



Board of Governors Meeting Overview

Tuesday, June 26, 2018

11:00am – 3:30pm

E102/E103, Okanagan College Vernon Campus

SCHEDULE:

- 11:00am Tour of Trades Building
- 12:00pm Lunch in Cafeteria
- 12:30pm In Camera Meeting (*coffee & dessert served in meeting room*)
- 2:45pm Open Meeting
- 4:30pm Vernon Convocation Ceremony

ATTENDEES:

Appointed Board Members:

- Chris Derickson, Chair
- Gloria Morgan, Vice Chair
- Connie Denesiuk
- Charity Gerbrandt
- Joe Maciel
- Bob McGowan

Elected Board Members:

- Alison Beaumont
- Raffaello Law
- Maia Reynard
- Laura Thurnheer

Ex-Officio Board Members:

- Jim Hamilton, President
- Chris Newitt, Chair - Education Council

Other Attendees:

- Bob Eby, Vice President, Employee & Corporate Services
- Andrew Hay, Vice President, Education
- Charlotte Kushner, Vice President, Students
- Allan Coyle, Director, Public Affairs
- Margaret Johnson, Board Secretary

Board Observers:

- Tim Walters, OCFA
- Cam McRobb, BCGEU (Vocational)
- Karolynn Green, BCGEU (Support)
- Alex Starker, Student Representative (Central Okanagan)
- Rachel Danczak, Student Representative (South Okanagan)
- Beth Vinet, Student Representative (Shuswap/Revelstoke)

Guests:

- Jane Lister, Regional Dean, North Okanagan

FUTURE MEETING DATES:

- Committee Day (Executive, Finance, CP and Governance) – September 11, 2018
- Board Meeting – September 25, 2018 (Revelstoke Campus – logistics info will be emailed in August)



Board of Governors Open Meeting Agenda

Tuesday, June 26, 2018

2:45pm – 3:30pm

E102/103 Okanagan College Vernon Campus

	Related Pages	Time
<i>We acknowledge that we are meeting on the unceded territory of the Syilx (Okanagan) people.</i>		
1. APPROVAL OF AGENDA <u>Recommended Motion:</u> <i>“BE IT RESOLVED THAT the June 26, 2018, Okanagan College Board of Governors Open Session meeting agenda is approved”.</i>		2:45pm
2. DECLARATION OF CONFLICT		
3. CONSENT AGENDA <u>Recommended Motion:</u> <i>“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.</i>		
3.1 Minutes – May 29, 2018		
3.2 Written Reports		
3.2.1 President’s Report – J. Hamilton	8-9	
3.2.2 Education Council Report – C. Newitt	10-15	
3.3 INFORMATION		
3.3.1 Program Advisory Committee Update - A. Hay	16.20	
3.3.2 Regional Advisory Committee Update - C. Kushner	21-24	
3.3.3 Sexual Violence and Misconduct Policy Annual Report – C. Kushner	25-28	
4. BUSINESS ARISING FROM THE MINUTES		
5. PRESENTATIONS/DELEGATIONS		
6. NEW BUSINESS/RESOLUTIONS		
6.1 Finance, Audit & Risk Review Committee		
6.1.1 Chair Report – B. McGowan		
6.2 Campus Planning Committee		
6.2.1 Update – B. McGowan		
6.3 Regional Dean Report – J. Lister	29-33	
6.4 Education Council – C. Newitt		
6.4.1 Program Revisions		
<u>Recommended Motions:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Advanced Certificate in Communication as recommended by Education Council and as presented.”</i>		

	Related Pages	Time
<p><i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Environmental Studies Diploma as recommended by Education Council and as presented.”</i></p> <p><i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the English for Academic Purposes Certificate as recommended by Education Council and as presented.”</i></p> <p><i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the ESL Certificate as recommended by Education Council and as presented.”</i></p>		
<p>7. VERBAL REPORTS</p> <p>7.1 Board Chair Report – C. Derickson 7.2 President’s Report – J. Hamilton</p>		
<p>8. INFORMATION</p>		
<p>9. TOPICS FOR NEXT MEETING</p>		
<p>10. OTHER BUSINESS</p>		
<p>11. FOR THE GOOD OF THE BOARD</p>		
<p>12. ADJOURNMENT</p>		3:30pm

Date of the next regular Board meeting: September 25, 2018 – Revelstoke Campus



Board of Governors Open Meeting Minutes – **DRAFT**

Tuesday, May 29, 2018

3:00pm – 4:30pm

S103B, Okanagan College Kelowna Campus

BOARD MEMBERS PRESENT:

- Alison Beaumont
- Connie Denesiuk
- Chris Derickson, Chair
- Jim Hamilton
- Joe Maciel
- Bob McGowan
- Gloria Morgan, Vice Chair
- Chris Newitt
- Maia Reynard
- Laura Thurnheer
- Raffaello Law

REGRETS

- Charity Gerbrandt

OTHER STAFF:

- Bob Eby, Vice President, Employee & Corporate Services
- Andrew Hay, Vice President, Education
- Charlotte Kushner, Vice President, Students
- Allan Coyle, Director, Public Affairs
- Margaret Johnson, Board Secretary

GUESTS:

- Jill Panton, OCFA

ACTION

*We acknowledge that we are meeting on the unceded territory of the Syilx (Okanagan) people.
We also want to acknowledge and thank our host community, the Westbank First Nation.*

established and the meeting was called to order at 3:02 p.m.

APPROVAL OF AGENDA

C. Denesiuk
L. Thurnheer
CARRIED

RESOLVED THAT the May 29, 2018, Okanagan College Board of Governors Open meeting agenda is approved.

RESOLUTION OF CONFLICT

Conflicts were declared.

CONSENT AGENDA

C. Denesiuk
L. Thurnheer
CARRIED

RESOLVED THAT the Consent Agenda be approved as presented.

QUESTIONS ARISING FROM THE MINUTES

Finance Authority Policy Revisions

Resolution:

J. Maciel
B. McGowan
CARRIED

IT RESOLVED that the Okanagan College Board of Governors approve the revised Signing Authority Policy as recommended by the Finance, Audit and Risk Review Committee.

ACTION

5. PRESENTATIONS/DELEGATIONS

6. NEW BUSINESS/RESOLUTIONS

6.1 Finance, Audit & Risk Review Committee

6.1.1 Chair Report – B. McGowan

The Finance, Audit and Risk Review Committee met on May 15th and auditors from Grant Thornton presented the results of their audit. The auditors reported that no significant risks were uncovered and that College staff were helpful and cooperative in providing all the necessary information.

The audited Financial Statements were reviewed in detail with the committee. The College is in a healthy financial position due to increased enrolments. Most of the surplus funds have been committed to capital projects.

