

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, March 31, 2009 1:00 p.m.
S103B, Kelowna Campus**

Approved May 19, 2009

Members Present: M. Conlin
B. Cooke
R. Gee
J. Hamilton (President)
B. Hughes
P. Johnson
L. Kayfish
J. Lister
A. March
Y. Pinder
J. Shaw (Chair)
L. Swite

Regrets: Z. Zhou

Board Secretary: J. Campbell

Vice Presidents: B. Eby
A. Hay
S. Koehle

Director: A. Coyle

Observers: P. Murray, OC Faculty Association
J. Muskens, Administrators Association

Regrets: P. Bourbeau, Student
M. Ouellet, Student
C. Rines, Student

Guests: R. Seymour (Daily Courier); Students

There being a quorum present, the Chair called the meeting to order at 1:00 p.m.

1. APPROVAL OF AGENDA

Motion; B. Cooke/A. March

“BE IT RESOLVED THAT the March 31, 2009, OC Board open session meeting agenda is approved”

CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: J. Lister/A. March

“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.

CARRIED

Items Approved:

“BE IT RESOLVED THAT the January 27, 2008, open session minutes are approved.”

“BE IT RESOLVED THAT the Board agrees to collect student fees for Okanagan College for 2009/10 on behalf of the Okanagan College Student Union and the Kalamalka Student Association as outlined in the submissions that are included in the agenda as attachment F”

7. BUSINESS ARISING FROM THE MINUTES

7.1 Tuition Recommendation 2009/2010

Board members felt that as a result of provincial funding and their desire to have ongoing discussions with students on tuition policies and procedures that the institution should forgo an increase in fees for 2009/2010.

Motion: B. Cooke/J. Lister

“BE IT RESOLVED THAT there will be no increase to general tuition applied in 2009/10”.

CARRIED

8. PRESENTATIONS/DELEGATIONS

None

9. NEW BUSINESS/RESOLUTIONS

9.1 Education Council Submission

Motion: R. Gee/P. Johnson

“BE IT RESOLVED THAT that all the motions be adopted and moved as one”.

CARRIED

A member commended the new Certificate Pathway to Accounting.

“BE IT RESOLVED THAT the Board approve the Pathway to Professional Accounting program, as recommended by Education Council and as presented herein”.

“BE IT RESOLVED THAT the Board approve the revision to the Business Administration Diploma program (Marketing Option), as recommended by Education Council and as presented herein”.

“BE IT RESOLVED THAT the Board approve the revision to the Legal Administrative Assistant Litigation program, as recommended by Education Council and as presented herein”.

“BE IT RESOLVED THAT the Board approve the revision to the Therapist Assistant Diploma program, as recommended by Education Council and as presented herein”.

"BE IT RESOLVED THAT the Board approve the revision to the Computer Information Systems Diploma program, as recommended by Education Council and as presented herein".

"BE IT RESOLVED THAT the Board approve the revision to the Bachelor of Computer Information Systems Degree program, as recommended by Education Council and as presented herein".

"BE IT RESOLVED THAT the Board approve the revision to the Associate of Arts Degree program - Political Science Emphasis, as recommended by Education Council and as presented herein".

"BE IT RESOLVED THAT the Board approve the Interdisciplinary Diploma - Environmental Studies program, as recommended by Education Council and as presented herein".

Motion: R. Gee/A. March

"BE IT RESOLVED THAT the Board approve the schedule for non-academic programs for 2009/10, as recommended by Education Council and as presented herein".

CARRIED

It was noted that some programs begin prior to Labour Day, others after.

9.2 ITA Training Plan

It was noted that the plan fits within the Okanagan College Strategic Plan and Annual Education Plan. It addresses the continued need for growth particularly at the Foundation program level. Funding for trades and apprenticeship programs is allocated by the ITA and is based on our annual Training Plan submission. A. Hay noted that the sector negotiates system wide targets with the ITA and that all institutions responsible for trade's programming have been working well together to set the targets. The ITA will review the plan and inform us which sections they will fund; while we have some flexibility and can shift some of the funding we will be required to sign a letter of agreement with them.

Motion: B. Cooke/Y. Pinder

"BE IT RESOLVED that the Board of Governors approve the ITA Training Plan as recommended".

CARRIED

9.3 Finance and Audit Committee

9.3.1 2009/10 Okanagan College Budget

The budget was presented to the Finance and Audit Committee on March 17th. B. Cooke recognized the large amount of work that was done to prepare it and was pleased to be able to present a balanced budget. He noted that the Province allocated more funding than expected but as the timing of the announcement was very late in the process it did not allow Administration to have a full and complete discussion on where to allocate that funding. The budget presented is based on previous expectations and once a decision has been made on where to allocate the additional funding a recommendation will come back to the Board for approval. As a result of the generosity of the Provincial Government we are able to forgo the tuition increase without impacting services to students this year.

Motion: B. Cooke/L. Kayfish

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve an operating budget of \$82,835,345 for 2009/10 as recommended by the Finance and Audit Committee”.

CARRIED

10. Verbal Reports

10.1 Board Chair Report

J. Shaw reminded members to submit their expense claims prior to the end of the fiscal year. She also noted that M. Colin will continue to represent the Faculty members but that A. March will end her term in June.

10.2 President’s Report

J. Hamilton reported that the Campus to Campus half marathon was held on the weekend with over 500 participants including members of the Board. He also reported that a team of Civil Engineering Students competed in the Western Canadian Wood Catapult Competition and placed first.

10.3 Campus Planning Committee Report

M. Colin provided an update on the institutions submission to the Knowledge Infrastructure Project Fund and noted we may know in the next few weeks the result of the submission.

A tour of the new Centre for Learning was arranged for the Committee prior to their meeting and members were all very impressed with the building. The project continues to be on budget and on time.

11. Information Items

11.1 2009 FTE Report

The report demonstrates continued growth for the institution however the numbers are still interim until the audit is completed in May.

11.2 Competitive Athletics Briefing

Under a Memorandum of Agreement from 2005 – 2008 Okanagan College students participated in Intercollegiate Athletics programs jointly with UBCO. At the end of that agreement it was decided that a consultative review of athletics should be conducted to ensure the needs of the students and the institution were being met.

The result of the review, which included consultations with student associations, a non-traditional proposal has emerged which would focus competitive activities on partnerships with community groups and redirect student activity fees to expanding student life and recreation activities. As a result the College has relationships established with Sovereign Lakes Ski Team and the Kelowna College Baseball Society.

The committee is looking for feedback from the Board on the recommendations before final decisions are made. The following concerns were raised:

- Need to ensure a gender balance
- Is the relationship with the Baseball Society unique?
- Student groups should continue to be engaged in the decision making process.
- The focus should be on sports that are complimentary to the College and the region and connect to programming opportunities.
- Guidelines should be developed to ensure the athletes and teams portray the image the College wants.

There is still more work to be done to develop guidelines and criteria, The Board decided that they were comfortable with the direction of the proposal and are looking forward to seeing the final recommendations.

12. TOPICS FOR NEXT MEETING

It was suggested that the October Board retreat be focused on a tuition discussion to provide the Board with the opportunity to fully review comparative data and discuss policies for the institution.

13. OTHER BUSINESS

The Chair noted that the ACCC Conference is being held at the end of May and anyone interested in attending should contact J. Lister.

15. DATE OF NEXT MEETING

May 19, 2009, Kelowna Campus

16. ADJOURNMENT

The meeting adjourned at 2:35 p.m.