

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, May 17, 2011, 12:30 p.m.
Room S103B, Kelowna Campus**

Approved June 28, 2011

Members Present: B. Cooke
 J. Hamilton (President)
 R. Gee
 B. Hughes
 L. Kayfish (Chair)
 D. Manning
 L. Rozniak
 T. Styffe
 L. Swite-Ghostkeeper

Regrets: P. Bourbeau
 M. Conlin
 J. Gabanowicz
 S. Nahal
 Y. Pinder
 A. Hay
 A. Coyle

Board Secretary: L. Le Gallee

Vice Presidents: B. Eby
 S. Koehle

Regrets: C. McRobb, BCGEU Vocational
 C. Athay, Student, Salmon Arm
 C. Nelmes, Student, Penticton
 J. Haynes, Student, Kelowna
 T. Walters, OCFA

Guests: C. Ulmer, Public Affairs

There being a quorum present, the Chair called the meeting to order at 12:45 p.m.

1. APPROVAL OF AGENDA

Motion: T. Styffe/D. Manning

“BE IT RESOLVED THAT the May 17, 2011, OC Board open session meeting agenda is approved”.

Approval of the new program, Sustainable Construction Management Technology, was added to the Education Council submission.

The Safe Disclosure (Whistleblower) Policy was deferred until June as the Finance, Audit and Risk Management Committee did not approve it yet. Members were directed to send questions or comments to L. Le Gallee.

MOTION CARRIED AS AMENDED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Motion: D. Manning/ B. Hughes

“BE IT RESOLVED THAT the Consent Agenda be approved as presented.”

Items Approved:

“BE IT RESOLVED THAT the March 29, 2011 and April 26, 2011, Open Session minutes were approved as amended.”

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. PRESENTATIONS/DELEGATIONS

5.1 Centre of Excellence Video

6. NEW BUSINESS/RESOLUTIONS

6.1 Education Council (R. Gee)

6.1.1 Program Approvals

Sustainable Construction Management Technology (SCMT) Program

Motion: R. Gee/ T. Styffe

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve new program, Sustainable Construction Management Technology (SCMT) Diploma, as recommended by Education Council and as presented here”.

This proposal went through Education Council in March; at that time it required additional in-house consultation. It has been posted on the PSIPS website, where it received some feedback. The internal process is still ongoing, however, in the event that the Ministry releases funding for it, it must be approved by the Board this month.

Some of the concerns as to why it did not get approved by Council in March are: courses are offered in the Trades, Business or Engineering departments, These are ongoing discussions, as well some of the courses might be replaced by others. If changes are made to the approved program, a revision will be brought forward to Education Council and the Board for approval.

In answer to a question, the term “sustainability” is defined by Bruntland Commission (which bases its definition in the STARS).

Students that would take this program might be Civil Engineering Technology students (we currently have to turn them away due to demand), and construction management program students. This program will appeal to students who want to be on the leading edge of their industry.

Additional comments included:

- This program has strong support from industry;
- Plans are developing in Continuing Education to offer a design program that students could chose to take to add to their credential;
- This program will be offered in the Centre of Excellence as well as other trades training programs;
- Members would like to have additional information about programs that will be offered in the Centre of Excellence. It was suggested that A. Hay give a presentation at the June meeting

highlighting programming, including why it is offered and what we look for in a program and how sustainability is kept in the forefront;

- The cost of this program is not higher than other technology programs.

MOTION CARRIED

Bachelor of Business Ad Program – Financial Services Specialty

Amended Motion: R. Gee/B. Cooke

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Bachelor of Business Administration Program – Financial Services Specialty, as recommended by Education Council and as presented here”.

A question was raised as to why the electives have increased to eight. **R. Gee will follow up with the faculty.**

MOTION CARRIED

Business Studies Certificate; Business Administration Certificate; Business Administration Diploma;
Commercial Aviation Diploma; Culinary Arts Diploma

Motion: R. Gee/T. Styffe

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Business Studies Certificate Program, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Business Administration Certificate Program, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Business Administration Diploma Program, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Commercial Aviation Diploma Program, as recommended by Education Council and as presented here”.

