

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, February 28, 2006, 1:00 p.m.
PL 109, Penticton Campus**

Approved March 28, 2006

Members Present: N. Embree, J. Hamilton
J. Shaw
B. Hughes
J. Perrino
P. Johnson
J. Lister
A. Tozer
D. Forbes
M. Conlin
A. March
A. Cossentine
E. Brighthouse Warren (arrived at 1:30 p.m.)

Regrets: T. Tischik
K. Burt

Board Secretary: L. Le Gallee

Vice Presidents: A. Hay
S. Koehle

Directors: A. Coyle

Official Observers: C. McRobb, BCGEU Vocational Instructor

Absent: J. Pugsley, OC Faculty Association
G. Fjetland, BCGEU Support Staff
J. Yacheson, Administrators Association
OC Student Union
Kalamalka Student Association

Guests: D. Lomas, H. Stewart, E. Gorek, A. Davidson, V. Tukala, J. Moorehouse (Penticton Herald)

There being a quorum present, the Chair called the meeting to order at 12:55 p.m.

1. APPROVAL OF AGENDA

Motion: J. Shaw/A. Tozer

“BE IT RESOLVED THAT the February 28, 2006, OC Board open session meeting agenda is approved as amended.”

Item 8.2 was moved to 6.10 and the presentations were done at the beginning of the meeting.

CARRIED

2. APPROVAL OF MINUTES

Motion: B. Hughes/A. March

“BE IT RESOLVED THAT the January 28, 2006, open minutes are approved as amended.”

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

Revised Bylaws will be sent to all members once they have been signed by the Chair and the President.

7. PRESENTATIONS

7.1 Regional Dean (D. Lomas)

D. Lomas highlighted campus activities; today was student appreciation day at which coffee and muffins were provided to students in the cafeteria.

Tonight is information night for students from the South Okanagan and Similkameen Region; counselors, public affairs, faculty and staff will all be available to the students to answer any questions they may have.

The Penticton Campus has been running a lecture series since Christmas. D. Lomas thanked faculty who have been involved in this for their generous offering of their time.

There have been numerous campus activities associated with Multi-Cultural week in Penticton.

Motion: A. Tozer/P. Johnson

“THAT the Regional Dean report be accepted as presented”.

CARRIED

7.2 South Okanagan Similkameen Regional Advisory Committee (A. Davidson)

A. Davidson has been Chair of the Committee for four years with a two year gap. The South Okanagan Similkameen Regional Advisory Committee has been expanded to 15 who plan to meet monthly. Members include a representative from the Penticton Indian Band and they hope to get members from Keremous and Princeton as well.

Motion: J. Perrino/P. Johnson

“THAT the Regional Advisory Report be accepted as presented”.

CARRIED

7.3 Okanagan College Student Union

In the absence of the Student Union report, D. Forbes updated the Board on the Transit Committee.

OCSU met with regional transit in Kelowna. As of February 19th Kelowna Transit has increased their hours of service. Once issues that have been presented are resolved (safety/lighting; accessibility, more shelters, park and gos, more direct routes from Rutland to the college) then the City will be approached with regard to the UPass.

If approved the UPass could be part of the students' tuition with some exceptions (for Trades and Co-op students who are not in full time programs). The students would also like to see valley wide transportation available. This Committee intends to sit down with areas of the college to determine what concerns need to be addressed.

5. REPORT ON BUSINESS ARISING FROM IN CAMERA SESSION

Motion: A. Tozer/D. Forbes

'BE IT RESOLVED the appointments to the Program and Regional Advisory Committees be approved as amended'.

CARRIED

5. BOARD CHAIR COMMENTS

As a result of queries made to members with regard to Committee membership, the following has been determined:

Human Resources Committee

A. Tozer (Chair)
T. Tischik

President's Review Committee (Sub of HR)

A. Tozer
N. Embree
J. Shaw

Governance Committee

J. Lister (Chair)
B. Hughes
J. Perrino

Finance and Audit Committee

J. Shaw (Chair)
J. Lister
M. Conlin

Executive

N. Embree
J. Shaw

Campus Planning Committee

P. Johnson
M. Conlin
D. Forbes
A. March

Board Representative on Education Council

N. Brighthouse-Warren

Board Representative on Tributes Committee

M. Conlin

Correspondence received included a thank you card from K. Butler. Invitations to the OC Employee Recognition Dinner have gone out. J. Shaw volunteered to attend if N. Embree is unable to.