Administration requested -revisions to the Signing Authority Policy which include the addition of a new authority column in the signing matrix for managers to better distinguish their signing permissions.

There was nothing of significance to note from the Executive Expense Report.

6.1.2 Audited Financial Statements – Report from In Camera

The motion “BE IT RESOLVED THAT the Okanagan College Board of Governors approve the draft audited Okanagan College financial statements for the fiscal year ending March 31, 2018 as recommended by the Finance, Audit and Risk Review Committee.” was moved, seconded and carried in the In Camera meeting prior to the Open Session.

6.2 Education Council – C. Newitt

The Education Council Chair reported that they met on April 4th and May 3rd.

6.2.1 Program Approvals

Board member, L. Thurnheer, Chair of the Okanagan School of Business, explained that as Okanagan College is not permitted to offer Masters degrees, the Post-Baccalaureate Diploma in Human Resources Management program offers an alternative. There are only three of this type of designation offered in BC. To achieve the designation, the student must already have a degree; however, it does not have to be a business degree.

Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the New Program Post-Baccalaureate Diploma in Human Resources Management, subject to approval by Post-Secondary Institution Proposal System (PSIPS), as recommended by Education Council and as presented.”

C. Newitt
L. Thurnheer
CARRIED

	<i>ACTION</i>
<p>6.2.2 Program Revisions</p> <p><u>Motion:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revisions of the Environmental Studies emphasis and the Geography emphasis in the Associate of Arts Degree program as recommended by Education Council and as presented.”</i></p>	<p>C. Newitt L. Thurnheer CARRIED</p>
<p><u>Motion:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Pastry Arts Certificate as recommended by Education Council and as presented.”</i></p>	<p>C. Newitt C. Denesiuk CARRIED</p>
<p><u>Motion:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Business Studies Certificate - Accounting; Business Studies Certificate - Financial Services; Business Studies Certificate - Human Resources Management; Business Studies Certificate - Marketing; Business Studies Certificate - Tourism and Hospitality Management programs as recommended by Education Council and as presented.”</i></p>	<p>C. Newitt L. Thurnheer CARRIED</p>
<p><u>Motion:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revisions to the Business Studies Certificate – Operations Management program; the BBA – Human Resources Management Specialty program; the BBA – Management Specialty program, and the BBA- Marketing Specialty program as recommended by Education Council and as presented.”</i></p>	<p>C. Newitt J. Maciel CARRIED</p>
<p><u>Motion:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Post-Baccalaureate Diploma in Marketing program as recommended by Education Council and as presented.”</i></p>	<p>C. Newitt L. Thurnheer CARRIED</p>
<p><u>Motion:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Bachelor of Computer Information Systems program as recommended by Education Council and as presented.”</i></p>	<p>C. Newitt A. Beaumont CARRIED</p>
<p><u>Motion:</u> <i>“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Human Service Work Diploma program as recommended by Education Council and as presented.”</i></p>	<p>C. Newitt B. McGowan CARRIED</p>

7. VERBAL REPORTS

7.1 Board Chair Report

The Chair informed the Board that we currently have two names to recommend to the Crown Agencies and Board Resourcing Office (CABRO) for appointment, but are looking for two more from areas outside Kelowna.

A number of board members attended the recent CIGan Conference in Victoria. The conference was engaging and the format was excellent. The panel discussion "Friendly, but not Friends", which included J. Hamilton and C. Denesiuk, and was facilitated by C. Gerbrandt was very well done and provided great representation from Okanagan College. The keynote speaker for the conference spoke on Indigenization.

7.2 President's Report

The President extended a thank you to the board members who represented the College at the recent OC Foundation (OCF) Annual Charity Golf Tournament. This is the only fundraiser that OCF organizes each year and is always an excellent event.

It was noted that spring convocation will be held on Saturday, June 2, 2018 and will be followed up by the Honorary Fellows Dinner in Infusions.

7.3 Reports from Conferences Attended

- Board Member, L. Thurnheer attended the AGB National Conference on Trusteeship in San Francisco in April and took part in two pre-conference workshops. The keynote speaker was from Google – Education.. She thanked the Board for the opportunity to attend the conference.
- At the recent CIGan Conference, the VP, Education, A. Hay sat on a panel focusing on Early Childhood Education initiatives. A. Beaumont took part in a session run by the World Wildlife Federation to promote sustainability on campuses. B. McGowan took part in a session with Dr. John Kelleger, which focused on Trades and offered an interesting perspective.

8. INFORMATION

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

There was no other business.

11. FOR THE GOOD OF THE BOARD

12. ADJOURNMENT

C. Denesiuk
CARRIED

Date of the next regular Board meeting: June 26, 2018 - Vernon Campus (E102/103). The meeting will be scheduled to coincide with Vernon Convocation which begins at 4:30pm.



President's Report

to the

Okanagan College Board of Governors

June 2018

Learner Readiness and Success

- Three Trades students competed the 2018 Skills Canada National Competition held in Edmonton on June 4th & 5th. Lukas Pfof, a Level 4 Carpenter apprentice, was awarded the Silver medal in Carpentry. This medal was his first at Nationals and fifth at Skills Canada competitions, including consecutive gold medals at Provincials the past two years.
- The inaugural Inquiry Fair was held at the Penticton campus on June 5th. Students shared their work with each other and had the opportunity to practice their presentation skills in a supportive and non-competitive environment. Students then joined OC faculty for a series of interdisciplinary activities which emphasized the value of inquiry and teamwork.
- On June 2nd we held our spring convocation ceremonies at the Kelowna campus. Approximately 500 students received credentials during the day. Summer convocation ceremonies will be held on June 26th (Vernon) and June 27th & 28th (Kelowna). By the end of June, more than 2,000 students will have graduated from Okanagan College in 2018.
- On June 20th, 28 students received 43 scholarships and bursaries for a total of \$56,750 at the annual Salmon Arm awards ceremony.
- On June 22nd I was joined by Connie at the annual Penticton Donor Appreciation event to recognize the continued support from donors in the South Okanagan.

Indigenization

- The Aboriginal Services department hosted two workshops for staff featuring traditional Indigenous activities this past month. Activities consisted of lavender salve making (May 30th) and stick games (June 8th).
- In keeping with traditional protocol, on June 22nd Elder Grouse Barnes was at the Kelowna campus to conduct a ceremony to honour and bless the ground at the location of the new Health Science Centre before we commence construction

Internationalization

- “Finding the Good” conference was held on June 8th and 9th at the Kelowna campus. Organized by Political Science faculty member Dr. Rosalind Warner, the conference brought International Development scholars and practitioners from across North America together to find real-world solutions to attack poverty, hunger, human rights and gender inequality around the globe.

