

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, September 29, 2009 10 a.m.
D348, Vernon Campus**

Approved November 24, 2009

Members Present: M. Conln
B. Cooke
J. Hamilton (President)
B. Hughes
P. Johnson
L. Kayfish (Vice Chair)
J. Lister
Y. Pinder
L. Rozniak
J. Shaw (Chair)
L. Swite
Z. Zhou

Regrets: R. Gee

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
S. Koehle

Directors: A. Coyle

Regrets: C. McRobb, BCGEU Vocational
J. Muskens, OC Admin Association
R. Tyner, OC Faculty Association
P. Bourbeau, Student
M. Ouellet, Student
C. Rines, Student

Guests: J. Lent, K. Butler, S. Tuck, K. Hay, K. Kazimer, J. Morrow, B. Nudd

Called to order by L. Kayfish, Vice Chair, at 10 a.m.

1. APPROVAL OF AGENDA

Motion: B. Hughes/Y. Pinder

“BE IT RESOLVED THAT the September 29, 2009, OC Board open session meeting agenda is approved”

Item 4.3.1 was deferred until November.

CARRIED AS AMENDED

2. WELCOME NEW MEMBER and SIGN CODE OF CONDUCT

L. Rozniak read her Oath and signed the Code of Conduct.

3. DECLARATION OF CONFLICT

No conflicts were declared.

4. CONSENT AGENDA

Motion: J. Lister/J. Shaw

“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.

CARRIED AS AMENDED

Items Approved:

“BE IT RESOLVED THAT the June 23, 2009, open session minutes are approved.”

5. BUSINESS ARISING FROM THE MINUTES

6. PRESENTATIONS/DELEGATIONS

6.1 Foundation Annual Report (K. Butler/S. Tuck)

S. Tuck highlighted the recent successes of the Foundation:

- The building that houses the Trades programs in Salmon Arm;
- Money for student awards has doubled this year (from \$599,000 to over 1 million);
- New board members have been appointed (Beverly Busson and Lynda Wilson);
- The Foundation Board is working on succession planning and hopes to have a Vice President in the near future.

In reply to a question, the donor base has largely been to student support (not capital) although relationships with prospective donors are being cultivated for capital projects.

6.2 Alumni Strategic Plan 2010-2012 (K. Butler/K. Kazimer)

Presentation.

Highlights included:

- The College has over 30,000 alumni; approximately 22,000 are in the database with accurate contact information; the majority (85%) are in Western Canada/BC. These students can be sorted by program but not by subject specialization;
- The Alumni Association works with the Foundation and the College with the coordination of activities;
- The Association is a separate society; it is self funded, although the coordinator of events (K. Hay) is paid out of the College budget;
- The Association budget is \$11,500/year. A proposal has been developed to host an alumni reunion, but this would cost approximately \$30,000. Members asked how this is done at other institutions.

K. Kazimer, K. Hay and J. Morrow left at 10:45 a.m.

6.3 Regional Dean Report (J. Lent)

J. Hamilton highlighted that J. Lent will be going on a tour in early October to launch his newest book (9th book).

In response to questions:

- Students are enrolling in the HSW (Human Service Worker) program because it assists them in helping people in areas of social work, human service areas, as well as the program has an excellent instructor, M. Nishihara;
- Board members congratulated the Regional Dean on his successes in the area of aboriginal mentorship, working with the global education classes in the high school; and his contribution to the College.

6.4 Education Plan Process (A. Hay)

Figure 1 of the submission will adapt on a yearly basis as the planning processes are worked through. Institution wide input occurs at the unit planning level; a top down process is not the intent. This process will strive for a clearer link between the Key Directions and the other planning documents.

In terms of Board involvement this is still being mapped to line up with the Board workplan as well as input from Education Council. In terms of ownership, each member of the College Executive owns a different piece. The goal is to engage units in the process, this largely rests with the Deans and Directors to assist their units in understanding the process.

7. NEW BUSINESS/RESOLUTIONS

7.1 Education Council Submission

Motion: B. Cooke/J. Lister

“BE IT RESOLVED THAT the Board of Governors approve the new program, Medical Administrative Assistant, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board of Governors approve the program revision to the Early Childhood Education Program, as recommended by Education Council and as presented”

The difference between the MAA and the MOA program is the MAA is a provincial program, typically taken in an online format.

CARRIED

8. VERBAL REPORTS

8.1 Vice Chair Report (L. Kayfish)

The Vice Chair attended the BCC meeting on September 21st; he noted that J. Hamilton was appointed Chair of this provincial group.

He noted that David Chiang, Langara College, has assumed the position as chair of the Board Chairs' BCC Group. He recognized J. Shaw for her contribution in establishing this group.

8.2 President's Report (J. Hamilton)

His term as President of the BC Trades Training Consortium is complete. This has now been handed to BCIT President, Don Wright.

In August he, J. Shaw, and L. Kayfish had an informative and constructive meeting with the Minister.

LUNCH BREAK – SHOWED CONNECTIONS VIDEO

9. INFORMATION ITEMS

9.1 ITA Funding (A. Hay)

It was clarified that each institution signs the same letter with a program specific appendix.

9.2 Enrolment Numbers 2009 (A. Hay)

Press release will be distributed today.

It was clarified that the credit count drives funding, and this has increased more than head count so this equates to more full time students.

9.3 Community Report (A. Coyle)

A draft was distributed at the table.

9.4 BC College Degree Summary (A. Hay)

This was provided in response to a question raised at the June meeting.

10. TOPICS FOR NEXT MEETING

11. OTHER BUSINESS

12. FOR THE GOOD OF THE INSTITUTION

12.1 Video from Connections 2009 (A. Coyle)

12.2 Members Comments

The Board was assured the College has a comprehensive plan to deal with the H1N1 pandemic.

A comment was made with regard to the quality of experience the Centre for Learning has added to the Kelowna Campus.

The Residential Construction Program in Vernon has completed a six unit housing project called "Under One Roof". This is an initiative between Okanagan College, the City of Vernon, Kindale Association, Community Land Trust, and Habitat for Humanity.

L. Kayfish thanked those member who attended convocation ceremonies and Roadshow presentations over the summer on behalf of the Board.

13. DATE OF NEXT MEETING

November 24, 2009, Kelowna Campus

14. ADJOURNMENT

The meeting adjourned at 12:20 p.m.