

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, November 24, 2009 3 p.m.
Room S103B, Kelowna Campus**

Approved January 26, 2010

Members Present: P. Bourbeau
R. Gee
J. Hamilton (President)
B. Hughes
P. Johnson
L. Kayfish (Vice Chair)
J. Lister
A. Nelson
Y. Pinder
L. Rozniak
J. Shaw (Chair)
L. Swite

Regrets: M. Conlin
B. Cooke

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
A. Hay
S. Koehle

Directors: A. Coyle

Observers: L. Grahame OC Admin Association,
C. McRobb, BCGEU Vocational
T. Walters, OCFA

Regrets: C. Athay, Student, Salmon Arm
J. Gabanowicz, Student, Kelowna
J. Petersen, Student, Penticton

Called to order by Chair at 3:15 p.m.

1. APPROVAL OF AGENDA

Motion: P. Bourbeau/L. Kayfish

“BE IT RESOLVED THAT the November 24, 2009, OC Board open session meeting agenda is approved”

CARRIED

2. WELCOME NEW MEMBERS

3. DECLARATION OF CONFLICT

No conflicts were declared.

4. CONSENT AGENDA

Motion: L. Rozniak/Y. Pinder

“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.

CARRIED AS AMENDED

Items Approved:

“BE IT RESOLVED THAT the September 29, 2009, open session minutes are approved.”

“BE IT RESOLVED that the be following persons be appointed as Board Observers for a one-year term from November 24, 2009 to November 23, 2010:

***Tim Walters, representing Okanagan College Faculty Association
Lynn Grahame, Administration Association
Chad Athay, Student, Salmon Arm;
Jon Petersen, Student, Penticton;
Jacek Gabanowicz, Kelowna”.***

“BE IT RESOLVED that the Meeting Schedule for 2010 be approved as revised”

5. BUSINESS ARISING FROM THE MINUTES

6. PRESENTATIONS/DELEGATIONS

6.1 Annual Programming Plan (A. Hay)

This item is for Board information; approval is not required.

A. Hay highlighted the programs that may be discontinued; Items that will have to be considered are:

- Early Childhood Education in Salmon Arm;
- Students that will be displaced from the PN program to the BSN program. The Ministry has mandated that there is a more pressing need for BSN graduates;
- The Deans have specified some unmet needs (such as waitlist in PN programs).

Education Council made the Board aware of the following:

- Ministry cutbacks are affecting Okanagan College as enrolment targets are exceeded;
- The idea of having the same course this year as last year can lead to stagnation (especially in Business). If a Department wants to implement a new course they feel they must drop something in order for this to happen.

J. Hamilton noted that if new programs are required, the institution will shift resources as opposed to sacrificing needed courses.

A complete list of program offerings will be presented to the Board with the Budget in January.

7. NEW BUSINESS/RESOLUTIONS

7.1 Education Council Submission (R. Gee)

7.1.1 Program Schedules

The current semester began before Labour Day, this was problematic for some; therefore, classes will begin after Labour Day in September 2010.

The only schedule outstanding is for the AACCP (Adult Academic Career Preparation) program.

Motion: R. Gee/L. Kayfish

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2010/11 Academic Schedule as recommended by Education Council and presented here”

CARRIED

Motion: R. Gee/L. Rozniak

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the 2010/11 Vocational Schedule as recommended by Education Council and presented here”

CARRIED

7.1.2 Education Council Submission

An issue was raised with regard to Criminal Records checks in Medical Lab Assistant Certificate program; D. Olson has confirmed that a pardon is only required if the person is being hired but not for practicums.

Motions: R. Gee/Y. Pinder

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new Refrigeration and Air Conditioning Mechanic Pre-apprenticeship Certificate as recommended by Education Council and presented here”

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Plumbing Pre-Apprenticeship Certificate as recommended by Education Council and presented here”

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new Medical Laboratory Assistant Certificate as recommended by Education Council and presented here”

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Nursing Unit Assistant Certificate as recommended by Education Council and presented here”

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Medical Office Assistant Certificate as recommended by Education Council and presented here”

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Business Administration Diploma as recommended by Education Council and presented here”

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Bachelor of Business Administration Degree as recommended by Education Council and presented here”

CARRIED

7.2 College-Wide Goals 2010-2011 and Operational Imperatives (S. Koehle)

Presentation; a 35-page summary is available upon request.

Comments noted in reply to questions:

- With regard to Violence Prevention and Crisis Management, the Leadership Team are participating in a two-day workshop on how to recognize, mediate, and intervene on behalf of students and staff exhibiting signs of distress;

- A Crisis Management Team is being developed to work with the Community Crisis Management Team to set up strategies to handle crises such as a chemical spill, a shooting incident, a major fire or an earthquake. This comes as a result of the incident at Virginia Polytechnic Institute and State University.

Motion: Y. Pinder/P. Bourbeau

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the College Wide Goals and Operational Imperatives for 2010-2011 as presented”

CARRIED

8. VERBAL REPORTS

8.1 Chair Report (J. Shaw)

J. Shaw represented the Board at the Centre for Learning ribbon cutting and the Centre for Excellence ground breaking.

She thanked Board members who attended convocations and student awards ceremonies in recent months.

With regard to the appointment of a new Board member, the Board office has not heard from BRDO (Board Resourcing Development Office) yet.

8.2 President’s Report (J. Hamilton)

J. Hamilton highlighted the recent work being accomplished by the academic faculty:

- He attended the Ryga Awards (this is a national competition for a book that contributes to social discourse);
- The Ryga Journal will be published four times a year and is available at the Campus Bookstore;
- Also available at the Campus Bookstore is a book by Writer-in-Residence, Gary Geddes, part of the Mackie Lecture Series;
- J. Hamilton, A. Hay and B. Eby attended the launch of two books by the Kal Press on November 21st.

9. INFORMATION ITEMS

10. TOPICS FOR NEXT MEETING

11. OTHER BUSINESS

12. FOR THE GOOD OF THE INSTITUTION

12.1 Comments by Vice Chair (L. Kayfish)

L. Kayfish thanked J. Shaw for her dedicated service over the last five years. The College has achieved much due to her leadership, dedication and commitment.

13. DATE OF NEXT MEETING

January 26, 2010, Kelowna Campus

14. ADJOURNMENT

The meeting adjourned at 4:30 p.m.