

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, June 30, 2015, 1:00 p.m.
Room S103B, Kelowna Campus**

Approved September 29, 2015

Members Present: T. Styffe (Chair)
C. Denesiuk
C. Derickson
C. Gerbrandt
J. Hamilton (President)
J. Maciel
D. Manning
B. McGowan

Regrets: S. Johal
S. Lupul
C. Mitchell
L. Thurnheer

Board Secretary: L. Le Gallee

Vice Presidents: R. Daykin
A. Hay
C. Kushner

Directors: A. Coyle

Observers: R. Vilene, (BCGEU Support Staff), J. O'Brien, Administrative Association

Regrets: T. Walters (OCFA)
C. McRobb, BCGEU Vocational
K. Tracz, Student Observer
L. Stanley, Student Observer
J. Poirier, Student Observer
T. Leneveu, Student Observer, VSU

Guests: A. Peacock (Daily Courier)

There being a quorum present, the Chair called the meeting to order at 1 p.m.

1. APPROVAL OF AGENDA

Motion: C. Gerbrandt/C. Denesiuk

"BE IT RESOLVED THAT the June 30, 2015, OC Board open session meeting agenda is approved".

MOTION CARRIED

2. DECLARATION OF CONFLICT

No conflicts were declared.

3. CONSENT AGENDA

Items Approved: D. Manning/C. Gerbrandt

Motions:

“BE IT RESOLVED THAT the May 19, 2015, Open Session minutes were approved.”

“BE IT RESOLVED THAT the Board of Governors rescind the appointment of Nancy Ankerstein as observer for the Administrative Association and approve the appointment of Jan O’Brien for the period June 30, 2015, to June 29, 2016”.

MOTIONS CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. PRESENTATION/DELEGATIONS

7. NEW BUSINESS/RESOLUTIONS

7.1 Education Council Submission (A. Hay)

7.1.1 Program Approvals

Motions: D. Manning/C. Denesiuk

“BE IT RESOLVED THAT the Board approve the revision to the Aircraft Maintenance Engineer Category ‘S’ (Structures), as recommended by Education Council and as presented”

The change is a correction to the program.

“BE IT RESOLVED THAT the Board approve the revision to the Computer Information Systems Diploma, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Bachelor of Computer Information Systems, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Network and Telecommunications Engineering Technology Diploma, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revisions to the following programs: Civil Engineering Technology Diploma; Electronic Engineering Technology Diploma; Mechanical Engineering Technology Diploma; Water Engineering Technology Diploma as recommended by Education Council and as presented”

The graduation requirements will be made more visible in the calendar.

“BE IT RESOLVED THAT the Board approve the new program Gastroenterology Nursing Certificate, as recommended by Education Council and as presented”

Students take this program after they receive their LPN Diploma; it is offered in Kelowna.

“BE IT RESOLVED THAT the Board approve the revision to the Health Care Assistant Certificate, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the new program Post-Baccalaureate Diploma in Marketing, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the new program Accounting/Bookkeeping Certificate, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Diploma in Media and Cultural Studies, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the revision to the Diploma in Environmental Studies, as recommended by Education Council and as presented”

This program is offered in Salmon Arm only.

MOTIONS CARRIED

7.1.2 Program Approvals

Some of the changes are minor, others refer to new intakes.

Motions: D. Manning/C. Gerbrandt

“BE IT RESOLVED THAT the Board approve the revisions to the following program schedules: Accounting Assistant Certificate; Administrative Assistant Certificate; Office Assistant Certificate; Administrative Assistant Fundamentals Certificate, as recommended by Education Council and as presented”

“BE IT RESOLVED THAT the Board approve the following program schedules: Accounting/Bookkeeping Certificate; Legal Administrative Assistant Certificate; Legal Administrative Assistant Certificate – Corporate/Conveyancing; Pharmacy Technician Certificate, as recommended by Education Council and as presented”

MOTIONS CARRIED

The new Chair of Education Council will attend the next Board meeting as his term begins July 1, 2015.

The Board Chair noted that a Board representative is required for Education Council as D. Manning will be out of town for the fall meetings.

7.2 Accountability Report and Plan (A. Coyle)

This document will be submitted to the government by July 17th. The Report will be posted publically once it has been submitted.

Members were directed to send proposed changes to the Director of Public Affairs. .

Motion: C. Gerbrandt/B. McGowan

“BE IT RESOLVED THAT the Board of Governors approve the draft Accountability Plan and Report 2014-15 to 2017-18 as presented”.

MOTION CARRIED

8. VERBAL REPORTS

8.1 Board Chair Report (T. Styffe)

C. Derickson and S. Johal have been reappointed until October 31, 2017; C. Denesiuk and J. Maciel have been reappointed until July 31, 2018.

The Board self-evaluation form will be sent out prior to the summer break. The Board Chair will then contact each member to discuss the evaluation.

The Board Chair and other Board member have attended a number of events including convocations, honorary fellows dinner, student awards reception and donor events. As well as Foundation meetings and ministerial meetings.

8.2 President's Report (J. Hamilton)

The President has attended a number of conferences and annual general meetings for the Boards he serves on. He has recently been re-elected to the BC Council of International Education. He is also taking a more active role in CIGan.

The College has been awarded a LEED platinum designation for the Centre for Excellence.

8.3 CiCan Conference Report (T. Styffe, C. Gerbrandt, B. McGowan)

It was noted by the Board members who attended the conference that it is a valuable opportunity to connect with other colleagues and with First Nations. There was a lot of conversation at the Conference with regard to core competencies (Yukon College stands out in this regard). It was noted that the College should nominate some outstanding faculty members next year for the annual awards.

At the Conference there were groupings for leadership and governance, one worth noting was Tom Thompson's workshop on "Governance Stewardship" and "Magnificent Seven Skills of Governance".

9. INFORMATION

9.1 Financial Awards at Okanagan College (C. Kushner)

Students have been accessing the financial awards with the exception of those outside Kelowna (they have not been taking advantage of this as they could). The total funds available are more than \$1m for students.

The VP, Students committed to meeting with the student unions with regard to this.

A member noted that he would like to know how much of the Emergency Fund is being accessed

10. TOPICS FOR NEXT MEETING

11. OTHER BUSINESS

12. FOR THE GOOD OF THE INSTITUTION

13. DATE OF NEXT MEETING: September 29, 2015, Kelowna Campus

14. ADJOURNMENT

Motion to adjourn: C. Gerbrandt/B. McGowan

MOTION CARRIED

The meeting adjourned at 1:50 p.m.