

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, May 23, 2006, 11:00 a.m.
Waterfront #3, Manteo Resort, Kelowna**

Approved June 26, 2006

Members Present:	N. Embree, J. Hamilton J. Shaw B. Hughes J. Lister J. Perrino A. Tozer T. Tischik N. Brighthouse Warren M. Conlin A. March A. Cossentine
Absent:	P. Johnson D. Forbes
Board Secretary:	L. Le Gallee
Vice Presidents:	K. Burt A. Hay S. Koehle
Directors:	A. Coyle
Official Observers:	C. McRobb, BCGEU Vocational Instructor G. Fjetland, BCGEU Support Staff
Absent:	J. Pugsley, OC Faculty Association J. Yacheson, Administrators Association Kalamalka Student Association OCSU
Guests:	T. Roemer

There being a quorum present, the Chair called the meeting to order at 11:42 a.m.

1. APPROVAL OF AGENDA

The Institutional Service Plan was added as item 6.5.

Motion: A. March/J. Lister

“BE IT RESOLVED THAT the May 23, 2006, OC Board open session meeting agenda is approved as amended”

CARRIED

2. APPROVAL OF MINUTES - April 25, 2006

Motion: B. Hughes/A.Tozer

“BE IT RESOLVED THAT the April 25, 2006, open minutes are approved as amended.”

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

4. PRESENTATIONS/DELEGATIONS

4.1 Technologies (T. Roemer)

Presentation – What is a Technologist?

Additional points covered included how Technologies is working with the students in the schools to encourage more math and science skills; discussion relating to bridging from the Diploma to the Degree at Camosun (then to UBC and UVIc); this area is looking at encouraging employers to sponsor seats in programs thus aiding students in having employment in the field as well as getting them interested in the program; working with outside agencies (Forest Renewal BC, HRDC, Worksafe BC) to attract mature students (the average student in the program is 23-24 years old).

5. REPORTS

5.1 Chair Report (N. Embree)

The Chair attended the opening of Kettle Valley Home for Learning the morning of May 23, 2006.

Items reported from the In Camera session included the ratification of the BCGEU collective agreement; a letter from Communities in Bloom was received expressing appreciation to Okanagan College for its participation in the 2006 National Edition of Communities in Bloom and inviting OC to the National Symposium and Awards in Brandon, Manitoba to be held September 20-24th, 2006.

5.2 President's Report (J. Hamilton)

J. Hamilton revised his report in that the Armstrong Chamber meeting did not occur and will need to be rescheduled.

5.3 Education Council (A. Cossentine)

Report as submitted.

5.4 Finance and Audit Committee (J. Shaw)

The Committee met with the auditors this morning to present an unqualified audit. Draft statements were circulated by email to the full Board. Auditors have put forward a few recommendations to management, this will be reported back to the Committee. Points noted included that this is the first year (based on 9 months), as well, Grant Thornton were new auditors. It was a successful audit with a good working relationship being established between the auditors and management.

Motion: J. Shaw/A. Tozer

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the draft audited OC financial statements for the fiscal year ending March 31, 2006, as presented”.

K. Burt thanked and recognized the Accounting Service Department for the work they have had to complete over the last nine months (OC and OUC audits and CRA audits, new systems in place, new chart of accounts, collective agreement changes).

CARRIED

5.5 Campus Planning Committee (M. Conlin)

No report

5.6 Governance Committee (J. Lister)

There is a Board Development session in the afternoon.

5.7 BCGEU Support (G. Fjetland)

Report was distributed at the table.

5.8 BCGEU Vocational Instructors (C. McRobb)

Report was distributed at the table.

5.9 Faculty Association (J. Pugsley) - sent regrets, no report

5.10 Administrators Association (J. Yacheson) – absent – no report

5.11 Student Associations – Kalamalka – absent
OCSU – absent

6. NEW BUSINESS/RESOLUTIONS

6.1 Governance Committee (J. Lister)

6.1.1 Revision to OC Bylaws

Sections 2.1, 2.2 and 2.7.1 received revision.

Motion: J. Lister/J. Perrino

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the OC Bylaws as presented”.

CARRIED

6.2 Program Advisory Committee Recommendations

Motion: A. Tozer/B. Hughes

“BE IT RESOLVED THAT the appointments to the Program Advisory Committees be approved as amended”.

CARRIED

6.3 Education Plan

The Mission, Vision and Values and the Key Directions set the course in developing the Education Plan. The Plan will take shape in the next few weeks taking several iterations until the final. At the June Board meeting there will be sufficient detail will be presented to begin the Master Capital Plan.

The timeline was questioned with regard to the involvement of the Regional Advisory Committee and the Board. A. Hay stated that consultation would occur at the next Regional Advisory Committee meeting as well the Regional Deans are gathering input from their regions and this will be reflected in the first iteration. As well, all the material gathered in the Designing our Future consultations is being considered in developing the Plan.

6.4 BCIT Agreement

This MOU is a culmination of a number of months of discussions between OC and BCIT.

A meeting is scheduled with Thompson Rivers University to discuss developing a similar agreement.

In response to a question with regard to natural programs, these were defined as those programs offered at BCIT that OC Associate of Arts or Science students can transfer into (such as Forensic Science). The FTEs would be credited to the institution offering and paying for the course.

6.5 Institutional Service Plan

This plan covers a three year period but is updated annually. The actual numbers (FTE) will be known within the month, however, this document has been requested by the Ministry by May 19, 2006.

Motion: J. Lister/B. Hughes

“BE IT RESOLVED THAT the Board instruct the Administration to submit the Institutional Service Plan 2006/07-2008-09 as attached to the agenda, to the Ministry of Advanced Education”.

CARRIED

7. TOPICS FOR NEXT MEETING

8. OTHER BUSINESS

9. DATE OF NEXT MEETING June 27, 2006, Kelowna

10. ADJOURNMENT

The meeting adjourned at 1:03 p.m.