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the Culinary Arts Diploma Program, as recommended by Education Council and as presented here”.

The proposed English requirements were revised to read: “English 12, English 12 First Peoples or Technical and Professional Communications 12”.

Members were concerned that the minimum grade has been lowered instead of maintained or increased. This change was so that the requirement lines up with Arts requirements. All diplomas are now the same (degrees have maintained the higher grade requirement).

Comments included:

- Arts and Science were not approached to increase the grade to line up with these diplomas prior to this change;
- This change gives the College competitive entrance requirements;
- Members agreed that the grade while in the program and upon exiting it is more important than upon entering.

MOTIONS CARRIED AS AMENDED

Pharmacy Technician Certificate

Motion: R. Gee/T. Styffe

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the revision to the Pharmacy Technician Certificate Program, as recommended by Education Council and as presented here”.

External accreditation suggested the additional English requirements.

MOTION CARRIED

Aircraft Maintenance Engineer Category “S”

Motion: R. Gee/L. Rozniak

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new program, Aircraft Maintenance Engineer Category “S”, as recommended by Education Council and as presented here”.

MOTION CARRIED AS AMENDED

International Development Diploma

Amended Motion: R. Gee/ B. Cooke

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new program, International Development Diploma, subject to review by Post Secondary Institution Proposal System (PSIPS), as recommended by Education Council and as presented here”.

English 12 First Nations was added to the English requirements for admission purposes.

This is the repackaging of existing courses to produce a diploma. Students will need additional training after they take this diploma. This is not unusual, a number of programs are created to prepare students to move on to undergraduate degrees.

PSIPS is a provincial review system for: new programs and significant revisions, non degrees and non-degrees that ladder into something else.

MOTION CARRIED AS AMENDED

B Cooke left at 2

L. Swite-Ghostkeeper left at 2

Applied Ecology and Conservation diploma

Motion: R. Gee/L. Rozniak

“BE IT RESOLVED THAT the Okanagan College Board of Governors approve the new program, Applied Ecology and Conservation Diploma, subject to review by Post Secondary Institution Proposal System (PSIPS), as recommended by Education Council and as presented here”.

This is a two year program with a certificate exit at one year; it has been in the planning stages for 10 years. Once reviewed by PSIPS it will be subject to approval by the Enow'kin Centre.

This program will be offered in the Centre of Excellence.

MOTION CARRIED AS AMENDED

6.2 Finance, Audit and Risk Review Committee (B. Cooke)
6.2.1 Audited Financial Statements – Report from In Camera

The audited financial statements were approved at the In Camera meeting.

7 VERBAL REPORTS
7.1 Board Chair Report (L. Kayfish)

Nothing to report.

7.2 President's Report (J. Hamilton)

The President is scheduled to meet with the Mayors of Vernon, Coldstream and representatives of the Regional District of the North Okanagan to discuss the College's application to the Agriculture Land Commission.

He attended the SIFE competitions last week in Toronto. The Entrepreneurship Team was the first runner up (out of 45 colleges and universities). They won four other awards. Best new faculty mentor; team made the national finals (finishing second in the country). They won the "Can Hunger" national competition by collecting over 80,000 lbs of food (314, 000 lbs nationally).

A video was taken of the competitions, **C. Ulmer will see if she can get a copy.** The success of our students is in part due to the tremendous leadership from Kyleen Myrah and her team.

8. TOPICS FOR NEXT MEETING

9. OTHER BUSINESS

10. FOR THE GOOD OF THE INSTITUTION

June 25th the College's hosts TEDx Okanagan College in Penticton organized by B. Hughes.

12. DATE OF NEXT MEETING
June 28, 2011, Vernon Campus

13. ADJOURNMENT

The meeting adjourned at 2:30 p.m.