Community Engagement and Service

- On June 2nd we held our annual Honorary Fellows Dinner to recognize the three 2018 recipients: Mollie Bono, Rick Thorpe, and Patrick Waunch.
- Okanagan College partnered with Liquidity Wines to host the fourth Wine Talks event on June 18th at the Penticton campus. Steve Warner, President and CEO of Washington State Wine presented on the Pacific Northwest’s wine industry.

Organizational Sustainability

- On June 20th, Culinary and Pastry Arts hosted a summer celebration at Infusions Kelowna to launch their new summer hours and summer menu.

Education Council – Report to the Board June 26th, 2018

Education Council met on June 7th, 2018 and approved 1 policy revision, 1 new course, 8 course revisions, 4 program revisions, as well as graduands from numerous programs.

June 7, 2018 Education Council meeting

PROGRAM REVISIONS:

Recommended Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Advanced Certificate in Communication as recommended by Education Council and as presented.”

Advanced Certificate in Communication Program revision

- Admission requirements

Rationale:

The Advanced Certificate in Communication does not have English language defined as part of the admission requirements, whereas other programs at the college that anticipate international students intakes do. At the same time international students are currently registered the program. It is thus imperative that these requirements become effective as soon as possible, as we need to be able to assess whether students entering the program have the composition and English language skills to engage successfully in upper level courses.

Admission requirements:

Existing	Proposed
Successful completion of 60 credits of post-secondary study from Arts, Science, or Business or an Engineering Technology diploma.	<p>Successful completion of 60 credits of post-secondary study from Arts, Science, or Business or an Engineering Technology diploma.</p> <p>In addition, students will need to demonstrate one of the two following options:</p> <ol style="list-style-type: none"> 1. For students whose 60 credits of post-secondary study are in English as principal language of instruction, a minimum GPA of 67% in the Communications or English courses. 2. For students whose credits of post-secondary study are not in English as principal language of instruction, an IELTS score of 7.0 with a band no less than 6.5 in each of the four categories (Reading, Writing, Listening and Speaking) or alternatives as follows: <ul style="list-style-type: none"> -TOEFL 101 with no score less than 94 -Cambridge 192 with no score less than 180 -Applicants with tests other than these should connect with Admissions and the Communications department to determine an appropriate score.

Implementation date: November 2018

Costs: n/a

Recommended Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the Environmental Studies Diploma as recommended by Education Council and as presented.”

Environmental Studies Diploma**Program revision**

- Graduation requirements
- Resequencing of courses

Rationale:

We are changing the courses in the Interdisciplinary Environmental Arts (IEA), Environmental Management (EM), and the Environmental Science (ES) options of the Environmental Studies (ES) diploma to reflect new GEOG/EESC course offerings, changes in the offerings of other departments, new department titles and to increase the flexibility of the ES diploma to reflect student interests.

Program description:

The Diploma in Environmental Studies offers an interdisciplinary opportunity to understand the physical principles governing the environment and the social and cultural aspects that influence human behaviour towards the environment. Students will gain a holistic knowledge of the environment through courses from the sciences, social sciences and humanities. The interdisciplinary model will equip students with the critical and analytical skills to think through the many complex factors that influence our understanding of the environment.

The diploma has four options: interdisciplinary environmental arts, environmental management, environmental science and geographic information science. Courses have university transfer credit providing students with the option of further study in either environmental studies or other disciplines. Students can also move directly into the workplace for there is a growing demand for labour in the environmental sector.

Prospective students should ensure that they have the prerequisites for the courses in the option that they wish to pursue.

Block Transfers: please see <http://www.bctransferguide.ca/search/block> and the GEOG/EESC department for details of the block transfer programs.

Graduation requirements:

Current ES diploma requirements	Changes	New ES diploma requirements
IEA- 1st year		IEA 1st year- no changes
INDG 100		INDG 100
ANTH 121		ANTH 121
GEOG 128		GEOG 128
GEOG 129		GEOG 129
SOCI 111		SOCI 111
SOCI 121		SOCI 121
EESC 101		EESC 101
ENGL 100		ENGL 100
One of: ENGL 150, ENGL 151, ENGL 153		One of: ENGL 150, ENGL 151, ENGL 153
One of: EESC 111, GEOG 111, GEOG 121		One of: EESC 111, GEOG 111, GEOG 121

IEA- 2nd year		IEA 2nd year- changes
ANTH 245	Move to electives list	
GEOG 210	Change to any GEOG or EESC course	Two 200 level or higher GEOG or EESC course
PHIL 251		PHIL 251
POLI 204		POLI 204
WMST 222		GSWS 222
ENGL 235	Change to reflect cross listing	CMNS/ENGL 235
GEOG 272		GEOG 272
GEOG 270		GEOG 270
One of: INDG 202, INDG 204		One of: INDG 202, INDG 204
Plus one of: All 200 level or higher GEOG or EESC courses ANTH 260 ECON 271 ENGL 237 POLI 219 SOC 217 SOC 295		Plus one of: All 200 level or higher GEOG or EESC courses ANTH 260 ECON 271 ENGL 237 POLI 219 SOC 217 SOC 295 ANTH 245

Current ES diploma requirements	Changes	New ES diploma requirements
EM – 1st year		EM- 1st year- no changes
ECON 115		ECON 115
INDG 100		INDG 100
GEOG 129		GEOG 129
EESC 101		EESC 101
ENGL 100		ENGL 100
One of: ENGL 150, ENGL 151, ENGL 153		One of: ENGL 150, ENGL 151, ENGL 153
One of: EESC 111, GEOG 111, GEOG 121		One of: EESC 111, GEOG 111, GEOG 121
One of: MATH 111, MATH 112, STAT 121		One of: MATH 111, MATH 112, STAT 121
One of: BIOL 111, BIOL 121		One of: BIOL 111, BIOL 121
One of: BIOL 121, BIOL 122		One of: BIOL 121, BIOL 122
EM – 2nd year		EM – 2nd year- changes
ECON 271		ECON 271
EESC/ GEOG 205	Change to any GEOG or EESC lab science course	One 200 level or higher GEOG or EESC lab science
EESC 213	Change to any GEOG or EESC course	One 200 level or higher GEOG or EESC course
GEOG 311		GEOG 311
GEOG 270		GEOG 270
POLI 204		POLI 204
ENGL 235		CMNS/ENGL 235
GEOG 272		GEOG 272
One of: INDG 202, INDG 204		One of: INDG 202, INDG 204

