

**MINUTES OF REGULAR MEETING OF THE  
OKANAGAN COLLEGE BOARD OF GOVERNORS  
Open Session**

**Tuesday, May 18, 2010, 10:45 a.m.  
Room S103B, Kelowna Campus**

**Approved June 29, 2010**

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Members Present: M. Conlin  
B. Cooke  
R. Gee  
J. Hamilton (President)  
B. Hughes  
P. Johnson  
L. Kayfish (Chair)  
Y. Pinder (Vice Chair)  
L. Rozniak  
T. Styffe  
L. Swite

Regrets: P. Bourbeau  
J. Lister  
A. Nelson

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby  
A. Hay  
S. Koehle

Directors: A. Coyle

Observers: L. Grahame, OC Admin. Association

Regrets: C. Athay, Student, Salmon Arm  
J. Gabanowicz, Student, Kelowna  
C. McRobb, BCGEU Vocational  
J. Petersen, Student, Penticton  
T. Walters, OCFA

Guests: H. Schneider, G. Dickson, A. March (10:45-11:15 a.m.)

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There being a quorum present, the Chair called the meeting to order at 10:50 a.m.

**1. APPROVAL OF AGENDA**

**Motion:** B. Cooke/Y. Pinder

***“BE IT RESOLVED THAT the May 18, 2010, OC Board open session meeting agenda is approved”***

**CARRIED**

**2. DECLARATION OF CONFLICT**

No conflicts were declared.

### 3 CONSENT AGENDA

**Motion:** T. Styffe/B. Hughes

***“BE IT RESOLVED THAT the Consent Agenda be approved as presented”.***

**CARRIED**

**Items Approved:**

***“BE IT RESOLVED THAT the March 30, 2010, Open Session minutes are approved.”***

### 4. BUSINESS ARISING FROM THE MINUTES

#### 5. PRESENTATIONS/DELEGATIONS

##### 5.1 Regional Dean- Central Okanagan (H. Schneider)

H. Schneider, G. Dickinson (RAC, Chair), and A. March joined the meeting.

Points covered included:

- The Regional Advisory Committee now has 21 members;
- There are several new members representative of IHA, CORD, District of West Kelowna; the RAC is hoping to increase alumni participation;
- The College has hit a milestone – there are more students in 2010 than in 2005;
- There have been improvements in Facilities in Kelowna; the Acland Road trades facility opens on May 21<sup>st</sup>;
- Arts and Foundation program FTEs have increased substantially due to a number of reasons: quality arts program; when the economy shows a decline, enrolments increase as people upgrade; age demographics also play a role (in university transfer programs);
- Challenges faced by the Dean’s office include: facilities renewal; trades students are still off campus; the technology sector is going to continue to grow; as the Central Okanagan continues to grow, there will be challenges meeting the needs; parking is still an issue. There has been a transportation study done, this may lead to some changes in the transit system.

The President recognized the contributions made to the Campus by the Regional Dean’s office. The Centre for Learning was largely a project H. Schneider contributed greatly to.

*Guests left at 11:15 a.m.*

### 6. NEW BUSINESS/RESOLUTIONS

#### 6.1 Education Council Submission (R. Gee)

##### 6.1.1 Program Approvals

**Motion:** R. Gee/Y. Pinder

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revisions to the Early Childhood Education Diploma, as recommended by Education Council and as presented here”***

**CARRIED**

**Motion** R. Gee/M. Conlin

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new program: Advanced Certificate in Communication, as recommended by Education Council and as presented here”***

**CARRIED**

**Motion R. Gee/M. Conlin**

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revisions to the ABE Transfer Credit Policy and the Transfer Credit Policy, as recommended by Education Council and as presented here”***

The Board was assured that the College is not lowering standards in order to make this change. 50% is a pass.

The Registrar’s office is tasked with ensuring the calendar notation will state that even though the course receives transfer credit this does not guarantee admission.

This change does not apply to vocational programs; they still need 70%.

**CARRIED**

**Motion R. Gee/M. Conlin**

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approves the revision to the mathematics entrance requirements, reflecting the new secondary mathematics courses, for the following programs: Trades Technology Teacher Education (TTTE); Aircraft Maintenance Engineer (AME) M – License; Audio Engineering and Music Production; Home Inspection; Pharmacy Technician; Residential Building Drafting Technician; Special Needs Worker; Education Assistant, and Hearing Assistant Programs, as recommended by Education Council and as presented”.***

**CARRIED**

**Motion: R. Gee/M. Conlin**

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revisions to the Media and Cultural Studies Program, as recommended by Education Council and as presented here”***

**CARRIED**

**Motion R. Gee/ M. Conlin**

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new program Human Kinetics Diploma Pathway to the Bachelor of Business Administration, as recommended by Education Council and as presented here”***

This is a bridge/pathway the Business department has developed to accommodate HKD students who want to continue in the business program; it is possible to take this in Penticton through Distance Education.

**CARRIED**

**Motion: R. Gee/M. Conlin**

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revisions to the Network and Telecommunications Engineering Technology Diploma, as recommended by Education Council and as presented here”***

This change was necessitated due to the fact the accreditation body stated calculus is needed instead of the math that was listed.

This change should not impact enrolment, the entrance requirements remain the same.

**CARRIED**

**Motion:** R. Gee/M. Conlin

***“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revisions to the Bachelor of Computer Information Systems Degree, as recommended by Education Council and as presented here”***

**CARRIED**

Students will have to attend Kelowna for the second- fourth years of the program.

In other business, Education Council has scheduled a meeting to approve graduands next Friday.

**6.2 Finance and Audit Committee (B. Cooke)**

**6.2.1 Audited Financial Statements – Report from In Camera**

The audited financial reports were tabled and approved at the morning In Camera meeting. This was a very clean, good audit representing an accurate picture of the College to March 31, 2010. The Committee meeting was attended by the Auditor General’s office.

**7. VERBAL REPORTS**

**7.1 Board Chair Report (L. Kayfish)**

Recent events included:

- Reception last night that was attended by broad representation from the community;
- The Chair attended the SIFE National Competition in Calgary last week. This was a great opportunity to show the students how they are supported by the administration at the College;
- June is convocation month;
- The Chair will be attending ACCC in early June; followed by a MBCC meeting in Vancouver June 14<sup>th</sup>.

**7.2 President’s Report (J. Hamilton)**

The President also attended the SIFE National Competition. Okanagan College’s students ranked with Ryerson and Memorial for the top business schools across Canada.

Members were directed to contact him if they have questions with regard to his written report.

He recently met with the students who have put together the hockey team; they are working on a succession plan so the team can continue.

**8. TOPICS FOR NEXT MEETING**

**9. OTHER BUSINESS**

**10. FOR THE GOOD OF THE INSTITUTION**

The Chair, T. Styffe and L. Swite are golfing in the Foundation Golf Tournament on May 27<sup>th</sup>.

The Chair thanked the Vice Chair for attending some events in his place in the last couple of months.

**11. DATE OF NEXT MEETING**

June 29, 2010, Kelowna Campus

**12. ADJOURNMENT**

The meeting adjourned at 11:50 a.m.