

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, January 27, 2009 12:30 p.m.
S103B, Kelowna Campus**

Approved March 31, 2009

Members Present: M. Conlin
B. Cooke
R. Gee
J. Hamilton (President)
P. Johnson
L. Kayfish
J. Manning
Y. Pinder
J. Shaw (Chair)
L. Swite
Z. Zhou

Regrets: B. Hughes
J. Lister
A. March

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
S. Koehle

Director: A. Coyle

Observers: C. McRobb, BCGEU Vocational Instructor
P. Murray, OC Faculty Association
J. Muskens, Administrators Association

Regrets: P. Bourbeau, Student
M. Ouellet, Student
C. Rines, Student

Guests: S. Connor, J. Smith (Capital News); R. Seymour (Daily Courier);
CHBC; Students

There being a quorum present, the VP, Finance and Administration called the meeting to order at 12:40 p.m.

1. APPROVAL OF AGENDA

A Budget Update was added; and the agenda was re-ordered to accommodate the student presentation.

Motion; B. Cooke/Y. Pinder

"BE IT RESOLVED THAT the January 27, 2009, OC Board open session meeting agenda is approved"

CARRIED AS AMENDED

2. MEMBERS CODE OF CONDUCT SIGNING

Members read and signed the Code of Conduct and returned it to L. Le Gallee for filing. Those members who are absent will sign prior to the next Board meeting.

3. ELECTION OF CHAIR AND VICE CHAIR (B. Eby)

B. Eby called for nominations to the position of Chair. B. Cooke nominated J. Shaw; she accepted the nomination. Second call; no nominations. Third call, no nominations. J. Shaw was declared Chair for the term January 27, 2009 to January 26, 2010.

B. Eby called for nominations to the position of Vice Chair. B. Cooke nominated L. Kayfish; he accepted the nomination. Second call; no nominations. Third call, no nominations. L. Kayfish was declared Vice Chair for the term January 27, 2009 to January 26, 2010.

J. Shaw assumed the Chair.

4. APPOINTMENT OF BOARD OBSERVERS

Motion: M. Conlin/B. Cooke

“BE IT RESOLVED that the following people be appointed as Board Observers for the term January 27, 2009 to December 31, 2009:

***Cam McRobb, representing the BCGEU Vocational Instructors;
Peter Murray, representing the Okanagan College Faculty Association;
Jane Muskens, representing the Okanagan College Administrators”.***

CARRIED

No name was put forward for support staff representative.

5. BUDGET UPDATE (B. Eby)

B. Cooke highlighted the constraints and challenges being faced by the institution. All sources of funding are being considered (tuition is just one of them). A recommendation was made in the Fall that on an annual basis the college take an inflationary tuition increase; the decision on this has been suspended until consultation can occur with the students. Further discussion will take place in the coming months.

B. Eby highlighted that upon initial review of the budget there is a \$2.2 million shortfall; budget and unit managers are looking at their budgets to find efficiencies. This has enabled them to bring the shortfall down by \$1.2 million. Further efficiencies are being sought.

6. PRESENTATIONS/DELEGATIONS

6. Presentations/Delegations

6.1 Tuition Presentations

6.1.1 Kalamalka Campus Students’ Association – due to scheduling conflict the Association was unable to attend, and submitted a letter for consideration.

The Chair noted that the decision on tuition would be made at the March meeting; hopefully the funding information will be received from the government prior to the March 31st meeting.

6.1.2 OC Student Union (Andrew Nelson (Chair OCSU), Marie Ouellet (External Coordinator), Klara Gabanowicz (Financial Coordinator) and Sean Rossouw (Federation Representative))

Presentation.

Z. Zhou left at 1:05 p.m.

Questions:

Points raised in response to the student presentation included:

- Members asked for a copy of the presentation, they were interested in the student survey statistics;
- Members asked the students to provide suggestions that would be in the best interest of the college that would alleviate the need for a raise in tuition;
- The classification of “rural college” was clarified.

The students were encouraged by the President to continue this dialogue. They were asked to submit comments and suggestions to the VP, Finance prior to February 17th.

Media left the meeting at 1:25 p.m.

7. DECLARATION OF CONFLICT

No conflicts were declared.

8. CONSENT AGENDA

The Education Council items (6.3.1 and 6.3.1.1) were removed from the Consent agenda.

Motion: P. Johnson/L. Swite

“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.

CARRIED AS AMENDED

Items approved:

The minutes were approved.

9. BUSINESS ARISING FROM THE MINUTES

9.1 2009 Board Meeting Schedule

A revised meeting schedule was distributed at the table. The following changes were noted:

- April retreat will be in Salmon Arm;
- May meeting will be May 19th (committee May 5th) due to the government moving deadlines up by 1 week; June will move to June 23rd (committees June 9th) due to the July 1st holiday – location change to Central Okanagan.

Motion: L. Kayfish/L. Swite

“BE IT RESOLVED that the Board approve Meeting Schedule for 2009 as presented”.

CARRIED AS REVISED

10. NEW BUSINESS/RESOLUTIONS

10.1 Education Council (R. Gee)

The following concerns were raised:

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- How to ensure there are sufficient work placements for those students in the IP Refresher programs;
 - Are the number of graduates from Okanagan College that which is expected and how are they tracked;
 - Length of teaching schedule and why do classes start before Labour Day in 2009.

Motion: R. Gee/L. Kayfish

BE IT RESOLVED THAT the Board approve the revision to the Steel Fabricator program, as recommended by Education Council and as presented herein

“BE IT RESOLVED THAT the Board approve the revision to the Sterile Processing Distribution program, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the revision to the Pharmacy Technician Certificate program, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the new program, Staffing Services Clerk, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the deletion of the following programs: Computer Numeric Control Woodworking Certificate; Hairstylist Certificate; Horticulture Pre-Apprentice Certificate; Welder/Fitter Certificate, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the revision to the Bridging Programs in the Bachelor of Business Administration – Associate Degree of Arts program, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the revision to the Business Administration Certificate program, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the new program, Commercial Transport Vehicle Mechanic Interprovincial Refresher Certificate, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the new program, Construction Electrician Interprovincial Refresher Certificate, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the new program, Welding Interprovincial Refresher Certificate, as recommended by Education Council and as presented herein”

“BE IT RESOLVED THAT the Board approve the deletion of the following program: Recreation Vehicle and Marine Partsperson, as recommended by Education Council and as presented herein”

“BE IT RESOLVED that the Board approve the 2009-2010 Academic Schedule as recommended by Education Council.”

CARRIED

Students left at 1:55 p.m.

11. VERBAL REPORTS

11.1 Board Chair Report (J. Shaw)

L. Le Gallee will circulate the schedule for upcoming Council meetings at which Okanagan College is giving presentations; the Board Chair requested members let the Board office know which meetings they can attend.

11.2 President's Report (J. Hamilton)

J. Hamilton recognized Z. Zhou's contribution to making the Chinese New Year celebrations a great success.

12. INFORMATION ITEMS

12.1 Regional Advisory Committee Update (A. Hay)

Regional deans feel these Committees are working well and are valuable to Okanagan College; Board members were encouraged to attend whenever possible.

13. TOPICS FOR NEXT MEETING

14. OTHER BUSINESS

15. DATE OF NEXT MEETING

March 31, 2009, Kelowna Campus

16. ADJOURNMENT

The meeting adjourned at 2:00 p.m.