

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, March 28, 2006, 12:00 p.m.
#105-1632 Dickson Avenue, Kelowna, B.C.**

Approved April 25, 2006

Members Present: N. Embree, J. Hamilton
J. Shaw
B. Hughes
P. Johnson
J. Lister
A. Tozer
T. Tischik
D. Forbes
N. Brighthouse Warren
M. Conlin
A. March
A. Cossentine

Absent: J. Perrino

Board Secretary: L. Le Gallee

Vice Presidents: K. Burt
A. Hay
S. Koehle

Directors: A. Coyle

Official Observers: C. McRobb, BCGEU Vocational Instructor
G. Fjetland, BCGEU Support Staff
J. Yacheson, Administrators Association

Absent: J. Pugsley, OC Faculty Association
OC Student Union
Kalamalka Student Association

Guests: H. Schneider, K. Butler, S. Tuck, H. Stewart, J. Gorman

There being a quorum present, the Chair called the meeting to order at 12:45 p.m.

1. APPROVAL OF AGENDA

The Chair welcomed H. Schneider, Regional Dean, Central Okanagan.

Motion: A. March/J. Shaw

“BE IT RESOLVED THAT the March 28, 2006, OC Board open session meeting agenda is approved”

CARRIED

2. APPROVAL OF MINUTES - February 28, 2006

Motion: J. Lister/A. Tozer

“BE IT RESOLVED THAT the February 28, 2006, open minutes are approved.”

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

4. PRESENTATIONS/DELEGATIONS

4.1 OC Foundation (K. Butler/S. Tuck)

In answer to questions with regard to timeline and role the Board can play in assisting the Foundation, K. Butler stated that the Foundation will have a pre-campaign period in which the Board members can play a vital role in personal leadership in identifying prospective donors.

A member asked if the Foundation Board has student representation. S. Tuck stated until recently there was student membership but scheduling conflicts arose so they are now actively recruiting for another member.

The Foundation has submitted a budget development proposal so that funds can be allocated to updating the database of alumni and prospective donors.

A member suggested incorporating a calculator on the Foundation website so that potential donors could access this information, this may serve to encourage more giving to OC as opposed to donors giving their money elsewhere.

K. Butler committed to providing a gift chart to the Board next time a presentation is made.

In answer to a question with regard to naming a building, K. Butler stated that the industry standard for naming rights is 50% of the cost of the building.

4.1.1 MOU Signing

The MOU between OC and OC Foundation was signed by N. Embree and S. Tuck. This MOU details the relationship between the two bodies.

P. Johnson left the meeting

H. Stewart and J. Gorman joined the meeting

5. REPORTS

5.1 Chair Report (N. Embree)

A change to the written report was noted: N. Embree was unable to attend the Lakers' Banquet.

5.2 President's Report (J. Hamilton)

J. Hamilton noted that at the Lakers' Banquet he was privileged to hand out two All Canadian Awards. One award went to OC and the other to UBC O.

The OC Business degree students have excelled in the BC Business Simulation Competition.

As a follow up item from last month, the President noted that all of OC's new buildings will reflect initiatives that are environmentally conscious.

5.3 Education Council (A. Cossentine)

Motion: A. Cossentine/J. Lister

“BE IT RESOLVED THAT the Board approve the new Business Studies Certificate for Health Care Professionals credential, as recommended by Education Council”.

A member questioned if only graduates of OC Health Care programs would be admitted into the Business Studies Certificate for Health Care Professionals Program. No, but the student must have completed a program similar in nature.

CARRIED

5.4 Finance and Audit Committee (J. Shaw)

K Burt has advised the Committee that OC will be in a positive budget position at year end.

The Board had a retreat relating to budget preparation this past Saturday. The Budget is expected to come to the Board in late April.

5.5 Campus Planning Committee (M. Conlin)

Written report submitted in the agenda.

5.6 Governance Committee (J. Lister)

The Committee has not had a meeting this month, however, two initiatives are being worked on. One is board renewal with the second being research in the area of governance models.

5.7 BCGEU Support (G. Fjetland)

This report prepared by D. Crommer was emailed out.

5.8 BCGEU Vocational Instructors (C. McRobb)

Written report submitted in the agenda.

5.9 Faculty Association (J. Pugsley) - absent

5.10 Administrators Association (J. Yacheson) no report

**5.11 Student Associations – Kalamalka – absent
OCSU - absent**

6. NEW BUSINESS/RESOLUTIONS

6.1 Hospitality Policy (J. Hamilton)

Motion: J. Shaw/A. Tozer

“BE IT RESOLVED THAT the Board approve the Hospitality Policy as presented”.

This policy relates to entertainment/hospitality and provides a framework for allowable expenses in relation to entertaining.

CARRIED

6.2 Strategic Directions (H. Stewart)

A revised version incorporating the changes recommended by Education Council was distributed.

Further changes were made on pages 5 and 7 with reference to the “Okanagan Foundation” this was revised to read “Okanagan College Foundation”.

J. Hamilton noted that the Education Plan and the Master Capital plan will follow. As well these Directions will be updated over time as they are achieved.

A. Tozer left the meeting.

Motion: T. Tischik/A. March

“BE IT RESOLVED THAT the Board approve the Strategic Directions as amended”.

CARRIED

J. Hamilton thanked H. Stewart, J. Gorman and S. Baker for their tremendous amount of work on a job well done.

7. TOPICS FOR NEXT MEETING

7.1 Tributes Committee

A member questioned what the policy on honorary degrees/distinguished awards are for the College. He stated that it is a good opportunity to promote OC.

It was noted that M. Conlin has been appointed to the Tributes Committee. This Committee has not met yet and will not have any awards designated for the upcoming convocation unless a alternative/exceptional type award is discussed prior to the date.

Any recommendations from the Tributes Committee will come to the Board for approval.

8. OTHER BUSINESS

9. DATE OF NEXT MEETING

April 25, 2006, Kelowna

10. ADJOURNMENT

The meeting adjourned at 2:45 p.m.