

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, May 14, 2013; 1:15 p.m.
Room E102/103, Vernon Campus**

Approved June 25, 2013

Members Present: T. Styffe (Chair)
B. Cooke
C. Denesiuk (Vice Chair)
J. Hamilton (President)
R. Gee
R. McGowan
Y. Pinder
L. Rozniak
L. Thurnheer
Z. Webster
J. Wu

Regrets: L. Kayfish
D. Manning
S. Nahal
L. Swite-Ghostkeeper

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
C. Kushner

Directors: A. Coyle

Observers: Rob Kjarsgaard, Administrative Association

Regrets: N. Ankerstein, Administrative Association
C. McRobb, BCGEU Vocational
S. Josephson, OCFA
T. Witowski, Student
A. Hoenisch, Student
T. Martens, Student

Guests: J. Lister (item 5.1)

There being a quorum present, the Chair called the meeting to order at 1:15 p.m.

1. APPROVAL OF AGENDA

Motion: J. Wu/Z. Webster

“BE IT RESOLVED THAT the May 14, 2013, OC Board open session meeting agenda is approved”.

MOTION CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: J. Wu/L. Rozniak

“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”

Items Approved:

“BE IT RESOLVED THAT the March 26, 2103, Open Session minutes were approved.”

MOTIONS CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATIONS AND DELEGATIONS

5.1 Regional Dean Report (J. Lister)

Sports Field – the referendum passed and the field will be complete by the end of 2014. An archeological study needs to be done. The Regional District is heading the process on this. Okanagan College will contribute \$10,000 of the \$40,000 fee for this study.

Demonstration Garden – this is a work in progress, and is progressing.

Kalamalka Press – the second annual John Lent Poetry Contest is happening this spring.

Registration - this is a concern to the Regional Dean as enrolment in some programs is decreasing (Business and University Transfer). Trades, Aircraft Maintenance, and Health are good. Decreases could be the result of declining high school graduates in the district. However, numbers do begin to increase in 2017. She has spoken to the School District Superintendent about establishing dual credit courses at the campus. The Campus is looking at student life and activities for the Fall of 2013.

The VP Students has spoken to her counterpart at UBCO and they are focusing on Grade 5 and 6 students with regard to future enrolment. Although, not all of the College's students come from the local districts. The College's international strategy is to attract students to campuses outside Kelowna. The new Director of International will look at ways to attract more students to these campuses.

Trades enrolments are believed to be strong due to the work available in Alberta and in the northern oil and gas sector.

R. Kjarsgaard noted that Trades personnel is working with the Regional Dean to develop a business plan for a capital request as currently the programs are run out of leased facilities which are old and not big enough.

Kalamalka Bowl – the Okanagan Summer Festival Society has approached the College to use the gully to build an amphitheatre for the Vancouver Symphony for two years; they would build and lease the land. A feasibility study is required and the Society is pursuing options for funding.

J. Lister left at 1:45 p.m.

6. NEW BUSINESS/RESOLUTIONS

6.1 Policy Revision

6.1.1 Signing Authority Policy (B. Eby)

Very minor adjustment to the policy, change occurs in clause 6.11.

Motion: B. Cooke/L. Rozniak

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Signing Authority Policy as presented”.

There is a limitation to what can be delegated; this is outlined in Schedule C.

MOTION CARRIED

6.2 Finance, Audit and Risk Review Committee (B. Cooke)

6.2.1 Audited Financial Statements – Report from In Camera

The financial statements were approved at the In Camera meeting.

6.1 Education Council (R. Gee)

6.1.1 Program Approvals

This submission is the result of the April Education Council meeting;

Motion R. Gee/Z. Webster

“BE IT RESOLVED THAT the Board approve the revisions to the Aircraft Maintenance Engineer Category “S” (Structures) Certificate as recommended by Education Council”

MOTION CARRIED

Motion: R. Gee/J. Wu

“BE IT RESOLVED THAT the Board approve the revisions to the Sheet Metal Worker Foundation Certificate as recommended by Education Council”

MOTION CARRIED

Motion: R. Gee/Z. Webster

“BE IT RESOLVED THAT the Board approve the new program, Power Line Technician Certificate, as recommended by Education Council”

MOTION CARRIED

Motion: R. Gee/J. Wu

“BE IT RESOLVED THAT the Board approve the revisions to the Computer Information Systems Diploma as recommended by Education Council”

MOTION CARRIED

Motion: R. Gee/Z. Webster

BE IT RESOLVED THAT the Board approve the revisions to the Bachelor of Computer Information Systems as recommended by Education Council”

MOTION CARRIED

Motion: R. Gee/J. Wu

“BE IT RESOLVED THAT the Board approve the revisions to the Bachelor of Science in Nursing (Years 1 and 2) as recommended by Education Council”

MOTION CARRIED

Motion: R. Gee/Z. Webster

“BE IT RESOLVED THAT the Board approve the revisions to the Audio Engineering and Music Production Certificate as recommended by Education Council”

MOTION CARRIED

Motion: R. Gee/J. Wu

“BE IT RESOLVED THAT the Board approve the revisions to the Diploma in Criminal and Social Justice as recommended by Education Council”

MOTION CARRIED

Motion: R. Gee/Z. Webster

“BE IT RESOLVED THAT the Board approve the revisions to the Associate of Arts: Discipline Emphasis in Spanish as recommended by Education Council”

MOTION CARRIED

7 VERBAL REPORTS

7.1 Board Chair Report

Nothing to add

7.2 President’s Report (J. Hamilton)

Enactus championship was last week; Okanagan College was the top performer again this year. The students won the Can Hunger Award for the fourth year in a row. One of the Business faculty members received an honour as faculty advisor, one student won a scholarship.

7.3 Chair, Governance Committee (Y. Pinder)

7.3.1 Report from Association of Governing Boards

The Governance Committee met April 30 and continues to review best practices. The Committee Chair has reviewed the Auditor General report. There are 5-6 areas that the Committee is going to focus on for improvement.

The Fall Retreat agenda is being worked on.

The Committee Chair attended the recent Association of Governing Boards (AGB) Conference and will give a full report at the June Board meeting.

8. INFORMATION

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

The Employee Excellence Awards were May 1st and R. Gee was honoured with a Career Achievement Excellence Award. He was unable to attend the ceremony so the Chair and the President presented his award to him.

11. FOR THE GOOD OF THE INSTITUTION

Upcoming events were highlighted. The Board office will send these out by email to all members.

12. DATE OF NEXT MEETING June 25, 2013, Revelstoke Campus

13. ADJOURNMENT

Motion to adjourn: J. Wu/Z. Webster

MOTION CARRIED

The meeting adjourned at 2:15 p.m.