

**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session**

**Tuesday, March 26, 2013; 12 p.m.  
Room S103B, Kelowna Campus**

**Approved May 14, 2013**

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Members Present: T. Styffe (Chair)  
B. Cooke  
C. Denesiuk (Vice Chair)  
J. Hamilton (President)  
R. Gee  
L. Kayfish  
D. Manning  
R. McGowan  
S. Nahal  
Y. Pinder  
L. Rozniak  
L. Swite-Ghostkeeper  
L. Thurnheer  
Z. Webster  
J. Wu

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby  
A. Hay  
C. Kushner

Directors: A. Coyle

Observers: T. Martens, Student

Regrets: N. Ankerstein, Administrative Association  
C. McRobb, BCGEU Vocational  
S. Josephson, OCFA  
T. Witowski, Student  
A. Hoenisch, Student

Guests: C. Athay and contingent of students

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There being a quorum present, the Chair called the meeting to order at 12 p.m.

**1. APPROVAL OF AGENDA**

**Motion:** J. Wu/C. Denesiuk

***“BE IT RESOLVED THAT the March 26, 2013, OC Board open session meeting agenda is approved”.***

**MOTION CARRIED**

**2. OATH OF NEW MEMBER – B. McGowan** – B. McGowan signed his Code of Conduct at the Orientation.

**4. DECLARATION OF CONFLICT**

No conflicts were declared.

**4. CONSENT AGENDA**

**Motion:** L. Rozniak/J. Wu

***“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”***

**Items Approved:**

***“BE IT RESOLVED THAT the January 22, 2103, Open Session minutes were approved.”***

***“BE IT RESOLVED THAT the Board agrees to collect student fees for Okanagan College for 2013/2014 on behalf of the Okanagan College Student Union and the Vernon Student Association as outlined in the submissions that are included in the agenda”.***

***“BE IT RESOLVED that the following persons be appointed as Board Observers for a one year term from March 26, 2013 to March 25, 2014:***

***Anders Hoenisch, Student, South Okanagan- Similkameen;  
Trevor Martens, Student, Central Okanagan”***

**MOTIONS CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

**5.1 Dual Credit Outcomes Report (A. Coyle)**

This is for Board member for information following queries with regard to how dual credit students perform in comparison to other students.

Information with regard to SD 22 is available and will be added to the submission; once received it will be posted on My Okanagan. Ad hoc agreements exist with other School Districts as well.

**6. PRESENTATIONS AND DELEGATIONS**

**6.1 Student Presentations Re: Tuition**

**a) Okanagan College Student Union <sup>1</sup>**

The Board thanked the students for the presentation and shared their consensus that access is a priority at Okanagan College.

The students noted their appreciation for the opportunity to make this presentation.

Other student centered activities include: Rock the Vote (whereby all students are encouraged to register to vote on May 14<sup>th</sup>); there is an all candidates meeting on the Salmon Arm campus in April.

**b) Vernon Student Association - submission in the agenda**

**7. NEW BUSINESS/RESOLUTIONS**

**7.1 Finance, Audit and Risk Review (B. Cooke)**

**7.1.1 Okanagan College Budget 2013/14**

**a) Comment from Chair, Education Council (R. Gee)**

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<sup>1</sup> The Presentation was posted on My Okanagan/Board Meetings/2013/Presentations

The VP Finance presented the budget at Education Council, a recommendation can not come forward as they did not have quorum. Comments included increasing the margin for textbooks at the bookstore as students often buy used books or purchase online.

**b) Comments from Chair, Finance, Audit and Risk Review Committee (B. Cooke)**

At the last meeting the Finance Committee reviewed the annual audit process; the investment plan; received updates on ABCP and the investment program.

The budget was presented and is recommended for approval by the Committee.

**Motion:** B. Cooke/C. Denesiuk

***“BE IT RESOLVED THAT the Board of Governors approve the operating budget of \$95,504,389 for 2013/14 as recommended by the Finance, Audit and Risk Review Committee***

With the 2% increase in tuition this amounts to approximately \$300,000 in revenue.

