

**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session**

**Tuesday, January 24, 2012; 9:15 a.m.  
Room S103B, Kelowna Campus**

**Approved March 27, 2012**

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Members Present:           B. Cooke  
                                  J. Hamilton (President)  
                                  R. Gee  
                                  L. Kayfish (Chair)  
                                  D. Manning  
                                  M. Marino  
                                  S. Nahal (12:15 p.m.by teleconference)  
                                  Y. Pinder  
                                  R. Saunders  
                                  T. Styffe  
                                  L. Swite-Ghostkeeper

Regrets:                    M. Conlin  
                                  L. Rozniak  
                                  C. Kushner

Board Secretary:         L. Le Gallee

Vice Presidents:         B. Eby  
                                  A. Hay

Directors:                 A. Coyle

Observers:                T. Walters, OCFA  
                                  N. Ankerstein, Admin. Association

Regrets:                    C. McRobb, BCGEU Vocational  
                                  C. Athay, Student  
                                  N. Di Iuorio, Student  
                                  J. Haynes, Student

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There being a quorum present, the Chair called the meeting to order at 9 a.m.

**1.       ELECTION OF CHAIR AND VICE CHAIR (B. Eby)**

The VP, Finance called for nominations to the position of Chair. L. Swite Ghostkeeper nominated L. Kayfish; he accepted the nomination. Second call; no nominations. Third call, no nominations. L. Kayfish was declared Chair for the term January 24, 2012 to January 22, 2013.

The VP, Finance called for nominations to the position of Vice Chair. D. Manning nominated T. Styffe; he accepted. Second call; no nominations. Third call, no nominations. T. Styffe was declared Vice Chair for the term January 24, 2012 to January 22, 2013

L. Kayfish assumed the Chair

The meeting was adjourned at 9:05 a.m.

The meeting was reconvened at 12:10 p.m.

**2. APPROVAL OF AGENDA**

**Motion:** Y. Pinder/R. Saunders

***“BE IT RESOLVED THAT the January 24, 2012, OC Board open session meeting agenda is approved”.***

The 2012 Board meeting schedule was added to the agenda.

**MOTION CARRIED AS AMENDED**

**3. SIGNING OF CODE OF CONDUCT BY ALL MEMBERS** – these were returned to L. Le Gallee for filing.

**4. DECLARATION OF CONFLICT**

No conflicts were declared.

**5. CONSENT AGENDA**

**Motion:** T. Styffe/B. Cooke

***“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”***

**Items Approved:**

***“BE IT RESOLVED THAT the November 29, 2011 Open Session minutes were approved.”***

**MOTION CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

**12. OTHER BUSINESS**

**12.1 Board schedule – April Retreat (Y. Pinder)**

Consultation has occurred with Board members via email to cancel the April Board retreat for the following reasons: the Retreat is scheduled for a time between the budget and the audit, cancelling the retreat would lessen work for administration; would reduce Board travel; meetings have been concluding earlier in the day and this would allow items to be added to the existing agendas to make better use of time.

Currently there are 6 business meetings/year, the Board must meet a minimum of 4. The schedule for next year may include an April retreat if it is warranted.

**Motion:** Y. Pinder/B. Cooke

***“BE IT RESOLVED THAT the Okanagan College Board of Governors Meeting Schedule for 2012 be revised as presented”***

**MOTION CARRIED**

L. Le Gallee will post the revised meeting schedule.

**8.2.1 Governance Committee (Y. Pinder)**

**8.2.1 Board Goals**

S. Nahal joined at 12:15 p.m. by teleconference.

These goals focus on governance and development

The Governance Committee will develop a list in relation to Goal #2.

**Motion:** T. Styffe/ R. Saunders

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Board Goals for 2012/13 as presented”.***

**MOTION CARRIED**

**10. INFORMATION ITEMS**

**10.1 Draft Community Report (A. Coyle)**

Members were directed to send their comments and questions to A. Coyle, the final report will go to press in 10 days.

**7. PRESENTATIONS/DELEGATIONS**

**9 VERBAL REPORTS**

**9.1 Board Chair Report (L. Kayfish)**

*B. Cooke left the meeting at 12:25 p.m.*

A task group is meeting after the Board meeting to review the Key Performance Indicators with S. Koehle. It is expected a report will be forwarded to the Board in March.

**9.2 President’s Report (J. Hamilton)**

*R. Gee arrived at 12:30 p.m.*

The President recognized the recent success of the business students at the Inter-Collegiate Business Competition.

M. Marino added that the teams were strong and it was a good competition.

The President informed the Board that he recently took on the role of chairing the BC Council for International Education.

**8. NEW BUSINESS/RESOLUTIONS**

**8.1 Education Council (R. Gee)**

**8.1.1 Program Approvals**

**Motions:** R. Gee/T. Styffe

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Environmental Studies Diploma, as recommended by Education Council and as presented here”.***

A question regarding INDG 100 and ABST 100 was raised with regard to transferability. After the meeting R. Gee informed the Board member that yes, the course content is the same and it does transfer to UBC OC and UBC V.

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Civil Engineering Technology Diploma, as recommended by Education Council and as presented here”.***

Physics was recommended but is now required.

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Education Assistant Certificate, as recommended by Education Council and as presented here”.***

A question was raised with regard to why the requirements are now easier. R. Gee replied that the requirements have now been revised to meet the needs of the program.

**MOTIONS CARRIED**

**Motion:** R. Gee/D. Manning

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Practical Nursing Diploma as recommended by Education Council and as presented here”.***

This is a Certificate that is being expanded to a two year Diploma.

**MOTION CARRIED**

**Motion:** R. Gee/Y. Pinder

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Bachelor of Science in Nursing, Years 1 and 2, as recommended by Education Council and as presented here”***

**MOTION CARRIED**

#### **8.1.2 Vocational Schedule 2012/13**

**Motion:** R. Gee/S. Nahal

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Vocational Academic Schedules for 2012/2013, as recommended by Education Council and as presented here”.***

Each program has been converted to a consistent format.

**MOTION CARRIED**

#### **8.1.3 Policies – Criminal Record Check**

**Motion:** R. Gee/M. Marion

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve Criminal Record Check Policy as presented”.***

The Criminal Records Check will now be conducted by the Solicitor General instead of the RCMP.

Programs which require students to obtain a CRC are typically health programs (children or vulnerable adults).

**MOTION CARRIED**

#### **11. TOPICS FOR NEXT MEETING**

#### **12. OTHER BUSINESS**

#### **13. FOR THE GOOD OF THE INSTITUTION**

#### **14. DATE OF NEXT MEETING**

January 24, 2012, 2012 Kelowna Campus

#### **15. ADJOURNMENT**

The meeting adjourned at 12:45 p.m.