



# Board of Governors Open Meeting Minutes

**Tuesday, March 26, 2019**

Okanagan College Penticton Campus

---

## **BOARD MEMBERS PRESENT:**

- Chris Derickson (Chair)
- Gloria Morgan (Vice Chair)
- Shelley Cook
- Juliette Cunningham
- Blake Edwards
- Jim Hamilton (President)
- Tina Lee
- Raghav Mahajan
- Bob McGowan
- Chris Newitt
- Devin Rubadeau
- Shakti Singh

## **REGRETS:**

- Charity Gerbrandt
- David Porteous
- Allan Coyle, Director, Public Affairs

## **OTHER STAFF:**

- Curtis Morcom, Vice President, Employee & Corporate Services
- Andrew Hay, Vice President, Education (teleconference for items 7.4-7.5)
- Charlotte Kushner, Vice President, Students
- Linda Le Gallee, Board Secretary

## **BOARD OBSERVERS:**

- Sharon Mansiere, OCFA
- Valerie Tuhkala, BCGEU (Support)
- Shantelle Bishop, Student Representative (South Okanagan)
- Jill Panton, Administrative Association

## **GUESTS:**

- Joanna Campbell
- Juliana Buitenhuis

---

*ACTION*

The meeting was called to order at 9:00 am.

*We respectfully acknowledge that we are meeting on the unceded traditional lands of sylix (Okanagan) people. We want to acknowledge and thank our host communities: The Penticton Indian Band, Osoyoos Indian Band, Lower Similkameen Indian Band, Upper Similkameen Band, and Upper Nicola Indian Band.*

---

**1. APPROVAL OF AGENDA**

Motion:

***“BE IT RESOLVED THAT the March 26, 2019, OC Board open session meeting agenda is approved”.***

J. Cunningham/  
B. Edwards  
**CARRIED**

---

**2. OATH OF OFFICE**

The Oath of Office was read aloud and signed by member R. Mahajan.

The meeting adjourned at 9:00 a.m.

The meeting reconvened at 10:56 a.m.

---

**3. DECLARATION OF CONFLICT**

No conflicts were declared

---

**4. CONSENT AGENDA**

Motions:

***“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.***

J. Cunningham/  
B. Edwards  
**CARRIED**

***“BE IT RESOLVED THAT the Okanagan College Board of Governors agrees to collect student fees for Okanagan College for 2019/20 on behalf of the Okanagan College Students’ Union and the Vernon Students’ Association - Okanagan College, as outlined in the submissions that are included in the agenda.”***

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the appointment of Mark Fellhauer as the Central Okanagan Student Representative Board Observer for the term from March 27, 2019 to November 26, 2019.”***

---

**5. BUSINESS ARISING FROM THE MINUTES**

None

---

**6. PRESENTATION(S)**

---

**7. NEW BUSINESS/RESOLUTIONS**

**7.1 Finance, Audit & Risk Review Committee**

**7.1.1 Committee Chair Report – B. McGowan**

Finance met on March 12, 2019, at which time a presentation on the 2019/20 budget and capital budget were made. The Committee recommends the motion.

**7.1.2 Okanagan College Budget 2019/20 - C. Morcom <sup>1</sup>**

Motion:

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2019/20 balanced operating budget of \$121,912,000 as recommended by the Finance, Audit and Risk Review Committee.”***

J. Cunningham/  
D. Rubadeau  
**CARRIED**

There were \$8.8 new initiatives submitted. (\$5m in new salaries, \$2.7 in non-salary, and \$1.1m in capital).

Allocation principles for new initiatives included: alignment with Government Mandate letter; alignment with Okanagan Strategic Plan; mandatory/contractual;

---

<sup>1</sup> Budget Presentation will be posted to the Board of Governors Moodle group

risk; sustainable/holistic approach; and environment/trends (fact based decision making).

The Okanagan College Faculty Association stated they would like to see the budget earlier and would like to play a bigger role in developing it. It was requested that they have input into the process in as early as September every year. The President noted that this would be a departure to what the unions are mandated to do but administration will look at this and discuss it.

Motion:

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2019/20 capital budget of \$22,072,000 subject to receipt of funding as recommended by the Finance, Audit and Risk Review Committee.”***

T. Lee/S. Cook  
**CARRIED**

**7.2 Forgiveness of Foundation Receivable – C. Morcom**

Motion:

***“BE IT RESOLVED THAT the Okanagan College Board of Governors forgive the loan to the Okanagan College Foundation for actual capital campaign expenses up to \$125,000 as recommended by the Finance, Audit and Risk Review Committee. The forgiveness of the loan must be done without creating a year end consolidated debt for Okanagan College.”***

J. Cunningham/  
S. Cook  
**CARRIED**

**7.3 Governance Committee – S. Cook**

**7.3.1 Chair Report**

The Committee met on March 12, 2019, at which time they discussed Board development and the October retreat. The areas of concern for the Board were noted from the Board Evaluation that was completed.

**7.4 ITA Training Plan – C. Kushner/A. Hay**

To ensure demand is met funds have been moved around in Trades. Funding has not been increased.

Motion:

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the ITA Training Plan as presented.”***

B. Edwards/  
T. Lee  
**CARRIED**

**7.5 Annual Programming Plan – C. Kushner/A. Hay**

Motion:

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Annual Programming Plan 2019/20 as recommended.”***

J. Cunningham/  
B. Edwards  
**CARRIED**

This is the plan for programs funded by provincial government grants. Funding from the Government for Trades is expected to be received under the current levels.

Administration is working on acquiring further funding.

**7.6 Education Council - C. Newitt**

The Post –Baccalaureate Diploma in Marketing will be brought forward next month. As the review with the Post Secondary Institution Proposal System (PSIPS) has not been completed.

B. McGowan/  
S. Cook  
**CARRIED**

All Motions

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Post Baccalaureate Diploma n Marketing as recommended by Education Council and as presented.”***

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the new program Recreational Vehicle Service Technician Foundation recommended by Education Council and as presented.”***

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the new program Carpenter Foundation recommended by Education Council and as presented.”***

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the new program Carpenter and Joiner Foundation recommended by Education Council and as presented.”***

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Communications, Culture and Journalism Studies Diploma as recommended by Education Council and as presented.”***

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the program revision Electronic Engineering Technology Diploma as recommended by Education Council and as presented.”***

**8. VERBAL REPORTS**

**8.1 Board Chair Report – C. Derickson**

Members will be asked to sign the signature page for the 2019/20 Mandate letter. The Chair noted that D. Rubadeau was recently nominated for the Coach/Sport Administrator of the year for the Bob Giordano Memorial Award.

This meeting is C. Kushner’s last Board meeting as she is retiring.

The Chair thanked C. Gerbrandt and B. McGowan for attending the events on behalf of the Board.

**8.2 President’s Report – J. Hamilton**

The President noted his recent positive experiences with students as he encountered them in the workforce.

**9. INFORMATION**

**10. TOPICS FOR NEXT MEETING**

No topics suggested for the next meeting

**11. OTHER BUSINESS**

No other business

**12. FOR THE GOOD OF THE BOARD**

**13. ADJOURNMENT** The meeting adjourned at 12 p.m.

D. Rubadeau/  
J. Cunningham  
**CARRIED**

**Next regular Board meeting:** May 29, 2019 – Kelowna Campus