

**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session**

**Tuesday, February 27, 2007 10:00 a.m.  
S103B, Kelowna Campus**

**Approved March 27, 2007**

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Members Present: J. Shaw, J. Hamilton  
B. Cooke  
L. Kayfish  
J. Lister  
A. Tozer  
B. Hughes  
P. Johnson  
A. March  
M. Conlin  
M. Preston- Horin  
E. Brighthouse- Warren  
A. Cossentine

Regrets: J. Perrino  
S. Koehle

Board Secretary: L. Le Gallee

Vice Presidents: A. Hay  
Y. Pinder

Directors: A. Coyle

Official Observers: J. Yacheson, Administrators Association  
C. McRobb, BCGEU Vocational Instructor  
G. Born, BCGEU Support Staff

Regrets: J. Pugsley, OC Faculty Association  
Kalamalka Student Association  
Okanagan College Student Union

Guests: R. Shaw (Student); T. Gunther; C. Monson (Student) , C.  
Pomeroy (Student); H. Schneider, S. Robinson (10:30 a.m.); M.  
Mehrer (11:00 a.m.);K. Butler; L. Way

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There being a quorum present, the Chair called the meeting to order at 10:10 a.m.

The Chair welcomed Gerry Born, Support Staff Board Observer and then had J. Hamilton introduce C. Monson and C. Pomeroy, second year Civil Engineering students who participated in the Western Canadian BC Wood WORKS!/Canadian Wood Council Engineering Competition in Vancouver on February 17-18<sup>th</sup>. Instructor T. Gunther explained that the Wood Council puts on a catapult competition and Okanagan College's team was the only team that consistently hit a 50ft target every 15 seconds.

The students thanked T. Roemer and T. Gunther, the Student Union and Okanagan College for sponsoring them so they could participate in this competition.

J. Shaw congratulated the students on behalf of the Board.

**1. APPROVAL OF AGENDA**

Organizational Development was added as 6.2.

**Motion:** B. Cooke/B. Hughes

***“BE IT RESOLVED THAT the February 27, 2007, OC Board open session meeting agenda is approved”***

**CARRIED AS AMENDED**

**2. DECLARATION OF CONFLICT**

No conflicts were declared.

J. Shaw shared that correspondence has been received from N. Embree thanking the Board for the reception in January.

J. Lister was presented with a gift for her contribution and hard work on behalf of the Board.

**3. APPROVAL OF MINUTES - January 30, 2007**

A member asked that “absentees” be referred to as “regrets”.

**Motion:** P. Johnson/A. March

***“BE IT RESOLVED THAT the January 30, 2007, open minutes are approved.”***

**CARRIED AS AMENDED**

**4. BUSINESS ARISING FROM THE MINUTES**

**5. NEW BUSINESS/RESOLUTIONS**

**5. NEW BUSINESS**

**5.1 Policy Development Policy (J. Lister)**

The OUC policies that were adopted on June 28, 2005, are being reviewed and revised as needed.

This policy provides a rationale for which policies will be approved by the Board and which ones by administration.

The Governance report submitted this month outlines those that are Board related.

A revision was made to 6.3.

**Motion:** J. Lister/B. Hughes

***“BE IT RESOLVED that Board approve the Policy Development Policy as recommended by the Governance Committee”.***

**CARRIED AS AMENDED**

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**5.2 Education Council Approvals (A. Cossentine)**

**Motion:** A. Cossentine/M. Conlin

**“BE IT RESOLVED that the Board approve a revision to the 2007-2008 Academic Schedule such that the Fall and Winter semester final exam schedules will be available on all campuses no later than October 15 and February 15, as recommended by Education Council”.**

**CARRIED**

**5.3 Master Capital Plan (M. Conlin) – deferred until arrival of M. Mehrer**

**6. PRESENTATIONS/RESOLUTIONS**

*S. Robinson arrived at 10:30 a.m.*

**6.1 Student Success (A. Hay)**

Presentation.

An example of a portfolio was made available to members on disk.

Questions

A member questioned if portfolios are still being valued due to the fact the high school system has discussed eliminating them.

A. Hay replied that this was reviewed in development of the Education Plan. Some schools are eliminating them and the landscape is changing, this is being monitored by Okanagan College. Worldwide the concept of portfolios is huge, institutions such as Nova Scotia Community College and University of BC use them.

The student survey was discussed. A. Hay committed to obtaining the statistics related to the web based survey. Within this survey geographic success rates will be available.

With regard to the ACE program, a member questioned how the process will be defined for education goals.

A. Hay stated that the Deans' Forum is focusing on the details of this and are developing strategies. Currently when a student registers they are questioned if they intend to take university transfer courses, a diploma, degree, certificate or associate of arts.

A second question was raised with regard to portfolios, is OC implementing them.

A. Hay stated that OC is taking a 'soft approach', it is not mandated. The information is being distributed to departments and they have the choice to move forward with it.

