

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, June 26, 2012, 12:30 p.m.
Room B103B, Kelowna Campus**

Approved September 25, 2012

Members Present: M. Conlin
C. Denesiuk
J. Hamilton (President)
R. Gee
D. Manning (teleconference)
S. Nahal
Y. Pinder
L. Rozniak
T. Styffe (Vice Chair)
L. Swite-Ghostkeeper

Regrets: B. Cooke
L. Kayfish
M. Marino
R. Saunders

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
C. Kushner

Directors: A. Coyle

Observers: T. Walters, OCFA

Regrets: C. McRobb, BCGEU Vocational
N. Ankerstein. Administrative Association
C. Athay, Student
N. Di Iuorio, Student
J. Haynes, Student

There being a quorum present, the Vice Chair called the meeting to order at 12:25 p.m.

1. APPROVAL OF AGENDA

Motion: C. Denesiuk/L. Swite-Ghostkeeper
"BE IT RESOLVED THAT the June 26, 2012, OC Board open session meeting agenda is approved".

MOTION CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: L. Rozniak/Y. Pinder

“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”

Items Approved:

“BE IT RESOLVED THAT the May 15, 2012, Open Session minutes were approved.”

MOTIONS CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATIONS AND DELEGATIONS

6. NEW BUSINESS/RESOLUTIONS

6.1 Accountability Plan (A. Coyle)

The template for this Plan comes from the Ministry. The draft submission is due on June 29th with the final being due on July 20th. It will be posted on the Okanagan College website as well as the Ministry site.

Institutional Research compiles this report from dozens of sources (regional and economic).

Motion: C. Denesiuk/Y. Pinder

“BE IT RESOLVED THAT the Board of Governors approve the Accountability Plan and Report 2011-2015 as presented”.

MOTION CARRIED

6.2 Education Council (R. Gee)

6.2.1 Program Proposals

Continuing Studies Programs

Motion: R. Gee/S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the deletions of the Continuing Studies programs: Aboriginal Health Worker; Computer Animation Certificate; Desktop Support Technician Certificate; Experiential Education Facilitator Certificate; Gerontology Certificate; Programmable Logic Controls Certificate; Steel Work Certificate; Banking Customer Service Certificate; Electronic Publishing Certificate; Entrepreneurial Skills Certificate;, Introductory Conveyancing and Litigation Certificate, and all their courses, as recommended by Education Council and presented here”.

MOTION CARRIED

English as a Second Language

Motion: R. Gee/S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the English as a Second Language Certificate, splitting into two levels, as recommended by Education Council and as presented here”.

Presently it is 6 levels, students enter in at various levels, most are going to level 4. The Certificate is being divided into 2 levels.

MOTION CARRIED

Leading in a Learner-Centred Organization and Service and Support in a Learner-Centred Organization

Motion: R. Gee/ S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposals for the new programs: Leading in a Learner-Centred Organization Certificate; and Service and Support in a Learner-Centred Organization Certificate, as recommended by Education Council and presented here”.

MOTION CARRIED

Bookkeeping Bridging Certificate

Motion: R. Gee/S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the program revision, Bookkeeping Bridging Certificate, as recommended by Education Council and presented here.

This is a minor revision.

MOTION CARRIED

Metal Fabricator (Fitter) Certificate

Motion: R. Gee/ S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the program revisions: Metal Fabricator (Fitter) Certificate; and Collision Repair Technician Certificate, as recommended by Education Council and presented here”.

MOTION CARRIED

Pharmacy Technician Certificate

Motion: R. Gee/ S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the program revision, Pharmacy Technician Certificate, as recommended by Education Council and presented here”.

MOTION CARRIED

Okanagan College to UBC Okanagan Civil Engineering Bridge

Okanagan College to UBC Okanagan Mechanical Engineering Bridge

Motion: R. Gee/S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposals for the new programs: Okanagan College to UBC Okanagan Civil Engineering Bridge; Okanagan College to UBC Okanagan Mechanical Engineering Bridge, as recommended by Education Council and presented here”.