Plus one of: All 200 level or higher GEOG or EESC courses ANTH 245 ANTH 260 BIOL 203 BIOL 275 POLI 219 PHIL 251		One of: All 200 level or higher GEOG or EESC courses ANTH 245 ANTH 260 BIOL 203 BIOL 275 POLI 219 PHIL 251
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Current ES diploma requirements	Changes	New ES diploma requirements
ES- 1st year		ES- 1st year- changes
MATH 112		MATH 112
BIOL 111		BIOL 111
BIOL 121		BIOL 121
EESC 101		EESC 101
ENGL 100		ENGL 100
One of: ENGL 150, ENGL 151, ENGL 153		One of: ENGL 150, ENGL 151, ENGL 153
One of: EESC 111, GEOG 111, GEOG 121		One of: EESC 111, GEOG 111, GEOG 121
One of: CHEM 111, CHEM 112		One of: CHEM 111, CHEM 112
One of: CHEM 121, CHEM 122		One of: CHEM 121, CHEM 122
One of: PHYS 111, PHYS 112	Move to electives	One open elective
ES-2nd year		ES-2nd year- changes
BIOL 203		BIOL 203
EESC/GEOG 222	Change to any GEOG or EESC lab science	One 200 level or higher GEOG or EESC lab science course
GEOG 272		GEOG 272
One of: CMNS 235, ENGL 235		CMNS/ENGL 235
One of: INDG 202, INDG 204		One of: INDG 202, INDG 204
One of: GEOG 270, STAT 230		One of: GEOG 270, STAT 230
One of: GEOG 210 POLI 204 PHIL 251 ECON 271		One of: GEOG 210 POLI 204 PHIL 251 ECON 271
Three of: all 200 level or higher GEOG or EESC courses		Three of: all 200 level or higher GEOG or EESC courses

Implementation date: September 2018

Cost: n/a

Recommended Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the English for Academic Purposes Certificate as recommended by Education Council and as presented.”

EAP Certificate

Program revision

- Admission requirements

Rationale:

Changes in the EL Certificate and course prerequisites necessitate changes to the language of the EAP Certificate.

Admission requirements:

Existing	Proposed
A minimum OCELA score of 199, or completion of the ESL program with a minimum grade of 65% in both ELRW 024 and ESLE 020, or a minimum grade of 65% in ESLW 021, ESLR 022, and ESLE 020.	Placement at Level 4 OCELA, or completion of the EL Certificate with a minimum grade of 65% in ELLS 030, ELR 030, and ELW 030.

Implementation date: September 2018

Cost: n/a

Recommended Motion:

“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision of the ESL Certificate as recommended by Education Council and as presented.”

ESL Certificate**Program revision**

- Addition of courses
- Admission requirements
- Deletion of courses
- Graduation requirements
- Program description
- Program name – New name – **English Language Certificate**
- Program outline
- Resequencing of courses
- Revision of courses

Rationale:

We have students who assess below our lowest level of courses. When this happens, we have two routes. One is to admit them into the lowest level courses which they often fail at least once. The second route is to offer a last-minute ESP course. This last-minute course is not part of our budget plan. Since this is a regular and on-going need, we propose adding lower levels of listening/speaking and reading/writing.

Program description:

Okanagan College offers English language students an opportunity to improve their general English skills. The English Language Certificate [ELC] is a three-level program. The goal of this program is to develop basic language skills in listening, speaking, reading and writing.

Students take 20 hours of classes per week. There are classes for listening and speaking which are 10 hours per week (ELLS), reading and writing for 10 hours per week (ELRW), writing for five hours per week (ELW) and reading for five hours per week (ELR).

Program outline:

Existent:

Semester 1 - 280 hrs. (ESLE 010, ESLR 012, ESLW 011 or ELRW 014)

Semester 2 - 280 hrs. (ESLE 020, ESLR 022, ESLW 021 or ELRW 024)

Proposed:

Semester 1 - 280 hrs. (ELLS 010, ELRW 010)

Semester 2 - 280 hrs. (ELLS 020, ELR 020, ELW 020)

Semester 3 - 280 hrs. (ELLS 030, ELR 030, ELW 030)

Admission requirements:

Existing	Proposed
The department will place students depending on their OCELA score.	The department will place students depending on their OCELA score. Students who score lower than OCELA Level 1 will begin the English Language Certificate at Semester One.

Graduation requirements:

Existing	Proposed
N/A	Minimum grade of 65% in each of ELLS 030, ELW 030, and ELR 030 or higher.

Course additions:

ELLS 010 is a new course; ELRW 010 revised from existent ELRW courses.

Course revisions:

ESLE 010 renamed/renumbered to ELLS 020; ESLE 020 renamed/renumbered to ELLS 030, ELRW 014 renamed/renumbered to ELRW 010, ELRW 024 deleted, ESLR 012 renamed/renumbered to ELR 020, and ESLW 011 renamed/renumbered to ELW 020. EAP Certificate prerequisite course changes: EAPD 010, EAPD 020, EAPD 030, EAPD 040, EAPR 010, EAPR 020, EAPR 030, EAPR 040, EAPW 010, EAPW 020, EAPW 030, EAPW 040

Course deletions:

ELRW 024

Implementation date: September 2018

Cost: n/a



Submission of Information from Senior Staff to the Board of Governors

REPORT TITLE

Program Advisory Committees at Okanagan College

DATE

June 2018

BACKGROUND INFORMATION

For example: • Purpose • History • Other relevant information

To provide the Board with the current status of Okanagan College Program Advisory Committees.

Please refer to the attached documentation for an overview of program advisory committees by program area.

ACTION REQUIRED

For example: • For consultation • For information • For approval (including resolution; see language below)

For information

STRATEGIC PLAN ¹ALIGNMENT

With which Key Directions is this topic aligned?? (please choose all those that are applicable)

Key Directions:

- Support learner readiness and success
- Excelling in teaching, programming, and applied research
- Working with, and learning from, the Indigenous community
- Serving and engaging the community
- Focusing on organizational sustainability
- Not an initiative driven by the Strategic Plan but necessary for operational purposes

COMMENTS FROM THE PRESIDENT

The contribution made by members of the community on our Program Advisory Committees is substantial and very much appreciated by the instructors and faculty they advise.

REPORT PREPARED AND SUPPORTED BY (include name and title)

Andrew Hay, Vice President Education

*This document is intended to be a cover sheet only (e.g. one page)
If supporting documents are required, please attach them.*

Material is to be submitted to the relevant Vice President for review and submission to the President

¹ Strategic Plan can be found at: www.Okanagan.bc.ca/toward2020

Program Advisory Committees at Okanagan College

June 2018

About Okanagan College Program Advisory Committees

Okanagan College establishes a program advisory committee (PAC) for each certificate, diploma or degree program or, where appropriate, for a group of related programs. Program advisory committees generally have at least seven members, drawn from more than one Okanagan College region, and who are knowledgeable and experienced in the program field of study. The members may include employers, retirees, professional staff, and program graduates working in the related field. The primary role of a program advisory committee is to advise Okanagan College on the purpose, development, revision and effectiveness of a program. They identify trends in the related area of study, participate in the program review and accreditation process, and if appropriate, support student job placements.