*M. Mehrer arrived at 10:50 a.m.*

**5.3 Master Capital Plan (M. Conlin)**

J. Hamilton stated that a total of \$200m of construction is in this Plan. The Ministry will not provide for all of this. It is an aggressive plan and that is good, it drives an agenda that allows Okanagan College to get the buildings needed for the students.

**Motion:** M. Conlin/N. Brighthouse-Warren

***“BE IT RESOLVED that the Board approve the Master Capital Plan as recommended by the Campus Planning Committee and as presented”.***

H. Schneider stated that this process began last year in looking at existing space needs. In calculations 2006/07 FTEs were used. M. Mehrer traveled to each campus, consulted with students, staff and stakeholders. The Ministry is supporting OC with 190 FTEs in the next three years. This Plan brings those in off site lease spaces back to the campuses. Some of the \$200m will be self funded.

Presentation by M. Mehrer of the Plan for each campus.

#### Penticton

Discussion:

Penticton is closing their third elementary school in five years, how are enrolments going to increase by 154%?

Colleges look at a broader spectrum of students, not the traditional 19-24 year olds. The OC Region is one of the fastest growing areas in British Columbia, the workloads track well with the demographics. The average program will increase by 2-3%.

#### Kelowna

Discussion:

The percentage of green space to building in Kelowna is 60/40. The City is very supportive of the space requirements on campus. OC has options to create this by creating a quad, establishing roof top gardens.

All buildings are accessible and therefore met fire and emergency access bylaws.

#### Vernon

No questions were raised.

#### Salmon Arm

Discussion:

In reply to the statement that there is very little room to expand on the Salmon Arm campus and would the campus be relocated. J. Hamilton stated that there is a community movement to establish Salmon Arm as a college town. The Foundation and individuals are working on capital issues.

General Questions:

A member questioned if a gymnasium at each site is feasible.

Each campus has identified a need for a recreational facility for students. This may not end up to be a traditional gym; but may be a multi use facility that will be self funded or partnered with others. It was noted that in the future health care may emphasis prevention, this would open

opportunities for facilities such as these, and they do not need to be on site but would be in the community and available for student use.

It was noted that Ministry approval is still required for self funded projects as all debt must be approved at that level.

In the development of the Plan and in depth discussions did not occur with regard to sustainable space but Okanagan College is committed to constructing all new buildings in an environmentally friendly manner.

It was noted that the only guaranteed funding on the priorities list is the \$28m for the Centre for Learning.

The Priorities list will be reviewed by the Campus Planning Committee and is a work in progress.

*S. Robinson left the meeting*

**CARRIED**

M. Conlin stated on behalf of the Board he would like to thank M. Mehrer and RPG for the work done in this regard as well as H. Schneider for her leadership shown in the development of the Plan.

**6.2 Organizational Development** (J. Hamilton) - deferred

**7. REPORTS**

**7.1 Board Chair Report** (J. Shaw)

Report was available at the table.

The Chair encouraged members to attend the Business Banquet scheduled for March 8<sup>th</sup>. M. Conlin, N. Brighthouse-Warren and A. March will attend as well as J. Shaw.

**7.2 President's Report** (J. Hamilton)

Report was available at the table.

**7.3 Education Council** (A. Cossentine)

With regard to the revisions of the BCIS Program noted in point 2 of A. Cossentine's report. The DQAB (Degree Quality Assessment Board) would consider the proposed Internetworking and Telecommunications option a new degree. This would require a different program development process. Okanagan College will need to decide how to proceed.

There needs to be further development of the proposal by the Faculty and the Portfolio after Education Council review. The Board would need to approve a new applied degree, it is not currently in the Education Plan.

Council was able to fill all positions except one on standing committees.

**7.4 Finance and Audit Committee** (B. Cooke)

Nothing additional to report.

**7.5 Campus Planning Committee**

The Committee approved the Master Capital Plan at their last meeting.

**7.6 Governance Committee (J. Perrino)**

Written report was circulated.

The Governance Committee recommends that these policies are developed and reviewed and brought to the Board once they are complete.

**7.7 BCGEU Support (G. Born)**

Nothing to report.

**7.8 BCGEU Vocational Instructors (C. McRobb)**

Collective agreement bargaining continues; a tentative agreement has been reached provincially. Good discussion has occurred locally.

**7.9 Faculty Association (J. Pugsley) - absent - no report**

**7.10 Administrators Association (J. Yacheson) – no report**

**7.11 Kalamalka Students' Association – absent – no report**

**7.12 Okanagan College Students' Union – absent**

**8. INFORMATION ITEMS**

**9. TOPICS FOR NEXT MEETING**

**10. OTHER BUSINESS**

**11. DATE OF NEXT MEETING**

Tuesday, March 27, 2007, Kelowna Campus

**12. ADJOURNMENT**

The meeting adjourned at 12:15 p.m.