

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, March 25, 2008 1 p.m.
D316, Vernon Campus**

Approved May 20, 2008

Members Present: J. Shaw, J. Hamilton
J. Lister
B. Cooke
P. Johnson
L. Kayfish
B. Hughes
A. Tozer
M. Conlin
A. March
E. Brighthouse- Warren
A. Langley
R. Gee

Regrets: P. Terbasket
A. Hay

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
S. Koehle

Directors: A. Coyle

Observers: A. Bates, Student
A. Nelson, Student

Regrets: C. McRobb, BCGEU Vocational Instructor
P. Murray, OC Faculty Association
G. Born, BCGEU Support Staff
Kalamalka Student Association
J. Yacheson, Administrators Association
S. Rossouw, Student

Guests: J. Haller, J. Lent

There being a quorum present, J. Shaw called the meeting to order at 1:15 p.m.

1. APPROVAL OF AGENDA

Motion: B. Cooke/A. March

“BE IT RESOLVED THAT the March 25, 2008, OC Board open session meeting agenda is approved”

Item 3.2.6 was moved out of the consent agenda.

The motions from In Camera were added as 6.3.3 and 6.3.4.

CARRIED AS AMENDED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Items approved:

“BE IT RESOLVED THAT the January 29, 2008, open minutes are approved as amended.”

“BE IT RESOLVED that the Board of Governors approve the deletion of the Carry Forward Surplus/Deficit Policy as recommended by the Governance Committee”.

“BE IT RESOLVED that the Board approve the 2008-2009 Non-Academic Schedule, as recommended by Education Council.”

BE IT RESOLVED THAT the Board agrees to collect student fees for Okanagan College for 2008/09 on behalf of the Okanagan College Student Union and the Kalamalka Student Association as outlined in the submissions that are included in the agenda”.

Items received:

Revised Academic Structure

4. BUSINESS ARISING FROM THE MINUTES

6. NEW BUSINESS/RESOLUTIONS

6.1 Approval of ITA Training Plan (J. Haller)

This plan is within the context of the College’s strategic plan. It includes an additional 8-10 new programs and will be submitted to the ITA (Industry Training Authority). The ITA negotiate a plan with each institution on a yearly basis; this year Okanagan College has requested one more ELT (entry level training) program. The rotating trades programs are not included in this mix of programming that are funded by the Ministry FTEs.

The request for additional ELT funding could be denied as ITA is moving away from foundational programming in favour of apprenticeship programming.

If the decision is made to offer less foundational programming, funds can be moved to apprenticeship programming. As these would be ITA funds, agreement would be sought from ITA.

Motion: A. Tozer/A. March

“BE IT RESOLVED THAT the Board of Governors approve the ITA Training Plan as recommended”.

CARRIED

J. Haller left at 1:35 p.m.

5. PRESENTATIONS/DELEGATIONS

5.1 Regional Dean (J. Lent)

Regional Dean Lent gave a history of the Kalamalka Press and displayed the works that have been published to date.

For future endeavours, the Okanagan College Business students are assisting with marketing. The desire is to become a viable, medium sized publishing company based in western Canada publishing 4 books/year;

J. Lent left at 1:55 p.m.

6. NEW BUSINESS/RESOLUTIONS

6.2 Interim FTE Report (J. Hamilton)

In response to a number of questions, the following was noted:

- A. Coyle will find out what the FTE target for Trades is. The College is overproducing in Trades and funds are being received for the FTEs.
- A member noted that comparators for last year would be helpful with this information; as well this report should be in briefing note format for background and context;
- 19-20% of the funds received from ITA contribute to support services (however, they do not cover the capital costs);
- Information was requested with regard to what programs are funded and which are cost recovery.

Once the audited FTE report is available, the information will be released to the public.

Members were asked to send the Chair a memo on what they want included in future FTE reports.

6.3 Finance and Audit Committee (B. Cooke)

6.3.1 International Fee Structure

Motion:

“BE IT RESOLVED THAT the Board of Governors approve the International Fee Structure as recommended by the Finance and Audit Committee”.

Students can now work up to 20 hours/week as well as up to 2 years after they graduate.

**CARRIED
One opposed**

6.3.2 2008/09 Budget

The Budget was presented to the Finance and Audit Committee, however, on March 12th all institutions attended a meeting at which they were informed that they would receive 2.6% reduction to base funding; the SIP (strategic investment program) was redistributed; and anticipated growth was changed. Clarifications on requirements for new growth funding are expected in the near future.

For Okanagan College this 2.6% translates into \$750,000.

6.3.3 Expenses for April and May

Motion: B. Cooke/ J. Lister

“BE IT RESOLVED that the Board of Governors authorize operating expenditures for April (estimated to be \$6,236,712) and May (estimated to be \$5,186,342) and capital expenditures (surplus carry forward) not to exceed \$3,883,061 until a budget is authorized by the Board”.

CARRIED

Motion: B. Cooke/L. Kayfish

“BE IT RESOLVED that the Board of Governors authorize extension to contracts of those employees which expire on March 31, 2008, and whose continued employment is subject to budget approval for the months of April and May, or until a budget is authorized by the Board if earlier”.

CARRIED

6.3.4 Centre for Learning

The sub-tenders have been completed and the budget has been proposed.

Motion: B. Cooke/M. Conlin

“BE IT RESOLVED that the Board of Governors approve the budget for the Centre for Learning \$29,069,951 and the conversion of a stipulated price contract with PCL Constructors Westcoast Ltd (PCL) for the construction of the building in an amount not to exceed \$22,982,770”.

CARRIED

6.3.5 Education Council Report

a) Report

Any issues that Education Council has dealt with in camera (such as issues of student graduation; and budget) will come to the In Camera Board session.

b) Submission

Clarification was sought regarding approval of academic schedules. **L. Le Gallee will check the College and Institute Act to determine if this item for joint approval or advisory.**

7. TOPICS FOR NEXT MEETING

8. OTHER BUSINESS

9. DATE OF NEXT MEETING

May 20, 2008, Kelowna Campus

10. ADJOURNMENT

The meeting adjourned at 2:25 p.m.