

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, June 25, 2013; 10 a.m.
Room 104, Revelstoke Campus**

Approved September 24, 2013

Members Present: T. Styffe (Chair)
 B. Cooke
 C. Denesiuk (Vice Chair)
 J. Hamilton (President)
 R. Gee
 R. McGowan
 Y. Pinder
 L. Swite-Ghostkeeper
 L. Thurnheer

Regrets: L. Kayfish
 D. Manning
 S. Nahal
 L. Rozniak
 A. Coyle

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
 A. Hay
 C. Kushner

Regrets: N. Ankerstein, Administrative Association
 C. McRobb, BCGEU Vocational
 S. Josephson, OCFA
 T. Witowski, Student
 A. Hoenisch, Student
 T. Martens, Student

Guests: J. Barmby, J. Coble, M. Hooker, B. Moffat, L. Richards

There being a quorum present, the Chair called the meeting to order at 10 a.m.

1. APPROVAL OF AGENDA

Motion: L. Thurnheer/C. Denesiuk

“BE IT RESOLVED THAT the June 25, 2013, OC Board open session meeting agenda is approved”.

MOTION CARRIED AS AMENDED

Education Council requires that the Schedule for Adult Special Education be added to the submission for approval.

2. DECLARATION OF CONFLICT

No conflicts were declared.

3/4. CONSENT AGENDA

Motion: C. Denesiuk/R. Gee

“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”

Items Approved:

“BE IT RESOLVED THAT the May 14, 2103, Open Session minutes were approved.”

MOTION CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6 PRESENTATIONS AND DELEGATIONS

6.1 Regional Dean Report (J. Barmby)

Revelstoke has strong secondary and early learning programs.

Points noted include:

- Numbers to sustain programs in a small community are a challenge; partnership with the College is key.
- High school grad class is around 100 students;
- The first dual credit electrical program was conducted this year.

Update from the RAC, Shuswap:

- Objectives from a transportation study have been submitted to the RAC as lack of transportation is a barrier for students. The RAC is developing a regional transportation strategy;
- One of the goals of the RAC is to increase partner events between the high school and the College (through guest lectures, student leaders and ambassadors, dual credit courses).

Partnerships that have been developed are: BC Hydro (Electrical Apprenticeships); Interior Health (Health Care Attendant program); Thompson Rivers University (hoping to offer Adventure Tourism Program).

The Multicultural Café on the Salmon Arm Campus has been a huge success. The Regional Dean is looking for a contractor to take over providing the services as well as looking for alternate ways to keep it open (such as an operating grant).

6.2 Aboriginal Student Survey (C. Kushner/J. Coble)

This survey was first conducted in Fall 2008 and every year we have an increase in the number of respondents. It is done in the second semester, begins in January and ends in April; primarily done online.

Prevalent factors include:

- Lower household incomes;
- Child care needs;
- Students require financial assistance; and,
- Many are first generation students.

Each campus has a major event for aboriginal students (calendar was provided in the agenda).

The key to providing services to the students is the front line staff (resources have increased in recent years); they interact with the students daily.

There are no formal offerings to assist students transitioning from secondary to post secondary education; however, some foundational programs are offered in the community (continuing studies programs; Gateway to Trades; and Residential Construction).

7. NEW BUSINESS/RESOLUTIONS

7.1 Accountability Report and Plan (C. Kushner for A. Coyle)

This Report is submitted to the Government as per the Government Letter of Expectation. The Board is asked to provide feedback to A. Coyle prior to its submission.

Feedback is received from the Government once it has been reviewed.

Motion: B. McGowan/C. Denesiuk

“BE IT RESOLVED THAT the Board of Governors approve the Accountability Plan and Report 2012-13 to 2015-16 as presented”.

MOTION CARRIED

7.2 Education Council (R. Gee)

7.2.1 Program Approvals

An additional motion with regard to the Adult Special Education Schedule is required for approval.

- a) Learner Centred Instructor Certificate

Motion: R. Gee/ L. Thurnheer

“BE IT RESOLVED THAT the Board approve the revisions to the Learner Centred Instructor Certificate as recommended by Education Council as presented”

MOTION CARRIED

- b) Network and Telecommunications

Motion: R. Gee/ L. Swite-Ghostkeeper

“BE IT RESOLVED THAT the Board approve the revisions to the Network and Telecommunications Engineering Technology Diploma as recommended by Education Council as presented”

MOTION CARRIED

- c) Diploma in Criminal Justice

Motion: R. Gee/C. Denesiuk

“BE IT RESOLVED THAT the Board approve the revisions to the Diploma in Criminal and Social Justice as recommended by Education Council as presented”

Offered in Penticton and other campuses, they introduced a new course. This will make it available at more campuses.