Nominations for program advisory committee members may be made by the program advisory committee, members of the program department and/or the program dean, director, or designate. Nominees are approved and appointed by the Vice President Education, generally for a three year term, and shall not serve more than two consecutive terms. The Chair of the Okanagan College Board of Governors may also appoint a member from the Board of Governors to any of the program advisory committees. The program dean or director and chair attend the meetings. Instructional staff may also participate in the meetings.

Program advisory committees elect a chair from among its regular members to co-chair the program advisory committee with a department chairperson or program administrator for a period of up to two years. The program advisory committee normally meets at least twice each year and requires a quorum of at least 50% of the regular members.

Status of Program Advisory Committees for each Portfolio

Okanagan College has a total of 39 program advisory committees, with at least 322 community members serving on these committees. An overview of the status of the program advisory committees for each portfolio follows.

Arts and Foundational

There are five diploma programs and an associate degree within the Arts and Foundational portfolio. As many of these diploma programs focus on supporting students to continue into degree programs elsewhere in the province, most courses are assessed annually as part of the course articulation process. Establishing program advisory committees for the Criminal and Social Justice diploma and the Writing and Publishing diploma programs are under review at this time. Once these are established, the relevance of having program advisory committees for the other Arts diploma programs will be determined. The Associate of Arts Degree does not have a program advisory committee, as the purpose of the associate degree is purely for university transfer program and not direct entry into the workforce.

Okanagan School of Business

The Business Administration, Commercial Aviation, Culinary Arts, Office Administration, and Vitaculture programs each have active program advisory committees. There are a total of 43 community members serving on these committees.

Science, Technology and Health and Social Development

There are 18 programs within the Science, Technology and Health and Social Development portfolio, of which 15 have program advisory committees. There are a total of 128 community members serving on these committees. The Associate of Science Degree and the Bachelor of Science in Nursing (first two years) do not have program advisory committees, as they are university transfer programs that do not provide direct entry into the workforce. The Human Kinetics program is also primarily a university transfer program. The need to establish a program advisory committee is currently being assessed.

Trades and Apprenticeship

There are 11 programs within the Trades and Apprenticeship portfolio, of which 10 have program advisory committees. A total of 75 community members serve on these committees. The Trades, Technology Teacher Education diploma program has been revised and a new program advisory committee will be appointed soon.

Continuing Studies and Corporate Training

Continuing Studies and Corporate Training has 20 certificate programs that are offered on a regular basis. Of these, nine programs have established advisory committees that are brought together when potential changes to programs are being proposed (the other certificate programs are not of a size that merit a program advisory committee). A total of 76 community members serve on these committees.

PROGRAM ADVISORY COMMITTEES - REPORT TO THE BOARD

Program or Area	PAC in Place (Y or N)	Number of Current Members	Number of Meetings per Year	Most Recent Meeting	Comments
ARTS AND FOUNDATIONAL					
Criminal and Social Justice Diploma					Under review
Writing and Publishing Diploma					Under review
Diploma in Communications, Culture and Journalism Studies					Under review
International Development Diploma					Under review
Environmental Studies Diploma					Under review
OKANAGAN SCHOOL OF BUSINESS					
Business Administration Degrees, Diplomas and Certificates	Y	8	2	31-Jan-18	Currently recruiting additional members
Commercial Aviation Diploma	Y	8	2	9-Mar-17	Includes one non-voting member Marc Vanderaegen, Director, Southern Interior Flight Centre
Culinary Arts	Y	11	2	27-Nov-17	
Office Administration Certificates	Y	8	2	6-Dec-17	
Viticulture	Y	8	2	6-Mar-18	
SCIENCE, TECHNOLOGY AND HEALTH & SOCIAL DEVELOPMENT					
Animation	Y	10	2	5-Dec-17	
Computer Information Systems Degree & Diploma	Y	9	2	4-Dec-17	Two new members pending
Bachelor of Science in Nursing - transfer only	N	N/A	N/A	none	No credential completion, partnership with UBCO
Certified Dental Assistant Certificate	Y	7	2	Apr 19/18	
Civil Engineering Technology Diploma	Y	7	2	Nov 30/17	
Early Childhood Education Diploma & Certificates	Y	9	2	Oct 27/17	
Electronic Engineering Technology Diploma	Y	9	2	Dec 13/17	
Health Care Assistant Certificate	Y	12	2	Nov 1/17	
Human Kinetics Diploma	N				Under review
Human Service Work Diploma	Y	10	2	Apr 18/18	
Mechanical Engineering Technology Diploma	Y	8	2	Dec 6/17	
Network & Telecom Engineering Technology Diploma	Y	7	1	May 23/17	
Pharmacy Technician Certificate	Y	9	2	Apr 11/18	
Practical Nursing Diploma	Y	9	2	Nov 8/17	
Sustainable Construction Management Technology Diploma	Y	7	2	?	Meeting was scheduled for Nov 9/17 - cancelled due to weather
Therapist Assistant Diploma	Y	7	2	Nov 21/17	
Water Engineering Technology Diploma	Y	8	2	Nov 28/17	
TRADES					
Aircraft Maintenance Engineer (M license and S Structures)	Y	7	2	5/12/2018	

PROGRAM ADVISORY COMMITTEES - REPORT TO THE BOARD

Program or Area	PAC in Place (Y or N)	Number of Current Members	Number of Meetings per Year	Most Recent Meeting	Comments
Automotive Collision Repair / Painting & Refinishing (Automotive Collision Repair & Interprovincial Refresher, Automotive Refinishing & Interprovincial Refresher, and Collision Repair Technician Certificates)	Y	6	2	5/28/2018	
Automotive Service PAC	Y	6	2	4/25/2018	
Carpentry / Joinery (Carpentry & Interprovincial Refresher, Construction Assistant, Residential Construction, and Studio Woodworking Certificates)	Y	5	2	5/9/2018	
Heavy Mechanical Trades PAC	Y	7	2	5/16/2018	
Electrician Pre-Apprenticeship and Construction Electrician Interprovincial Refresher Certificates	Y	11	2	2/28/2018	
Plumbing and Piping Trades, Plumber Pre-Apprenticeship, Refrigeration and Air Conditioning Mechanic Pre-Apprenticeship, and Sheet Metal Worker Pre-Apprenticeship Certificates	Y	8	2	5/15/2018	
Recreation Vehicle Service Technician	Y	9	2	5/2/2018	
Trades Technology Teacher Education Diploma	N				
Welding Levels A, B, C, Welding Upgrading and Test Procedures, Welding Interprovincial Refresher, International Welding C, and Metal Fabricator Certificates	Y	8	2	5/3/2018	
Welding Levels A, B, C, Welding Upgrading and Test Procedures,	Y	8	2	5/3/2018	
CONTINUING STUDIES AND CORPORATE DEVELOPMENT					
Esthetics and Nail Technology	Y	10	As needed	Nov-12	AdHoc Committee is brought together when potential changes to program require discussion
Aboriginal Community Support Worker	Y	8	As needed	Mar-16	AdHoc Committee is brought together for the consultation and guidance on this new certificate development.
Advanced GIS Certificate	Y	8	As needed	Apr-13	AdHoc Committee is brought together when potential changes to program require discussion
Audio Engineering & Music Production	Y	8	As needed	Apr-13	AdHoc Committee is brought together when potential changes to program require discussion



