretary

GUESTS:

- Jill Panton, OCFA

ACTION

*We acknowledge that we are meeting on the unceded territory of the Syilx (Okanagan) people.
We also want to acknowledge and thank our host community, the Westbank First Nation.*

Quorum was established and the meeting was called to order at 3:02 p.m.

1. APPROVAL OF AGENDA

Motion:

“BE IT RESOLVED THAT the May 29, 2018, Okanagan College Board of Governors Open Session meeting agenda is approved.”

C. Denesiuk
L. Thurnheer
CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion:

“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.

C. Denesiuk
L. Thurnheer
CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Signing Authority Policy Revisions

Motion:

“BE IT RESOLVED that the Okanagan College Board of Governors approve the revised Signing Authority Policy as recommended by the Finance, Audit and Risk Review Committee”.

J. Maciel
B. McGowan
CARRIED

5. PRESENTATIONS/DELEGATIONS

6. NEW BUSINESS/RESOLUTIONS

6.1 Finance, Audit & Risk Review Committee

6.1.1 Chair Report – B. McGowan

The Finance, Audit and Risk Review Committee met on May 15th and auditors from Grant Thornton presented the results of their audit. The auditors reported that no significant risks were uncovered and that College staff were helpful and cooperative in providing all the necessary information.

The audited Financial Statements were reviewed in detail with the committee. The College is in a healthy financial position due to increased enrolments. Most of the surplus funds have been committed to capital projects.

Administration requested revisions to the Signing Authority Policy which include the addition of a new authority column in the signing matrix for managers to better distinguish their signing permissions.

There was nothing of significance to note from the Executive Expense Report.

6.1.2 Audited Financial Statements – Report from In Camera

The motion “BE IT RESOLVED THAT the Okanagan College Board of Governors approve the draft audited Okanagan College financial statements for the fiscal year ending March 31, 2018 as recommended by the Finance, Audit and Risk Review Committee.” was moved, seconded and carried in the In Camera meeting prior to the Open Session.

6.2 Education Council – C. Newitt

The Education Council Chair reported that they met on April 4th and May 3rd.

6.2.1 Program Approvals

Board member, L. Thurnheer, Chair of the Okanagan School of Business, explained that as Okanagan College is not permitted to offer Masters degrees, the Post-Baccalaureate Diploma in Human Resources Management program offers an alternative. There are only three of this type of designation offered in BC. To achieve the designation, the student must already have a degree; however, it does not have to be a business degree.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the New Program Post-Baccalaureate Diploma in Human Resources Management, subject to approval by Post-Secondary Institution Proposal System (PSIPS), as recommended by Education Council and as presented.”

C. Newitt
L. Thurnheer
CARRIED

6.2.2 Program Revisions

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revisions of the Environmental Studies emphasis and the Geography emphasis in the Associate of Arts Degree program as recommended by Education Council and as presented.”

C. Newitt
L. Thurnheer
CARRIED

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Pastry Arts Certificate as recommended by Education Council and as presented.”

C. Newitt
C. Denesiuk
CARRIED

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Business Studies Certificate - Accounting; Business Studies Certificate - Financial Services; Business Studies Certificate - Human Resources Management; Business Studies Certificate - Marketing; Business Studies Certificate - Tourism and Hospitality Management programs as recommended by Education Council and as presented.”

C. Newitt
L. Thurnheer
CARRIED

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revisions to the Business Studies Certificate – Operations Management program; the BBA – Human Resources Management Specialty program; the BBA – Management Specialty program, and the BBA- Marketing Specialty program as recommended by Education Council and as presented.”

C. Newitt
J. Maciel
CARRIED

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Post-Baccalaureate Diploma in Marketing program as recommended by Education Council and as presented.”

C. Newitt
L. Thurnheer
CARRIED

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Bachelor of Computer Information Systems program as recommended by Education Council and as presented.”

C. Newitt
A. Beaumont
CARRIED

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Human Service Work Diploma program as recommended by Education Council and as presented.”

C. Newitt
B. McGowan
CARRIED

7. VERBAL REPORTS

7.1 Board Chair Report

The Chair informed the Board that we currently have two names to recommend to the Crown Agencies and Board Resourcing Office (CABRO) for appointment, but are looking for two more from areas outside Kelowna.

A number of board members attended the recent CIGan Conference in Victoria. The conference was engaging and the format was excellent. The panel discussion “Friendly, but not Friends”, which included J. Hamilton and C. Denesiuk, and was facilitated by C. Gerbrandt was very well done and provided great representation from Okanagan College. The keynote speaker for the conference spoke on Indigenization.

7.2 President’s Report

The President extended a thank you to the board members who represented the College at the recent OC Foundation (OCF) Annual Charity Golf Tournament. This is the only fundraiser that OCF organizes each year and is always an excellent event.

It was noted that spring convocation will be held on Saturday, June 2, 2018 and will be followed up by the Honorary Fellows Dinner in Infusions.

7.3 Reports from Conferences Attended

- Board Member, L. Thurnheer attended the AGB National Conference on Trusteeship in San Francisco in April and took part in two pre-conference workshops. The keynote speaker was from Google – Education.. She thanked the Board for the opportunity to attend the conference.
- At the recent CIGan Conference, the VP, Education, A. Hay sat on a panel focusing on Early Childhood Education initiatives. A. Beaumont took part in a session run by the World Wildlife Federation to promote sustainability on campuses. B. McGowan took part in a session with Dr. John Kelleger, which focused on Trades and offered an interesting perspective.

8. INFORMATION

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

There was no other business.

11. FOR THE GOOD OF THE BOARD

12. ADJOURNMENT

C. Denesiuk
CARRIED

Date of the next regular Board meeting: June 26, 2018 - Vernon Campus (E102/103). The meeting will be scheduled to coincide with Vernon Convocation which begins at 4:30pm.