MOTION CARRIED

Mechanical Engineering Technology Diploma

Motion: R. Gee/ S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the program revision, Mechanical Engineering Technology Diploma, as recommended by Education Council and presented here”.

As a result of the bridging to UBC Okanagan, a revision is required to the Diploma.

MOTION CARRIED

Administrative Assistant Certificates

Motion: R. Gee/ S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the program revisions: Administrative Assistant Certificate; Accounting Assistant Certificate; Office Assistant Certificate; Administrative Assistant Fundamentals Certificate; Legal Administrative Assistant – Litigation; Legal Administrative Assistant – Corporate/Conveyancing; as recommended by Education Council and presented here”.

The proposal is to include online courses in all the programs. In the past it was difficult to track online courses so the revision will make them official Okanagan College courses.

MOTION CARRIED

Business Studies Certificate – Human Resource Management
Business Administration Diploma – Human Resource Management Option
BBA – Human Resource Specialty

Motion: R. Gee/S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the program revisions: Business Studies Certificate – Human Resource Management; Business Administration Diploma – Human Resources Management Option, BBA – Human Resources Specialty, as recommended by Education Council and presented here”.

MOTION CARRIED

Bachelor of Business Administration Degree

Motion: R. Gee/S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the program revision, Bachelor of Business Administration Degree– Marketing Specialty, as recommended by Education Council and presented here”.

MOTION CARRIED

International Development Diploma

Motion: R. Gee/S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the proposal for the program revision, International Development Diploma, as recommended by Education Council and presented here”.

The language has been clarified.

MOTION CARRIED

Academic Schedules 2012/13

Motion: R. Gee/ S. Nahal

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2012/13 schedules, as recommended by Education Council and presented here”.

This revision incorporates the changes to Reading Break and the Family Day holiday.

MOTION CARRIED

6.3 Capital Plan Submission (B. Eby)

This submission has been sent to the Ministry in this new format. It was due June 15th. There have been no capital allocations from the Ministry in a couple of years.

Consultation will occur at the four campus this Fall and will continue throughout the year. The next version will be much broader.

Motion: C. Denesiuk/Y. Pinder

“BE IT RESOLVED THAT the Board of Governors of Okanagan College approve the revised Capital Plan Submission as presented”.

MOTION CARRIED

L. Swite-Ghostkeeper left at 12:55 p.m.

7 VERBAL REPORTS

7.1 Board Vice Chair Report (L. Kayfish)

The Vice Chair acknowledged that this was M. Conlin's last meeting.

He was thanked by the Board and the President for his invaluable contributions at the table and away from the table, and was presented with a gift.

M. Conlin commented on the value of the Board.

7.2 President's Report (J. Hamilton)

The President noted the achievements of former Mechanical Engineering student, Mischo Erban, who recently established a Guinness world record for downhill skateboarding.

Center of Excellence has received a number of awards recently. These include the International Architecture Awards' Green GOOD DESIGN award from the European Centre for Architecture Art Design and Urban Studies and the Chicago Athenaeum: Museum of Architecture and Design. As well the Centre has been acknowledged with two awards (one for energy and one for vision) from the Illuminating Engineering Society, plus a Canadian Green Building Award from Sustainable Architecture Building Magazine.

7.2.1 ACCC Video

7.3 Members' Report from ACCC

Okanagan College is hosting the Conference next year in Penticton.

D. Manning stated the most value was gained networking with the other delegates.

8. INFORMATION

9. TOPICS FOR NEXT MEETING

10. OTHER BUSINESS

11. FOR THE GOOD OF THE INSTITUTION

C. Denesiuk and S. Nahal were acknowledged for their participation at the Trades Commencement and Vernon Convocation ceremonies.

12. DATE OF NEXT MEETING September 25, 2012 Kelowna Campus

13. ADJOURNMENT

Motion to adjourn: S. Nahal/Y. Pinder

MOTION CARRIED

The meeting adjourned at 1:20 p.m.