Submission of Information from Senior Staff to the Board of Governors

REPORT TITLE

Regional Advisory Committee (RAC) Annual Reports

DATE

June 26, 2018

BACKGROUND INFORMATION

For example: • Purpose • History • Other relevant information

The Regional Advisory Committees (RAC) provide each Regional Dean with advice regarding community needs for Okanagan College programming and services. The RACs facilitate and promote communication between the College and the communities it serves.

Please see attached reports from the four Regional Deans regarding their Regional Advisory Committees.

ACTION REQUIRED

For example: • For consultation • For information • For approval (including resolution; see language below)

None.

For information only.

STRATEGIC PLAN ¹ALIGNMENT

With which Key Directions is this topic aligned?? (please choose all those that are applicable)

Key Directions:

- Support learner readiness and success
- Excelling in teaching, programming, and applied research
- Working with, and learning from, the Indigenous community
- Serving and engaging the community
- Focusing on organizational sustainability
- Not an initiative driven by the Strategic Plan but necessary for operational purposes

COMMENTS FROM THE PRESIDENT

None required

REPORT PREPARED AND SUPPORTED BY (include name and title)

Joan Ragsdale, Regional Dean Shuswap/Revelstoke

Jane Lister, Regional Dean North Okanagan

Philip Ashman, Regional Dean Central Okanagan

Eric Corneau, Regional Dean South Okanagan/Similkameen

Charlotte Kushner, Vice President Students

¹ Strategic Plan can be found at: www.Okanagan.bc.ca/toward2020

Regional Advisory Committee (RAC) Annual Reports

Shuswap-Revelstoke (*Joan Ragsdale, Regional Dean*)

Shuswap Revelstoke region hosts two Regional Advisory Committees (RAC), one in Salmon Arm and one in Revelstoke. This structure works well and ensures a stronger connection to the communities and stakeholders of the region we serve.

Salmon Arm Regional Advisory Committee

The Salmon Arm Regional Advisory Committee (RAC) met three times this year in November, February and May. The College and campus benefited from advice and insights from a broad cross section of the community, as the new structure for the RAC unfolded with direction from the Chair, Sheri Hamilton. The RAC was actively involved in the development of the regional unit plan, identifying continued student enrollment growth (including international), developing strong community relationships, securing a commitment for student residence and developing new programming as top priorities for the area.

In terms of programming, discussions focused on the successful launch of Resistance and Revolution emphasis. These interdisciplinary courses were very popular with students and may be the reason for strong growth in Arts enrollments seen this year. In addition, there was significant discussion on the potential of developing an Applied Diploma in Mechatronics. The development of this diploma has significant support from the vibrant manufacturing technology sector which exists in Salmon Arm. Finally, the committee was pleased to see the progress in developing strong partnerships and programs with local Indigenous communities, which transpired over the year. The RAC was delighted to see the growth trend continue, which suggests over 14% growth over 5 years.

Revelstoke Regional Advisory Committee

The Revelstoke Regional Advisory Committee met two times this year in October and March, while the programming subcommittee met an additional four times. The Revelstoke RAC is well established and enjoys strong representation and participation from the community, which is shown in their ongoing support for the College. Linda Chell, from the Revelstoke Child Care Society continued to Chair this committee. The RAC was actively involved in supporting the delivery of the one-time Health Care Assistant program in partnership with Interior Health. This program was fully subscribed with a waitlist and the RAC notes that many of the graduates are already working within the community. A busy Open House in October gathered information from the community and showed strong support for the importance of maintaining the Adult Academic and Career Preparation program within the community, as well as the need to continue with rotational full time program opportunities, including the exploration of technology education. The RAC was actively involved in the development of the Unit Plan, noting the need for a commitment to maintain ongoing programming levels, the exploration of a Tourism Diploma and continued emphasis on strong marketing activities as priorities for the year. The RAC was pleased to hear about the completion of the Applied Research study on greenhouse light and temperature conditions and looks forward to more opportunities in this area. In addition, the RAC is looking forward to the implementation of the new Campus Manager position this fall.

North Okanagan (*Jane Lister, Regional Dean*)

The Vernon Campus' Regional Advisory Committee meets four times a year on the last Tuesday of September, November, February and April. Agendas and minutes are documented so that all involved can follow-up on action items. The meetings consist of presentations and discussions. This year's presentations to the Committee included: Continuing Studies – new programming being delivered or in development, and a presentation on the development of cannabis programming possibilities. The Committee had a full tour of the new Trades Building in April.

During the year the key issues that were presented and/or discussed at the meetings included:

1. Vernon Trades Building Project
2. Vernon Unit Plan 2018-19 and Three Year Plan
3. Enrollments and Retention Issues
4. International Students
5. New Programming planned for the Campus
6. Mental Health issues in the workplace and at post-secondary institutions

7. Applied Research projects and opportunities
8. Critical training needs for the community – ECE
9. New training ideas – electric cars, solar power
10. Tributes – Honorary Fellow nominations

The current membership includes eleven community members and two Okanagan College members. During the year one new member from the First Nations Friendship Centre joined the Committee bringing new perspectives and information to the Campus.

Central Okanagan *(Philip Ashman, Regional Dean)*

Meetings are held every two to three months during the academic year. Typically there are two meetings in the fall and two in the winter/spring. The most recent meeting was held on June 22, 2018. The next meeting is scheduled for the middle of October in which we will share and review the Annual OC progress Reports and Headcounts. In the Fall 2018, the format of the RAC meeting agendas was changed to focus on encouraging engagement and feedback on challenges and opportunities.

The 15 RAC members are community leaders with diverse backgrounds from Peachland, West Kelowna, Kelowna and Lake Country communities. Sharon Peterson, CEO of the YMCA, is now into her second year as Chair, and is supported by the vice chair, Corie Griffith, Director of the Central Okanagan Economic Development Commission. Membership remained stable in 2017/2018 with one new member, Anne Marie Visockas, Vice President, Health System Planning, Mental Health & Substance Use, and Residential Services at Interior Health.

