

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, May 24, 2016, 1 p.m.
Room S103B, Kelowna Campus**

Approved June 28, 2016

Members Present: C. Denesiuk (Chair)
A. Beaumont
C. Bransfield
C. Derickson
J. Hamilton (President)
S. Lupul
D. Manning
B. McGowan
L. Thurnheer

Regrets: C. Gerbrandt
S. Johal
S. Jung
J. Maciel

Board Secretary: L. Le Gallee

Vice Presidents: R. Daykin
A. Hay
C. Kushner

Directors: A. Coyle

Observers: J. O'Brien (Administrative Association)
B. Groves for T. Walters (OCFA)
R. Vilene (BCGEU Support Staff)

Regrets: M. Moffat, Student Observers
P. Bradley, Student Observer
T. Thiessen, Student Observer
C. McRobb, BCGEU Vocational

There being a quorum present, the Chair called the meeting to order at 1:05 p.m.

1. APPROVAL OF AGENDA

Motion: A. Beaumont/B. McGowan

"BE IT RESOLVED THAT the May 24, 2016, OC Board open session meeting agenda is approved".

MOTION CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: C. Derickson/D. Manning

"BE IT RESOLVED THAT the Consent Agenda be approved"

Items Approved:

“BE IT RESOLVED THAT the March 29, 2016, open session minutes be approved”.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATION/DELEGATIONS

6 NEW BUSINESS/RESOLUTIONS

6.1 Finance, Audit and Risk Review Committee (B. McGowan)

6.1.1 Chair Report

6.1.2 Audited Financial Statements – Report from In Camera

The Board approved the financial statements for the fiscal year ending March 31, 2016, at the In Camera meeting earlier in the day. The Finance, Audit and Risk Review Committee met with the auditors of May 10th to be presented with Grant Thornton’s unqualified opinion. The College received a clean audit. At the Committee, the auditors expressed their gratitude for cooperation received by management.

The Board also approved the appointment of the auditors for one year.

6.4 Education Council (C. Bransfield)

Education Council meet on April 7th and May 12th.

Motion: C. Bransfield/D. Manning

“BE IT RESOLVED THAT the Board approve the new program Viticulture Technician Diploma, as recommended by Education Council and as presented”

This is a new two year diploma offered on the Penticton campus. Students will learn about the daily operations in a vineyard and winery.

MOTION CARRIED

Motion: C. Bransfield/B. McGowan

“BE IT RESOLVED THAT the Board approve the revision to the Associate of Art: Studies in Resistance and Revolution Emphasis, as recommended by Education Council and as presented”

This program is offered on the Salmon Arm campus.

MOTION CARRIED

The following changes are driven by external accreditation bodies.

Motion: C. Bransfield/C. Derickson

“BE IT RESOLVED THAT the Board approve the revision to the Bachelor of Business Administration – Management Specialty, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Bachelor of Business Administration – Marketing Specialty, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Bachelor of Science in Nursing, Years One and Two, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Bachelor of Business Administration – Marketing Specialty, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Electronic Engineering Technology Diploma, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Associate of Science, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Certified Dental Assistant Certificate, as recommended by Education Council and as presented”

MOTIONS CARRIED

Motion: C. Bransfield/B. McGowan

“BE IT RESOLVED THAT the Board approve the new program Concentration in Computer Information Systems, as recommended by Education Council and as presented”

This program ladders into the BBA to give students a concentration in CIS.

MOTION CARRIED

7. VERBAL REPORTS

7.1 Board Chair Report (C. Denesiuk)

The Chair recently attended a BCC Chairs meeting in Vancouver; topics of mutual interest were discussed (Board succession planning and the executive compensation freeze).

7.2 President’s Report (J. Hamilton)

The first of five convocations is on June 3rd.

Administration is waiting for confirmation from the federal government with regard to approved funding under the Strategic Infrastructure Fund. Projects totalling \$40,000,000 were submitted; notice is expected by mid-June.

7.3 Report from Conferences

7.3.1 Association of Governing Board (AGB) (C. Denesiuk, J. Hamilton)

This conference was worthwhile attending and the pre-conferences are recommended as well. The quality of sessions was excellent focused on governance issues. There are a number of Canadian institutions who are members, Okanagan College is one of them. Workshops attended included but were not limited to: alternate methods of financing projects, as well as, managing risk (mental health and sexual violence).

While at the conference the Board Chair, the President and his assistant met with the organizers to discuss the AGB workshop that the College is hosting in October. Each institution from the BCC group will be limited to sending four members.

7.3.2 Institute of Corporate Directors (ICD) (D. Manning, L. Thurnheer)

The Vice Chair attended a workshop on CEO Evaluations in Kelowna and how to do them well. There are five trends in evaluations:

- 1) Happening in profit and non profit;
- 2) CEO evaluations are more than measuring KPIs;
- 3) Moving away from back room discussions, CEO is involved in the design of the evaluation;

- 4) CEOs want evaluations that have meaning
- 5) Alignment of CEO evaluation with staff evaluation.

The Chair of the Governance Committee attended a Not for Profit Essentials course in Winnipeg. This conference focused on what is required of Board members working towards being a Chair. It was facilitated by quality people and was very beneficial.

The Governance Committee is developing a training plan for Board members in which training will be targeted to fill in skills gaps.

8. INFORMATION

The Vice Chair noted it was raised at the Tributes Committee that Honorary Fellows nominations can be submitted throughout the year. This information can be accessed at:
http://www.okanagan.bc.ca/Campus_and_Community/employees/publicaffairs/Convocation_and_Commencement/Honorary_Fellows.html

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

11. FOR THE GOOD OF THE INSTITUTION

Events attended by Board members included: Trades Funding announcement on April 29th.

Future events are: convocations; honorary fellows dinner, and donor and student events.

The Board will be hosting a reception for the Leadership Team in Penticton on June 28th after the Board meeting.

12. DATE OF NEXT MEETING: June, 2016, Penticton Campus

13. ADJOURNMENT

Motion to adjourn: C. Derickson/D Manning

MOTION CARRIED

The meeting adjourned at 1:42 p.m.