MOTION CARRIED

- d) English For Academic Purposes Certificate

Motion: R. Gee/C. Denesiuk

“BE IT RESOLVED THAT the Board approve the revisions to English for Academic Purposes (EAP) Certificate as recommended by Education Council as presented”

MOTION CARRIED

- e) English as a Second Language Certificate

Motion: R. Gee/Y. Pinder

“BE IT RESOLVED THAT the Board approve the revisions to the English as Second Language (ESL) Certificate as recommended by Education Council as presented”

This revision clarifies the mix of courses.

MOTION CARRIED

- f) English for Specific Purposes Certificate

Motion: R. Gee/Y. Pinder

“BE IT RESOLVED THAT the Board approve the new program, English for Specific Purposes (ESP) Certificate as recommended by Education Council as presented”

This is a minimum of 10 hours.

MOTION CARRIED

1 Opposed

- g) Adult Special Education Schedule

Motion: R. Gee/C. Denesiuk

“BE IT RESOLVED THAT the Board approve the revised Adult Special Education Schedule as recommended by Education Council and as presented”

Different school districts have different breaks for spring break. This revision standardizes the time and length of the break.

A copy of the schedule will be sent to Board members.

MOTION CARRIED

7.2.2 Memoranda of Understanding

- a) MOU - Canadian College of English Language

Motion: R. Gee/L. Swite-Ghostkeeper

“BE IT RESOLVED THAT the Board approve the Memorandum of Understanding Between Okanagan College and the Canadian College of English Language as recommended by Education Council as presented”

This is a pathway agreement with the English Language School in Vancouver. The School is accredited by Language Canada, and accredited by English Quality Assurance (EQA). Consultation has occurred with the Faculty of Arts and Foundational Programs,

MOTION CARRIED

- b) MOU – School District 22

Motion: R. Gee/Y. Pinder

“BE IT RESOLVED THAT the Board approve the Memorandum of Understanding Between Okanagan College and School District #22 as recommended by Education Council as presented”

This agreement promotes working with the School District and providing opportunities for international students in the high schools; a recruiter visits the schools once a week. Vernon has 400 international students in the District.

MOTION CARRIED

c) MOU- School District 67

Motion: R. Gee/Y. Pinder

“BE IT RESOLVED THAT the Board approve the Memorandum of Understanding Between Okanagan College and School District #67 as recommended by Education Council as presented”

This agreement is similar to the agreement with School District 22.

MOTION CARRIED

8 VERBAL REPORTS

8.1 Board Chair Report

In the past month, the Chair attended a few Foundation meetings. Jim Henderson retired, and Alf Kempt is the new Chair. The VP, Finance reviewed the Foundation audit.

The OC Board Committee Chairs met to discuss the upcoming Board vacancies and other items; it is expected these types of meetings will be scheduled more often.

The Chair thanked C. Denesiuk and S. Nahal for attending convocation ceremonies. He also acknowledged the many volunteers that contributed to making the ACCC successful.

In the near future, the Board Chair will be meeting with MPs and MLAs to keep them up to date on the College.

8.2 President’s Report (J. Hamilton)

ACCC achieved our goal and highlighted the institution and the region the College serves. The survey results have been received and the only suggestions for improvement are in areas that ACCC has control over.

The President attended a BCCIE AGM this past weekend, he was re-elected as the Chair of this group. He stated that there is a lot of work to be done on the international front.

8.3 Chair, Governance Committee (Y. Pinder)

8.3.1 Report from Association of Governing Boards (AGB)

The Chair of Governance attended the National Conference of Trusteeship with AGB in April in San Francisco. She stated this was a very valuable conference and shared highlights from the conference. Her notes will be posted on My Okanagan under Training and Resources.

8.4 ACCC Report

Z. Webster’s report was included in the agenda package.

9. INFORMATION

10. TOPICS FOR NEXT MEETING

¹ 2013 April Summary of NCT Y Pinder

11. OTHER BUSINESS

12. FOR THE GOOD OF THE INSTITUTION

Upcoming events were highlighted.

13. DATE OF NEXT MEETING September 24, 2013, Kelowna Campus

14. ADJOURNMENT

Motion to adjourn: B. McGowan/C. Denesiuk

MOTION CARRIED

The meeting adjourned at 12:00 p.m.