Over the course of the past year the RAC has provided feedback and engagement on the Health Science Centre along with advice on programming, student services, and recruitment and retention at the College.

The RAC Goals for this upcoming year are:

1. Support and feedback on the Health Science Building and fundraising campaign
2. Recruitment of 2-3 RAC members (2 Kelowna, 1 other) from industry (normal membership number for the committee is 18)
3. Support and feedback on strategic plans around indigenization, internationalization and sustainability
4. Engagement and support of ongoing initiatives throughout Okanagan College
5. Maintenance of the important ambassadorial role the RAC plays in the community

South Okanagan–Similkameen *(Eric Corneau, Regional Dean)*

Meetings are held every two months and are scheduled for the third Wednesday of the month.

Membership includes 11 members plus three ex-officio members. This year the committee lost a member when Dr. Gerry Karr decided to commit his time to the Okanagan College Foundation. The RAC always has representation from the School District, City of Penticton Council and the Penticton Indian Band. The Okanagan College Students' Union also has representation. The chair of the committee is Walter Huebert, member at large from the public. We have also added a regular guest to our meetings from the Okanagan Correctional Centre.

Topics that were discussed this year included:

- Updates about the construction and programs being available at the childcare facility and the fundraising campaign for the Centre's construction
- Program initiatives and the increased presence of international students
- New Campus Manager and replacement strategy
- Development of the Outdoor Play design process in relation to the new daycare centre
- Updates about the construction of the new welding shop
- Presentation of the Unit Plan and capital project initiatives that were planned for the next year
- Work on the College's Indigenization and Internationalization plans

During the year members of the Advisory Committee volunteered their time to participate in the Holiday Lunch, Orientation Day, Experience OC, Taste of India, and It's-a-Wrap events.

Goals for next year have yet to be finalized but topics will include:

- 1) Development of student housing
- 2) New programming ideas
- 3) Engagement process for the development of the three-year unit plan for Penticton Campus
- 4) Library expansion project
- 5) Increasing community involvement and relevant activities on Campus



Submission of Information from Senior Staff to the Board of Governors

REPORT TITLE

Sexual Violence and Misconduct Policy – Annual Reporting

DATE

June 26, 2018

BACKGROUND INFORMATION

For example: • Purpose • History • Other relevant information

Bill 23 – The Sexual Violence and Misconduct Policy Act – requires that the President report to the Board annually on the implementation of the College’s Sexual Violence and Misconduct Policy.

The committee struck to develop the policy is still active in furthering the goals of sexual violence education and prevention and campus safety. This report provides an overview of that committee’s activities since the last report to the Okanagan College Board of Governors in June 2017 and it summarizes incident reporting under the policy from June 2017 to June 2018.

ACTION REQUIRED

For example: • For consultation • For information • For approval (including resolution; see language below)

None.

For information only.

STRATEGIC PLAN ¹ALIGNMENT

With which Key Directions is this topic aligned? (please choose all those that are applicable)

Key Directions:

- Support learner readiness and success
- Excelling in teaching, programming, and applied research
- Working with, and learning from, the Indigenous community
- Serving and engaging the community
- Focusing on organizational sustainability
- Not an initiative driven by the Strategic Plan but necessary for operational purposes

COMMENTS FROM THE PRESIDENT

None required

REPORT PREPARED AND SUPPORTED BY (include name and title)

Linda Heska, Director Human Resources
 James Coble, Director Student Services
 Donna Olson, Director Legal Affairs & Policy Development
 Charlotte Kushner, Vice President Students

¹ Strategic Plan can be found at: www.Okanagan.bc.ca/toward2020

This document is intended to be a cover sheet only (eg one page)



Report to the Okanagan College Board of Governors
Re: Implementation of Sexual Violence and Misconduct Policy

June 2018

Bill 23 – The Sexual Violence and Misconduct Policy Act – requires that the President report to the Board annually on the implementation of the College’s Sexual Violence Policy.

The *Sexual Violence and Misconduct Policy – Students and Employees* received final approval from the Board of Governors on June 28, 2016.

Training

Since the approval of the policy in June of 2016, a number of education, training and support initiatives continue to be offered:

- Bystander Intervention training
- Resistance Tactics workshops (Self Defense)
- Consent campaign (through Student Unions)
- A Poster campaign aimed at Bystander Intervention and Consent
- Development of partnerships between the campuses and local resources for victims of sexual assault

A page was developed on the Okanagan College website to provide information and identify resources for Getting Support, Giving Support, Bystander Intervention and Consent.

In April 2018, Okanagan College signed a Memorandum of Understanding with the Okanagan College Student Union Association (OCSU) and the Vernon Student Association Okanagan College (VSAOC) in which all parties agreed to collaborate to “increase the College students’ awareness and learning opportunities regarding sexual violence and consent in sexual relations.” The parties agreed to “collaborate to provide “consent” awareness and education.”

Okanagan College Human Resources Department is working on incorporating information on “How to Respond to Disclosures” into an online training product for employees.

Complaints

The Directors of Human Resources and Student Services have developed systems to track complaints and investigations under the policy.

The report to the Board of Governors in June 2017 indicated zero complaints reported through Human Resources under the Sexual Violence and Misconduct Policy and one complaint reported through Student Services under the policy. Between June and December 2017, a small number of additional complaints were reported and investigated. The updated 2017 and the January to June 2018 reporting numbers are provided below.

COMPLAINT REPORTED TO / INVESTIGATED BY:	2016	2017	2018 (to date)	2019
Human Resources	1	2	1	
Student Services	0	3	4	



Submission of Information from Senior Staff to the Board of Governors

REPORT TITLE

Regional Dean Report, North Okanagan Region

DATE

June 26, 2018

BACKGROUND INFORMATION

For example: • Purpose • History • Other relevant information

Regional Dean's report to the Board of Governors on the North Okanagan region.

Summary of significant events happening during the past year and initiatives for the upcoming year.

ACTION REQUIRED

For example: • For consultation • For information • For approval (including resolution; see language below)

None

For information only.

STRATEGIC PLAN ¹ALIGNMENT

With which Key Directions is this topic aligned?? (please choose all those that are applicable)

Key Directions:

- Support learner readiness and success
- Excelling in teaching, programming, and applied research
- Working with, and learning from, the Indigenous community
- Serving and engaging the community
- Focusing on organizational sustainability
- N/A - Not a Strategic Plan initiative

COMMENTS FROM THE PRESIDENT

None required

REPORT PREPARED AND SUPPORTED BY (include name and title)

Jane Lister, Regional Dean, North Okanagan

Charlotte Kushner, Vice President Students

¹ Strategic Plan can be found at: www.Okanagan.bc.ca/toward2020

**REPORT TO OKANAGAN COLLEGE BOARD OF GOVERNORS
Vernon Campus
2017-2018**

Submitted by: Jane Lister, Regional Dean

The following report outlines the key activities occurring at the Vernon Campus.

