

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, January 25, 2011, 12:00 p.m.
Room S103B, Kelowna Campus**

Approved March 29, 2011

Members Present: P. Bourbeau
M. Conlin
B. Cooke
J. Hamilton (President)
J. Gabanowicz
R. Gee
L. Kayfish (Chair)
D. Manning
Y. Pinder
L. Rozniak
T. Styffe
L. Swite-Ghostkeeper

Regrets: B. Hughes
S. Nahal

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
S. Koehle

Directors: A. Coyle

Observers: C. Athay, Student
L. Graham, Admin. Association
C. Nelmes, Student
T. Walters, OCFA

Regrets: C. McRobb, BCGEU Vocational
C. Athay, Student, Salmon Arm
J. Haynes, Student, Kelowna

Guests: R. Huxtable, Y. Moritz

There being a quorum present, the Chair called the meeting to order at 1:05 p.m.

1. APPROVAL OF AGENDA

Motion: J. Gabanowicz/B. Cooke

“BE IT RESOLVED THAT the January 25, 2011, OC Board open session meeting agenda is approved”.

The Diploma in Journalism Studies was removed from the Education Council submission, as it was previously approved.

MOTION CARRIED AS AMENDED

2. OATH OF NEW MEMBER

Attendees were informed that J. Gabanowicz read his Oath at the In Camera meeting.

3. SIGNING OF CODE OF CONDUCT FOR ALL MEMBERS

Members signed the Code and returned it to the Assistant to the Board.

4. ELECTION OF CHAIR and VICE-CHAIR (B. Eby)

The VP, Finance called for nominations to the position of Chair. M. Conlin nominated L. Kayfish; he accepted the nomination. Second call; no nominations. Third call, no nominations. L. Kayfish was declared Chair for the term January 25, 2011 to January 25, 2012.

The VP, Finance called for nominations to the position of Vice Chair. B. Cooke nominated T. Styffe; he accepted. Second call; M. Conlin nominated Y. Pinder; she declined. Third call, no nominations. T. Styffe was declared Vice Chair for the term January 25, 2011 to January 25, 2012

L. Kayfish assumed the Chair

5. DECLARATION OF CONFLICT

No conflicts were declared.

6. CONSENT AGENDA

Motion: P. Bourbeau/Y. Pinder

“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”

Changes to the minutes were received prior to the meeting.

MOTION CARRIED AS AMENDED

Items Approved:

“BE IT RESOLVED THAT the November 30, 2010, Open Session minutes are approved as amended.”

7. BUSINESS ARISING FROM THE MINUTES

8. PRESENTATIONS/DELEGATIONS

9. NEW BUSINESS/RESOLUTIONS

9.1 Education Council (R. Gee)

9.1.1 English as a Second Language Program Schedule

Education Council continues to review proposals, they see about 200/year;

Motion: R. Gee/J. Gabanowicz

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Winter 2011, Spring 2011, and Summer 2011 ESL schedules, as recommended by Education Council and as presented here”

MOTION CARRIED

9.1.2 Program Approvals

Motion; R. Gee/L. Swite-Ghostkeeper

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Carpentry Program, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Residential Construction Program, as recommended by Education Council and as presented here”.

These programs currently have three Ministry and two college exams; the change is to only have the Ministry exams. This change has been implemented by ITA.

Certification will remain the same.

MOTION CARRIED

Motion: R. Gee/D. Manning

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revisions to CDA 203 and CDA 303, as recommended by Education Council and as presented here”.

The practicum hours for these two course are being changed; this change affects tuition therefore Board approval is required.

MOTION CARRIED

Motion: R. Gee/P. Bourbeau

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Okanagan College Electronic Engineering Technology Bridge to UBC Okanagan Electrical Engineering, as recommended by Education Council and as presented here”.

MOTION CARRIED

Motion: R. Gee/ P. Bourbeau

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new course, NTEN 207, and consequent revisions to the Network and Telecommunications Engineering Technology Diploma, as recommended by Education Council and as presented here”.

This revision results in a change in the tuition for this program therefore Board approval is required.

MOTION CARRIED

Motion: R. Gee/ D. Manning

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Block Transfer and Admission Agreement with UBCO (BSN), as recommended by Education Council and as presented here”.

The following points were raised:

- It was clarified that tuition will stay the same. Okanagan College would keep the tuition as low as possible, although subject to the same requirements as UBCO (tuition would have to be at least the same level as UBCO). The Board has not set the tuition for this program yet;
- This program is taken in a block so not all the courses transfer to other programs (such as the LPN or other BSN program). The curriculum at UBCO is different than the curriculum at UBCV;
- Students do not receive certification after the first two years as this is a degree program and the full four years are required to be a registered nurse;
- There will be 24 seats at Okanagan College for this program; for years three and four UBCO can take 64 per year. 24 seats at UBCO are guaranteed as long as students do not enter out of sequence;
- Block transfer agreements are common among colleges, however, specific tuition agreements may vary;
- This will be offered once the Ministry has confirmed whether they will fund it.

MOTION CARRIED

9.2 Signing Authority Policy

Changes to the policy were noted in bold. Schedule C defines the authorities.

Motion: B. Cooke/T. Styffe

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revised Signing Authority Policy as presented”.

A question was raised with regard to the “uncertain and potentially significant liability” referenced in 5.1 (ii). In reply, the College Executive would determine if this liability exists.

MOTION CARRIED

10. VERBAL REPORTS

10.1 Board Chair Report (L. Kayfish)

The Chair thanked Y. Pinder for serving as Vice Chair this past year.

10.2 President’s Report (J. Hamilton)

Written report was provided.

The only addition to his report, was to note that the January stable enrolment report is very positive. There has been a 12% increase in credits; 9.6% increase in overall registrations; 7.3% increase in headcount, and 6.7% increase in billing credits.

This is quite significant; it speaks well of the College’s recruiting staff proving Okanagan College is a post secondary institution of choice.

As noted in the written report, the President joined five business students at Queen’s University for the Intercollegiate Business Competition. The caliber of students at the competition was impressive. Okanagan College presented two teams, one of which defeated the most prestigious institution in the country.

11. INFORMATION ITEMS

12. TOPICS FOR NEXT MEETING

13. OTHER BUSINESS

14. FOR THE GOOD OF THE INSTITUTION

Topics for future discussion are:

- Alumni Affairs (highlight accomplishments, what does alumni mean to the current student body);
- How is “transforming lives” measured? Are students meeting their educational goals? Does staff think the College is transforming lives (are they achieving their goals)?
- How will the Downtown College campus in Salmon Arm affect the College?
- Board members would like more information about the Connections Workshops.

15. DATE OF NEXT MEETING

March 29, 2011, Kelowna Campus

16. ADJOURNMENT

The meeting adjourned at 2:00 p.m.