The Board Chair noted that credit goes to the College administration as some institutions are increasing tuition and laying off employees, Okanagan College has found efficiencies and this is not affecting programs.

The provincial budget has not been approved, this will likely occur in September. The College is currently funded on a monthly basis. It is unlikely there will be a huge change in September.

**MOTION CARRIED**  
One abstention

**7.1.2 Tuition Recommendation 2012/13**

**Motion** B. Cooke/C. Denesiuk

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve a tuition increase of 2% for 2013/2014 as recommended by the Finance, Audit and Risk Review Committee”***

International student fees will not be increased by 2%; this is a separate matter.

**MOTION CARRIED**  
One abstention

**7.2 ITA Training Plan (A. Hay)**

This year's plan is based on last year's demand figures, is a status quo plan, Trades has been run as cost recovery in the past, this is being reviewed.

**Motion:** L. Kayfish/S. Nahal

***“BE IT RESOLVED that the Okanagan College Board of Governors approve the ITA Training Plan as recommended”.***

**MOTION CARRIED**

**7.3 Annual Programming Plan**

Given the budget situation existing level of programming is being maintained. The Sustainable Construction Management Technology (SCMT) program will be offered on a one time basis (3 year program).

*Student observers left at 12:40; student presenters stayed.*

**Motion:** L. Rozniak/Y. Pinder

***“BE IT RESOLVED that the Okanagan College Board of Governors approve the Annual Programming Plan 2013/14 as recommended”.***

**MOTION CARRIED**

#### **7.4 Education Council**

##### **7.1.1 Program Approvals**

May meeting of Council will likely be cancelled, as there are not enough submissions.

**Motion:** R. Gee/J. Wu

***“Be it resolved that the Board approve the revisions to the academic, Practical Nursing, and Office Administration schedules as recommended by Education Council”***

These schedules were approved in January, the error was that the reference to Thanksgiving was the wrong date, so minor a change is required. As well, there some date adjustments in the Office Administration schedule.

**MOTION CARRIED**

#### **7.5 Governance Committee (Y. Pinder)**

##### **7.5.1 Board Goals 2013/14**

The College has a number of good practices in place. However, the Governance Committee is reviewing the OAGBC Crown Agency Board Governance Report. The Committee may recommend a workshop on this report and its' recommendations.

**Motion:** Y. Pinder/L. Thurnheer

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Board Goals for 2013/14 as presented”.***

**MOTION CARRIED**

#### **8 VERBAL REPORTS**

##### **8.1 Board Chair Report**

Congratulations went out to L. Thurnheer for her nomination of Women of the Year for Kelowna Community Awards. The ceremony is May 1<sup>st</sup>.

##### **8.2 President's Report (J. Hamilton)**

This past Saturday the President and the Director of Public Affairs attended the Aboriginal Student Recognition Celebration to honour and celebrate 25 aboriginal student achievements.

Secondly, the annual President's Dinner for Student Ambassadors who represent Okanagan College at competitions was held on March 21<sup>st</sup>. 130 students and coaches attended.

Enactus will be heading to the nationals in May.

##### **8.3 Chair, Governance Committee (Y. Pinder)**

Fall retreat is in October. This will be an educational day covering current trends in post-secondary with a possible update from the Ministry. There may be a presentation on new programming.

**8.4 Chair, Campus Planning Committee (D. Manning)**

The Committee met in February. All funds that needed to be spent by March 31<sup>st</sup> on the Trades expansion have been spent.

**9. INFORMATION**

**10. TOPICS FOR NEXT MEETING**

Future topic: cost of programming and access for students.

**11. OTHER BUSINESS**

**12. FOR THE GOOD OF THE INSTITUTION**

Upcoming events are the Business banquet on March 27<sup>th</sup> and the ½ marathon on April 7<sup>th</sup>.

ACCC is in Penticton on June 1<sup>st</sup> -3<sup>rd</sup>.

**13. DATE OF NEXT MEETING** May 14, 2013, Vernon Campus

**14. ADJOURNMENT**

**Motion** to adjourn: J. Wu/L. Rozniak

**MOTION CARRIED**

The meeting adjourned at 1:05 p.m.