Supporting Learner Readiness and Success



During the past year the building of the Trades Training Centre has been the primary focus of the Campus. The building is almost complete with a predicted completion date of June 30, 2018.

This project has been very successful in terms of being “on-time” and on-budget. The building consists of three trade shops, a “flex” space for student gatherings, small tool workshops or reception area, washrooms, changing rooms, offices and a tool room.

Programming for the Trades building has been scheduled to commence on August 7th with a plumbing foundation program, followed by a Women in Trades program and a Youth at Risk program in the other two shops during the fall term. We are also proposing a Residential Insulation Technician program for an afternoon shift during the fall/winter in one of the shops. The fund raising campaign has reached approximately \$937,000 of a target of \$1,000,000.

With respect to other learning readiness initiatives on the Campus, we continue to offer the high schools a dual credit option for academic courses, assist students to identify pathways to careers through unique “packaging” of existing courses, and offer supplemental learning opportunities in identified math classes. There were continuous efforts to assist our international students with literacy workshops and tutoring.

Excelling in Teaching, Programming and Applied Research

During the past year the Campus focused on providing a program mix that effectively responds to the needs of our region's students, employers and communities. In addition to the academic, vocational and Trades programs offered each year, new program initiatives included:

- Introducing a Residential Insulation Program that is very well supported by industry
- Offering a pilot project for Coding Fundamentals
- Developing a Gateway to Tech for the SD22 students
- Offering an Aboriginal Support Worker Program that will be held this September in Vernon, and
- Expanding the Summer Camp programming this year based on enrollments

With respect to enrollments in Arts, Science and Business, the challenge for the Campus continues to be the declining number of high school graduates and our need to maintain or increase student numbers to ensure a vibrant learning environment. Last year we were unable to meet our target of a 5% increase in headcount; however, we did increase our billable credits by 3.5% which indicated that students were enrolling in more classes per student than the previous year.

This year we welcomed 42 international students to the Campus over the two terms. The Campus is very interested in accommodating more international students each year and is working closely with the portfolio deans, International Director and the Registrar to develop a strategy aimed in increasing international student enrollments.

Retention to second term and second year is also a challenge in our Arts and Science programming. In late 2016 a Retention Committee was formed to examine potential issues that prevented students from staying for the full two years. These professors engaged in student consultations over two years and found the following issues in Arts and Science:

Arts

- 94% of Arts students are very satisfied with their experiences at OC Vernon
- 65% of the Vernon Campus Arts student will not be returning the next year
- Lack of course options was a major concern for both those staying and those leaving
- Parents, family, friends and guidance counsellors are key sources of information about OC
- More than half of the returning Arts students have financial concerns related to their education

Science

- 100% of students were satisfied with their experience at Vernon OC, even those students who were not returning
- 52% of the Vernon Campus Science students will not be returning to this Campus the following year
- While cost of tuition remains a concern for students, the greater priority for those leaving is the limited selection of courses
- Parents and family are key sources of information about OC

The result of the work done by this committee is being reviewed and examined for potential recruitment strategies and communication with specific departments concerning course selection.

Work With, and Learning From, the Indigenous Community



K'NMALKA? SƏNQĀLTƏN

K'nmalka? Senqualten (Kalamalka Garden) is an indigenous garden created in 2017 through a unique collaboration between the Okanagan Indian Band (OKIB) Elders and community members, Okanagan College, and the Food Action Society of the North Okanagan (Food Action). The work in the Garden initially focused on construction of the garden beds and pathways and on the installation of the first plantings. Elders and family and indigenous students gathered medicinal and food plants from the traditional Okanagan lands and then transplanted them into the garden. During 2017 there were also a number of short workshops presented by OKIB members on medicinal plants and on the origins of the sweat lodge. A Self-Guided Tour brochure was developed so that others could understand and enjoy the garden.

For the 2018 season, Kalamalka Garden hopes to focus on further infrastructure development (irrigation, raised boxes, etc.) and school tours that will include story telling by OKIB members. Indigenous students have been hired for the summer to work in the garden and OKIB members are volunteering to assist with the tours.

In the past year we offered Okanagan Indian Band a cohort of the Stepping Forward program, which provides 12 students from the band with a host of professional certifications and critical employment skills.

Serving and Engaging the Community

The Vernon Campus staff continue to be involved with local groups and organizations in order to maintain relationships and gain knowledge on the labour market and community needs. We are involved in Workforce Development roundtables, economic development committees, social planning initiatives and other community consultations.

In 2017 the Campus worked on two research projects with community businesses/organizations resulting in two NSERC grants. An *Introduction to Research* session was held for the community which may result in future projects.

We continue to improve our rental facilities (café) with the addition of new doors/windows that provide for an unobstructed view of Kalamalka Lake. In 2017-2018 we had a very active year of rentals which results in more of the community coming to the Campus.

The English department organized the 2nd Spoke Fest event last summer at the Campus which showcased local writers; they will be offering this festival again in August 2018.

The Science in Society Speaker Series held four events during the year with much community attendance. In 2018 this initiative will be replaced with a new Vernon Campus Speakers Series that includes science, humanities and literature.

The Campus supports community initiatives such as the EnterPrize Challenge, 100 Women Who Care, Food Economy Forum, etc.

Focusing on Organizational Sustainability

Considerable investment in the building infrastructure of the Campus occurred over the past year including:

- Replacing the building envelope - stucco
- Repairing and structural aspect of the bridge and repaving the walkway
- Replacing the library flooring
- Replacing a main doorway to accommodate disability access
- Painting, flooring improvements and furnishing for E105, our corporate training room
- Replacement of lockers and flooring

The Garden project continues with the Food Action Society operating Patchwork Farms. While there has been much emphasis on the Indigenous Garden mentioned above, Patchworks Farms is operating its therapeutic programming in conjunction with different social agencies in Vernon. We have also rented part of the land to two young farmers who are operating a small farm called Open Farm and are growing flowers. This initiative is in place to offer young people an opportunity to try farming as a vocation.

2018-2019 - KEY ACTIVITIES

For the upcoming year, the Vernon Campus will be focusing on:

- Completing the Trades Building project – building and fund-raising
- Completing the bus loop project and opening the new plaza space to students
- Assisting with the development of a new business plan for the Indigenous Garden
- Commencing the planning for an outdoor deck/balcony
- Working on a plan for residences as directed by Facilities
- Continuing work on recruitment and retention issues
- Welcoming more international students to the Campus
- Working with Science, Technology and Health portfolio on a new Early Childhood Education delivery model for the community
- Implementing a Mental Health First Aid project
- Supporting more applied research projects.