

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, June 24, 2008 1:30 p.m.
S103B, Kelowna Campus**

Approved September 30, 2008

Members Present: J. Shaw, J. Hamilton
J. Lister
L. Kayfish
P. Johnson
B. Hughes
A. March
M. Conlin
A. Langley
E. Brighthouse- Warren
R. Gee

Regrets: B. Cooke

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
S. Koehle

Director: A. Coyle

Regrets: C. McRobb, BCGEU Vocational Instructor
P. Murray, OC Faculty Association
G. Born, BCGEU Support Staff
Kalamalka Student Association
J. Yacheson, Administrators Association
S. Rossouw, Student
A. Nelson, Student
A. Bates, Student

Guests: R. Winslade, J. Coble

There being a quorum present, J. Shaw called the meeting to order at 1:45 p.m.

1. APPROVAL OF AGENDA

Motion: J. Lister/ L. Kayfish

“BE IT RESOLVED THAT the June 24, 2008, OC Board open session meeting agenda is approved”

CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: B. Hughes/N. Brighthouse Warren

“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.

CARRIED

Items approved:

“BE IT RESOLVED THAT the following policies be rescinded as recommended by the Governance Committee:

Signing Authority – Fee for Contracts Policy

Signing Authority – Research Training Policy

Signing Authority – Student Emergency Fund Policy

Signing Authority – Operating Capital Expenditures Policy

Signing Authority – Contracts, Agreements – General Policy

Signing Authority – Facility Leasing and Rentals Policy

Signing Authority – Signing Receipts for Charitable Policy”.

“BE IT RESOLVED THAT the Scholarly Integrity Policy be approved as recommended by the Governance Committee”.

“BE IT RESOLVED THAT the Scholarly Misconduct Policy be approved as recommended by the Governance Committee”.

“BE IT RESOLVED that the Board approve the revisions to the Bookkeeping Bridging Certificate Program as recommended by Education Council”.

“BE IT RESOLVED that the Board approve the revision to the Accounting Assistant Certificate Program as recommended by Education Council”.

“BE IT RESOLVED that the Board approve the revisions to the Applied Business Technology Certificate Program as recommended by Education Council”.

“BE IT RESOLVED that the Board approve the revision to the Business Studies Certificate – Hospitality and Tourism Management Program as recommended by Education Council”.

“BE IT RESOLVED that the Board approve the revision to the Business Administration Diploma – Hospitality and Management Specialty as recommended by Education Council”.

“BE IT RESOLVED that the Board approve the revisions to the Bachelor of Business Administration – Specialties, as recommended by Education Council”.

“BE IT RESOLVED that the Board approve the new certificate, Basic Skills Certificate A, Basic Skills Certificate B, and Advanced Skills Certificate as recommended by Education Council”.

“BE IT RESOLVED that the Board approve the revisions to the PACE (Preparing for Access to Careers and Education) Program as recommended by Education Council”.

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATIONS/DELEGATIONS

5.1 Aboriginal Initiatives Progress Report (J. Hamilton)

J. Coble highlighted significant achievements and challenges since last presentation to the Board.

Significant improvements include:

- Positions have been dedicated to the aboriginal services division;
- Funding for new aboriginal centre in Salmon Arm was received;
- Developing more promotional material to get the Okanagan College brand out there;
- Developing programming for aboriginal students.

Challenges

- There is never enough money to do everything;
- Hoping to look at tracking aboriginal students better this year (how many, how many progress from one year to the next, survey them about College services)

Comments in regard to questions raised included:

J. Coble has met with the Registrar to develop a method to encourage students to declare their status. The College is becoming known as being approachable as more services are offered and as recruitment efforts increase.

The President recognized the work that R. Winslade and J. Coble have done on this initiative for Okanagan College.

R. Winslade and J. Coble left the meeting at 2:15 p.m.

The Chair asked S. Koehle to follow up on:

Of the \$13, 000 for aboriginal bursaries, how much is subscribed;

Is the College funding a fourth peer counselors;

With the barriers to nursing having been completed, are there any action items out of this report.

5.2 Campus Planning Committee (M. Conlin)

a) Carbon Neutral Planning (B. Eby)

Powerpoint presentation by B Eby

Questions and comments included: carpooling to Penticton for the Board meeting in September; the College should explore program opportunities with regard to sustainability; and, are there resources identified for sustainability.

6. NEW BUSINESS/RESOLUTIONS

6.1 Finance and Audit Committee (B. Cooke)

a) Tuition Bylaw Adjustment

This adjustment brings the tuition in line with the intent of the original approval that occurred in March 2008.

Motion: J. Lister/A. march

“BE IT RESOLVED THAT the Board of Governors approve the amendments to the Tuition Bylaws as presented”.

CARRIED

b) Revised Investment Policy

The Policies for the Foundation and Okanagan College are now in alignment.

The key changes were in area of control and involvement of the Board in playing a part in the investments. There were inconsistencies in the area of risk; the policy has now been streamlined and is more straight forward.

Motion: N. Brighthouse warren/B. Hughes

“BE IT RESOLVED THAT the Board of Governors approve revised Investment Policy as recommended by the Finance and Audit Committee”.

CARRIED

7. INFORMATION ITEMS

7.1 Board Member Self Evaluation

The electronic form will be emailed to each board member.

7.2 Board Chair Job Description

This will be added to the Board manual.

8. TOPICS FOR NEXT MEETING

The Board requested an update of new applied degree programs that could be offered at Okanagan College.

9. OTHER BUSINESS

L. Kayfish gave a report the ACCC Conference.

10. DATE OF NEXT MEETING

September 30, 2008, Penticton Campus

11. ADJOURNMENT

The meeting adjourned at 3:00 p.m.