A. March stated she would also be available to attend.

6. RESOLUTION AND REPORTS

6.1 President's Report (J. Hamilton)

J. Hamilton would like Board members to be aware of the promotional activities that are occurring. He will ask A. Coyle to prepare a report of activities, such as Friday was Career Fair at the Grand Hotel at which OC had a very professional display. He complimented the Public Affairs Department and the many other employees who organized the event.

Motion: D. Forbes/J. Lister

“THAT the President's Report be accepted as presented”

A member questioned how the rotating trades programs are developing. A. Hay stated that this will be part of the FTE allocation. Education Council is providing feedback this week; and then this submission will come to the Board for discussion.

CARRIED

N. Brighthouse Warren arrived.

6.2 Education Council (A. Cossentine) in report

A. Cossentine committed to sending Board members the link to the website once it is up and running.

Motion: A. Cossentine/A. Tozer

“THAT the Education Council Report be accepted as presented”

CARRIED

6.3 Finance, Audit and Campus Planning Committee (J. Shaw)

A letter has been received from the Auditor General of BC which outlines the appointment of auditors for government organizations. The letter confirms that OC financial statements will continue to be audited by an auditor approved by the Board of Governors of OC until 2008/2009.

The Auditor General will be relying on the work of our auditors in reporting on the government's summary financial statements. Any communications with OC's external auditors will not incur a cost from the AG's office.

Motion: J. Shaw/P. Johnson

“THAT the Finance, Audit and Campus Planning Report be accepted as presented”

CARRIED

6.4 Governance Committee (J. Lister) no meeting this month

6.5 BCGEU Support (V. Tukala for G. Fjetland)

Feb 14-16th Support Staff participated in bargaining; they were unable to reach settlement at this time. It is expected that BCGEU support staff will return to the table in the near future to resume bargaining.

They are still working towards March 31, 2006, deadline to access signing money for members.

Motion: J. Perrino/J. Lister

“THAT the BCGEU Support Staff Report by accepted as presented”

CARRIED

6.6 BCGEU Vocational Instructors (C. McRobb)

Going well in bargaining unit, the agreement is being finalized concerning issues left open from last year. This will likely be put to print in the near future.

Motion: A. March/A. Tozer

“THAT BCGEU Vocational Instructors Report by accepted as presented”.

CARRIED

6.7 Faculty Association (J. Pugsley)

J. Pugsley sent his regrets but wanted it noted for his report that OC and OCFA are negotiating.

6.8 Administrators Association (J. Yacheson) absent

6.9 Student Associations – Kalamalka – absent
OCSU - absent

6.10 Creation of Campus Planning Committee (N. Embree)

Motion: M.Conlin/J.Lister

“BE IT RESOLVED the Finance, Audit and Campus Planning Committee is split into two committees: Finance and Audit Committee and Campus Planning Committee”.

CARRIED

8. NEW BUSINESS

8.1 Strategic Directions (H. Stewart)

Appendix One was distributed at the table outlining the timeline for approval.

Positive feedback has been received with regard to the Mission, Vision and Values. Comments such as “they are inclusive and involving”; and “good work”. A large volume of feedback has been received on the website, very specific in nature.

A. Coyle is working on communication plan. The Steering Committee reviewed the feedback and determined where continued discussion is needed.

The next and possibly final draft of the Strategic Directions will come to the March Board meeting.

D. Lomas and V. Tukala left the meeting.

Comments and recommendations included:

- Need a bigger vision;
- Point 5 – college as an employer and as a learning institution should be split- these are two very distinct directions;

- Need to emphasize the four campuses of equal value; however, the Board is hesitant to commit funds where they might not be the most effective. Programs need to be sustainable;
- Directions need to state what OC will be accountable for;
- Do these Directions meet the mandate of the institution;
- Make references to delivery of on line courses clearer;
- OC needs to include concept of imperative advantage; need something strategic to survive growth; need to differentiate ourselves from others – should be clear OC puts students first;
- Need to answer “what’s here is what’s next”; need to be highly visible.

Members asked if the document should be renamed as core principles instead of directions. H. Stewart will send examples from other institutions.

9. TOPICS FOR NEXT MEETING

OC Foundation is having a retreat on March 10th to discuss their strategic directions; they will attend the March 28th Board meeting.

Future topics may include: Economic impact on communities; what is OC’s relationship with UBC O; Technology programs - what is a technologist is and how do diplomas differ from degrees.

Members were encouraged to send future topics for meetings to L. Le Gallee.

10. OTHER BUSINESS

11. DATE OF NEXT MEETING

March 28, 2006, Kelowna

12. ADJOURNMENT

The meeting adjourned at 2 p.m.